Nutfield Parish Council Minutes
Nutfield Memorial Hall
Wednesday 8th October 2025
Meeting opened at **7.30pm** and closed at **9.30pm.**

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Councillors (Cllrs) present:
Cllr Rigel Mowatt (Chair) (RM)
Cllr Graham Powell (GP)
Cllr Sue Ford (SF)
Cllr Jon Dadswell (JD)
Cllr Aled Duggan (AD) – from 7.35
Cllr Duncan Mallison (DM) – from 7.35
Cllr Dean Holborn (DH) – from 7.35
Cllr John Corlett (JCo)

Apologies:
Cllr John Clarke (JC)

Attending:
Cllr Richard Fowler (RF)
Cllr Louise Case (LC) – from 7.45
Cllr Helena Windsor (HW) – from 7.45

Apologies:
Cllr Chris Farr (CF)

In attendance: Jim Paulett (Clerk & RFO) plus one member of the public.

1	**Councillor apologies for absence** Apologies were received and accepted for JC, Councillor Farr (Surrey).	
2	**Declarations of interest** Annual declaration forms were again distributed to parish councillors. All forms have now been collected and will be filed by the clerk.	
3	**Minutes of Previous Meeting** The minutes of the meeting held on 10th September 2025 were approved as a true record and signed by the Chair.	
4.	**Public Session** One member of public wished to address the council with concerns about a development proposal put to TDC (TA2025/954).The Chair agreed to bring forward that single planning application discussion to accommodate the MoP and JC's observations from the planning report was read out by the clerk as follows: *See also 2025/397, refused and appealed - NPC objected and TDC refused. This application is for five properties rather than nine, but NPC's rationale and objection remain the same. NPC does not agree with the attempt to downgrade this piece of Green belt land to Grey belt, even though this plot of land sits away from the village in a secluded location. NPC feel that the proposed development is too close to the M23 motorway. Any comments from neighbours objecting to the proposal should be given appropriate weight. NPC do not believe that it can be classed as a sustainable location under the principles that TDC apply: 1. There are no public transport routes within walking distance, 2. There are no facilities (shops, etc.) within walking or easy cycling distance. Therefore, car use would be essential. NPC object to this development of the Green Belt.listed below.* Once the comments were heard, the MoP expressed that the observations aligned with his own position and had nothing further to add. The MoP left at 7.40	
5.	**Reports from other authorities** RF reported that the unitary authority developments had been delayed until the end of the month. He reported that TDC believe now that they have enough traveller pitches within the district that satifies their statutory requirement, and further applications can be rejected by them. RM asked RF whether TDC were planning any punitive action against Biffa who have repeatedly failed to honour their contract to collect garden waste from residents. RF was not sure. HW and LC entered the meeting at this point and LC was able to answer questions from JD about the issues with HGV parking on the motorway bridge which revolved around reporting to police. This was largely dismissed as ineffective as the standard police response is to issue a crime or incident number whilst taking no remedial action themselves. LC to lay a wreath at Remembrance Sunday. RF, LC and HW left at 8pm.	

6. **Planning** JC

To agree a response to the following planning applications:

No.	Address	Detail
2025/913	Cormongers Barn. RH1 4JU	Erection of 4 linked dwellings with parking.
2025/954	Chedworth, Coopers Hill Rd. RH1 5PD	Erection of up to 5 dwellings
2023/228/Cond1	Little Cormongers Farm	Details pursuant to permission already granted
2025/1000	Mercer South Quarry RH1 4EU	Introduction of waste
2025/1001	Mercer South Quarry RH1 4EU	Extraction of sand; re-siting of public footpath
2025/1068/NH	2 Holmesdale Cottages RH1 4HH	Single storey rear extension
2025/1036/TPO	Roseneath, 3 Ridge Green. RH1 5RN	Oak Tree
2025/697	Low Beck, King's Cross Lane RH1 5NJ	Construction of 4 Bedroom detached dwelling
2025/927	34 Kings Cross Lane RH1 5NU	Landscaping relating to 2021/1938 (7 detached and semi-detached chalet bungalows
2025/1094	Mercer's South Quarry. RH1 4EU	Time extension to permission to extract sand
2025/1095	Land at Mercer's South Quarry. RH1 4EU	Time extension to existing planning permission

