# Nutfield Parish Council

Clerk to the Parish Council: Mr Jim Paulett
Telephone: 07494 366074

Email: parishclerk@nutfieldpc.com  Website: www.nutfieldpc.com

Notice is hereby given of the Annual Statutory meeting of Nutfield Parish Council to be held at the stage of Nutfield Village Hall on Wednesday 13th May 2026 at 7.30pm, which Councillors are summonsed to attend

***Signed: Jim Paulett, Parish Clerk to Nutfield Parish Council, 7th May 2026***

## AGENDA

Parishioners may find documents referenced in the agenda online at the parish council website, except where they are prohibited by GDPR. Planning documents are listed on Tandridge DC website.
Meeting to be opened by the Chair of Council.

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|---|---|
| **1.** | **Apologies for absence**<br>To receive and accept any councillor apologies for absence. |
| **2.** | **Declarations of interest**<br>To receive any declarations of interest from councillors regarding items on the agenda. |
| **3.** | **Minutes of previous meetings**<br>To approve and sign the minutes of the council meetings held on 8th April 2026. |
| **4.** | **Elections**<br>Election of a Chairman for 2026/27 To elect a Chairman Under s83(4) Local Government Act 1972 the Chairman must sign the prescribed declaration of office at the meeting where he is elected or the first meeting thereafter at which he is attending. Election of a Vice-Chairman for 2026/27 Declaration of Acceptance of Office |
| **5.** | **Allocation of councillors to committees both internal and external bodies**<br>See list of Committees, Working Groups and Liaison Bodies below. Councillors to be allocated to these for 2026-27 |
| **6.** | **Public session**<br>In accordance with Standing Orders 3(f) and 3(g), members of the public may ask questions, make representations, or give evidence in respect of the business on the agenda. |
| **7.** | **Reports from other authorities**<br>To receive a report from the County and District Councillors. |
| **8.** | **Jubilee Fields Proposal**<br>To receive and consider proposals from Nutfield Conservation Society about increasing bio-diversity on Parish Council land. |
| **9.** | **Planning**<br>To agree a response to the following planning applications: |

| No. | Address | Detail |
|---|---|---|
| 2026/176 | The Shed Swallows End, Crab Hill Lane, South Nutfield, RH1 5PG | Erection of single storey rear extension (Certificate of Lawfulness (Proposed)). |
| 2026/1534 | Pavilion, South Nutfield Cricket | Demolition of existing pavilion. Erection of new pavilion with associated alterations including extension to existing car park. |

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|---|---|---|---|
| | Ground, Mid Street, South Nutfield, | | |
| | 2026/283 | 1 Morris Road, South Nutfield, Redhill, Surrey, RH1 5SB | Demolition of garage, erection of two storey side extension, first floor side extension, single storey rear extension and single storey side extension |
| | 2026/264 | Thepps Wood House, Nutfield Park, RH1 5PA | Erection of single storey rear extension. |
| | 2026/275/NH | Thumbles, Crab Hill Lane, South Nutfield, Redhill, Surrey, RH1 5NR | Erection of single storey rear extension which would extend beyond the rear wall of the original house by 5.17 metres for which the maximum height would be 3.00 metres, and for which the height of the eaves would be 2.57 metres (Larger home extension) (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 1, Class A) |
| | 2026/290 | 5 Norfolk Cottages, Kings Cross Lane, RH1 5NG | Changes to roof consisting of hip to gable roof extension, rear dormer loft conversion and front rooflights. |
| | 2025/1182/Cond1 | Greenacre, Crab Hill Lane, South Nutfield, Redhill, Surrey, RH1 5PG | Details pursuant to Condition 3i (Landscaping, biodiversity, cycle storage) and 9 (Lighting) of planning permission ref: 2025/1182 dated 16/02/2026 (The stationing of 2 additional static caravans for residential purposes, the erection of 2 dayrooms and the laying of hardstanding ancillary to that use). |
| | 2026/313 | Evergreen, Kings Cross Lane, RH1 5NS | Demolition of existing dwelling and garage, erection of new dwelling and associated external works. |

**10.** **Finance**

- To approve the list of payments
- To note the Detailed Receipts & Payments Report
- To note the bank reconciliation for April 2026

**11.** **Link Magazine/**

To agree authorship and content for June Link magazine.

**12.** **AGAR**

- To consider and approve the Annual Governance Statement for the financial year ending 31st March 2026.
- To approve the accounting statements for the financial year ending 31st March 2026.
- To confirm dates of the period for Exercise of Public Rights.

**13.** **Clerk's exchange.**

Repairs to church steps – SCC refusal to cut Mid Street – Updates on Fuller's Wood Lane – Application to assess the pond at the allotments for re-homing the newts from the fields

**14.** **Transport**

To receive any updates following recent meetings related to aerodrome, Gatwick and road transport TAG25

**15.** **Items for information or for inclusion on future agendas**

To provide any updates on matters since publication of the agenda (no decisions to be made) and consider items for inclusion at next meeting.

**16** **Next meeting date**

To confirm the date of the next council meeting (10 June).

**17** **Exclusion of press and public**

The Chair will move that in accordance with the Public Bodies (admission to meetings) Act 1960 the Press and Public be excluded from the meeting during the discussion on the next items of business:

Working Groups at December 2025

| ***Working Group*** | ***Tasks and projects*** | ***Members*** *(Heads underlined)* |
|---|---|---|
| Cemetery | The management and operations of the cemetery. | Sue, Rigel, Graham and Jim and Eve |
| Communications | Annual Parish Assembly, Website, The Link, Email management, Public Relations (strategy), Press Releases, Local Government Transparency, General Data Protection Regulations | Aled, Duncan and Jim |
| Community/Environment | Fly grazing (Council land), Crime Prevention measures, and support to vulnerable people, Green parish issues, Climate change, Community Assets | Jon, John Corlett, Aled and Dean |
| Finance | Budget, Insurance, Risk Assessment, Audit, Asset List. | Rigel, John Clarke, Jon, Graham and Jim |
| Highways | Snow Angels, Air Quality, reporting condition of roads, pavements and over-grown vegetation on verges etc. to SCC, 20 mph speed limit projects, Street Lighting. | Aled and Richard |
| Land | Play areas, Tree Work, Bus Shelter, (War Memorial), Jubilee Fields, Village Entry Signs, The Triangle, Village Green, The Pound, Allotments, (Nutfield Marsh). | John Corlett, Dean, Aled and Jim |
| Planning | Monthly planning cases, Mineral extraction, Affordable Housing, Neighbourhood Planning, Protection of the Green Belt. Local Plan | John Clarke and John Corlett |
| Staffing | Appraisals, contracts, pensions, well-being issues, HR policies. | Jon, Duncan and John Corlett |
| Transport | All matters relating to airfields and airports including consultations, local railways. | Rigel, and Duncan |
| Charities/Trust/Grant | CMT, MHT, grant opportunities | Rigel and Sue |
| Bonfire | Bonfire/Firework Event | Dean and Aled |