This document is a community emergency response plan for Nutfield Parish outlining roles, procedures, and contacts for managing local emergencies.

Community Emergency Preparedness in Nutfield

A comprehensive community emergency plan outlines roles, resources, and procedures to enhance resilience and response during various incidents.

Roles and Responsibilities of Parish and Emergency Responders

The Civil Contingencies Act 2004 assigns response duties mainly to Category 1 responders (blue light services, health teams, local authorities) and Category 2 responders (transport and utilities). Parish Councils are not legally obliged to respond but can support by providing a local contact, sharing information, and aiding vulnerable groups. Parish Councils can help with impact assessments, disseminate credible information, and coordinate community efforts, especially when emergency services are overwhelmed.

Introduction and Purpose of the Nutfield Emergency Plan

The plan, established in 2015 and updated periodically, aims to strengthen community resilience by enabling Nutfield to respond effectively to major incidents until external help arrives. It emphasizes local knowledge, skills, and resources to support vulnerable residents and maintain community cohesion during extreme weather, pandemics, or other crises. The plan coordinates with district and county authorities, establishing a hierarchy of response and recovery roles.

Activation Procedures and Initial Emergency Actions

Upon notification of an emergency, assess if there is an immediate threat to life. If yes, call 999; if no, determine if a community response is needed. Key actions include notifying local authorities, gathering community information, supporting emergency services, and logging decisions. Reassess if the situation changes to decide on further community involvement.

Alerting Local Authorities During Emergencies

For local emergencies, contact the Nutfield Parish Clerk at 07494366074. For wider emergencies, notify Tandridge District Council via their emergency contacts during office hours (01883 732969) or out of hours (01883 722000, escalation to 07458078407). Follow escalation procedures if initial contact attempts fail.

Community Emergency Register and Action Plan

Identify local skills, capacity, and resources such as volunteers, buildings, and equipment. Develop specific action plans for risks like flooding, fire, pandemics, terrorism, transport, industrial accidents, utility failures, and severe weather. Prepare community members and resources for effective response and recovery.

Community Resources and Rest Centres

Key community facilities include Nutfield Village Hall, St Peters St Pauls Church, Memorial Hall, Christ Church, Nutfield Primary School, and Nutfield Priory Hotel, which can serve as evacuation sites or rest centres. Contact details and capacities are provided, along with equipment and logistical considerations for each.

Local Emergency Responders and Useful Contacts

Emergency services (police, fire, ambulance) can be reached via 999, with non-emergency numbers provided. Local authorities, utility providers, and environmental agencies have designated contacts for incident reporting and support. Community members are encouraged to assist in reducing impacts and supporting statutory responders.

Community Capacity, Skills, and Resources

The plan lists local assets such as community buildings, volunteer groups, and equipment (e.g., defibrillators, vehicles, and machinery). Specific contacts are provided for key facilities like Nutfield Village Hall and St Peters Church, including their capacities and available resources for emergency use.

Additional Resources and Templates

Supporting documents include templates for community meetings, logs, situation reports, and issues tracking. Appendices contain community mapping, detailed building lists for evacuation, and confidential lists of individuals requiring special assistance.

Confidential and Sensitive Information

A separate, secure list of individuals needing special assistance should be maintained, shared only with authorized agencies during emergencies to protect privacy and welfare.

Summary

The Nutfield Emergency Plan provides a structured framework for community preparedness, outlining roles, resources, procedures, and contacts to effectively respond to various emergencies and support community resilience.