**Cemetery & WB Meeting Minutes**

**Friday 6th February 2026, 10.30am**

**Parish Office, Nutfield Village Hall**

**Apologies: Cllr Graham Powell**

**Attendees: Cllr Rigel Mowatt, Cllr Sue Ford, Eve Joyce, Jim Paulett**

1. Update on current enquiries – 3 plots sold (2 pre purchased one interment), 1 x plot and interment and memorial purchased - awaiting date for interment date for the weather to improve, EJ has charged prices for 2025 for this plot as the weather is holding up the burial. 1 x ashes interment on 6th March – pre purchased plot.
2. Pear mapping Update – EJ reported mapping cemetery to begin as soon as weather improves. Hopefully by Easter. Considering using what 3 words to locate each grave. EJ to speak to pear to see if this will be of any use for them to complete a clear map.
3. Gardener - 3 quotes have been received. A Burial Board meeting was held and after reviewing the comparison spreadsheet there was a clear 1st choice. References have all been received and we have appointed H&H Maintenance Ltd. EJ to meet with them in March and go through what is needed and work out a works schedule with them. EJ to pass on Leeway information for them to quote for Oxted.
4. Finance – sheets attached
5. New Signage for Cemetery – outstanding EJ chasing CW
6. Leafletting/Advertising – EJ has spoken to Nutfield Priory they have given us a deal whereby families can book an area in the main hall for guests to order tea and coffee to meet prior to the funeral and that will allow them to park at the Priory Hotel for the entirety of the funeral. They are also putting together a package for anyone wanting to hold a wake at the Priory Hotel. EJ to walk from the Priory to Cemetery to see the distance. SF would like EJ to also speak to Queens Head and make a similar arrangement to give options to families and help as many Nutfield businesses as possible.

7. MT quote for compost area – will be done before March
8. Update on new wording for pricing. EJ has attached suggested wording for the Cemetery and Woodland price lists. The wording is intended to make the pricing system more transparent due to recent discussions with potential clients. All agreed that the wording was approved and SF asked for this to be taken to full council for approval. JP to action.
9. Resurrection of headstones in old cemetery – EJ would like use some of the cemetery funds to putting some of the headstones that have been laid down from previous push test back up in the cemetery. SF reported that this had previously been looked at and quotes obtained from Funeral Directors. EJ has located these quotes and reported as they were quoted a while ago there could be additional costs now. After push tests take place this year EJ will compile a list of possible headstones that NPC are responsible for that could be resurrected. Once established how many and the costs this may incur this can be raised again and potential provisions made within the budget in the following years.

Any other business:

JP asked if TS is paid in arrears as the invoices are not very clear. JP to look in to the first payment and see if we can work out how payments started. EJ instructed to ensure all works contracted by All Thing Gardening are completed by the final contract date and to hold payment if there are any outstanding issues that need to be resolved. JP and EJ to action.