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Nutfield Parish Council Minutes
Nutfield Memorial Hall
Wednesday 11th March 2026
Meeting opened at **7.35pm** and closed at **9.20pm.**

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Councillors (Cllrs) present:
Cllr Rigel Mowatt (Chair) (RM)
Cllr John Corlett (JCo) (Vice-Chair)
Cllr Graham Powell (GP)
Cllr Sue Ford (SF)
Cllr John Clarke (JC)
Cllr Dean Holborn (DH)
Cllr Duncan Mallison (DM)

Apologies:
Cllr Jon Dadswell (JD)
Cllr Aled Duggan (AD)

Attending:
Cllr Helena Windsor (HW)
Cllr Richard Fowler (RF)
Cllr Louise Case (LC)

Apologies:
Cllr Chris Farr (CF)

In attendance: Jim Paulett (Clerk & RFO) – Four Members of the Public.

1	**Councillor apologies for absence** Apologies were received and accepted for JD, AD, Councillor Farr (Surrey)	
2	**Declarations of interest** None declared.	
3	**Minutes of Previous Meeting** The minutes of the meeting held on 11th February 2025 were approved as a true record and signed by the Chair.	
4.	**Public Session** One MoP asked if he could talk about arrangements at the Marsh and certain activities linked to the cricket club. This was an agenda item anyway and so the Chair agreed to change the order of the agenda to hear this first. The issues surrounding the Marsh are long-standing and obscure. Ownership of the main is not fully understood by anybody. However, local residents wished to question certain activities carried out by members of the club, in particular: • The disposal of grass cuttings in an area outside of their ownership • The cutting back of trees without permission • The alleged over-reach of the terms of planning • Issues surrounding car parking on disputed areas • Lack of fore-warning of events, fun-days and tournaments at the club which has led to larger than usual groups of people on the land. The council was able to discuss all of these issues and it was understood from the contribution of LC that TDC had largely decided not to intervene, despite complaints on planning to the enforcement department at TDC. It was agreed that DM (who has a good relationship with senior members at the club) would try to deal with these issues on an informal basis initially, but supported by a follow-up letter from the clerk. If these issues were not dealt with in a manner satisfactory to the residents, then this might need escalation at a later date. Members of the public left	DM and clerk
5.	**Reports from other authorities** HW reported that TDC would definitely cease to exist, to be replaced by the new authority and that the given date for this was now 1st April 2027. RF reported that he had been for a meeting with residents at Blacklands Meadow, who had concerns about the state of the grassed area on their estate being damaged by delivery vehicles. RF reported that residents had been reassured by the meeting. LC reported that she and the others had been to see the plans for the new development at Kentwyns Rise which were very impressive. Work to begin early next year.	
6.	**Planning at The Marsh** This was brought forward and discussed in section 4	

7. **Planning** — Clerk

To agree a response to the following planning applications:

No.	Address	Detail
2026/52	Development site west of Fernbank RH1 5NP	Residential development of 9 dwellings
2026/149	Priory Farm RH1 4EJ	Installation of replacement roof with insulated panels and roof lights
2026/66	Hamme Lodge, Kings Mill Lane RH1 5NB	Demolition of existing detached garage/store. Erection of annex to main residence (Hamme Lodge).
2025/1363	34 Morris Rd. RH1 5SA	Erection of SIPs timber framed annexe to the end of the garden.
2021/1853/Cond1	3 Marsh Cottages RH1 4ES	Details pursuant to Condition 3 (carbon emissions reduction plan), 4 (landscaping plan) of planning permission ref: 2021/1853 dated 27/01/2024 (The use of ancillary outbuilding as an independent unit of accommodation)

The clerk and SF had been to TDC's offices to hear the opening statements regarding the appeal to reject the application to build Nutfield Green Park. Comments around the five listed applications were heard and the clerk instructed to report back to the planning dept at TDCHW, LC and RF left.

8. **Finance** — SF and clerk

- The list of payments was approved.
- Detailed Receipts & Payments Report was not available
- Bank reconciliation for February 2026 was not available
- SF offered to release payments this month.
- A subsistence payment of £750 to the CMT was approved

The clerk asked for approval to accept an offer from Rialtas to assist with the preparation of year-end documents required for the internal audit and this was APPROVED by full council.

9. **Link Magazine** — Clerk

The clerk was instructed to produce an article incorporating the bonfire distributions and mentioning the availability of allotment plots.

10. **Policies.** — clerk

A discussion around the IT policy and the Parish Emergency Plan took place. Some minor amendments were suggested and the clerk instructed to produce updated versions

11. **Clerk's exchange.** — clerk

The clerk reported an idea had been put forward to reduce admin by switching allotment contracts from annual to rolling and indefinite. This was approved subject to certain conditions, namely that the council would be able to break contracts in cases where fees remain, where work has not been done, where other rules had not been followed, or any circumstances where NPC might want to regain possession of plots.

The clerk outlined the plan for examining trees with a view to fulfilling legal requirements around tree inspections in the parish. Some discussions took place around the details and the clerk was instructed to liaise with the inspector.

The cemetery manager had asked the clerk to seek approval for a change in wording around the pricing menus and this was APPROVED.

Finally, the clerk was able to share some recent correspondence from the police around the apprehending of a gang of criminals who had been responsible for car thefts in the parish.

12.	**Bonfire Distributions** Recommendations from the clerk for distributions of 2025 bonfire as follows was APPROVED: Nutfield Parochial Church - £850 (2024 was £830) 24th Reigate South Nutfield £4385 (2024 was £4275) Nutfield Judo (Keith Edwards) - £1025 (2024 was £1000) 1st Reigate South Nutfield - £315 (2024 was £310) 2nd Reigate South Nutfield - £535 - (2024 was £520) PTFA £850 - (2024 was £830) NYFC £3190 (2024 was £3110) Nutfield Church School £3620 (2024 was £3525) Total £14,770 - (2024 was £14,400)	Clerk
13.	**Items for information or for inclusion on future agendas** • None at this stage	
14.	**Next meeting date** Date of the next council meeting confirmed as 8th April 2026. Several apologies are expected but a quorum is anticipated	
15.	**Exclusion of press and public** The chair dismissed this item and then closed the meeting at 9.25 pm	