The clerk outlined recommended responses to all applications for this month. See attachment for responses. Not forming part of the agenda, as no notification had been made to NPC because the relevant authority was Reigate and Banstead BC, was a planning application to build 160 houses just outside the parish on Nutfield Rd west of Nutfield Lodge. Despite being unable to formally vote on this planning application, the clerk was instructed to register an objection with RBBC on behalf of the parish council. Clerk to send other responses back to Tandridge.

7. **Finance** clerk RM

- The list of payments was approved – RM to release payments
- Detailed Receipts & Payments Report was approved and signed
- Bank reconciliation for September 2025 was noted and signed
- Mid-month and month-end payment release were discussed and agreed
- The clerk outlined finances vs budget at the half-way stage, which showed accurate forecasting in all areas except for the cemetery – see attachment

8 **Link Magazine** clerk

The clerk was instructed to create an article about the bonfire for the Link.

9 **Bonfire** DH & clerk

DH explained that all was in hand for the event and that there were no great issues to resolve. More walkie-talkies had been ordered. Prices are held from last year. A torch-light procession is being considered but plans would not be finalised for a couple of weeks. Clerk to send a copy of insurance to AD to allow a risk assessment to be completed.

10. **Village Hall Application for Funding** clerk

The management of NVHL had submitted two applications for grant funding. The first one was for a Christmas trees and lights. This was dismissed as the rules do not allow more than one grant application per organisation per year. This will be dealt with by NPC purchasing the lights direct and the manager will be asked to provide the clerk with the invoice. A grant request for up to £12,000 was considered. The purpose of this was to allow NVHL to obtain surveys and architects drawings for a complete refurbishment of the Village Hall. As NPC currently only has a grant allocation of £2,000 in its budget, it was voted unanimously to allocate £1,500 of this in respect of the grant application. As this funding is not sufficient to cover the funds needed (and NHVL's own reserves are not sufficient to pay the costs whilst maintaining an adequate contingency fund for emergencies), councillors agreed to increase its grant allocations for 2026-27 when preparing

	precept budgets in the coming weeks. In return NVHL was to be asked to appoint new director in line with the rules surrounding this. Companies House shows only one appointed director at present. The clerk was instructed to write to NVHL to set out the decisions.	
11	**Conservation Society** GP had attended their latest meeting and reported back various points. The recent decision to allow Gatwick Airport to run a second runway had caused consternation and the Conservation Society had requested help from NPC to monitor noise and pollution. The clerk pointed out that NPC had neither the equipment nor training to assist with this. A plan for re-wilding the Jubilee Fields was discussed but in fairly vague terms. Councillors were clear that the top filed where the bonfire was held would not be considered if it meant moving the event. The middle field was the obvious choice, but councillors questioned how much re-wilding was possible, when there was no activity taking place in that field which compromises wildlife anyway. GP replied that there were precedents set in Lingfield which could be replicated and involved ponds and other artificially induced interventions which would encourage re-wilding. The clerk was instructed to approach the Conservation Society for a written plan.	clerk
12	**Clerk's exchange.** The clerk reported that the opening of the Friendship Bench had been postponed until an unknown future date following the cancellation of the original date by the MP's office. A reported dip in the Memorial Hall car park had led to the discovery that the car parks there were not covered by the insurance policies of either NPC or the Memorial Hall. Concerns that there may be a sink-hole developing were dismissed by councillors who formed the view that it may have occurred after the hot summer dried out the material beneath the tarmac. An alternative theory put forward was that the water mains leading to the hall from the main road are routed beneath that part of the car park. The caretaker was monitoring water pressure in case a drop in pressure might indicate a water leak, which in turn might erode the ground under the tarmac. In any case, council considered a Godstone-style sinkhole to be a remote possibility due to that land being clay and not sand. Developments at the Rec (MUGA) were moving ahead more slowly than desirable, and the clerk reported that TDC had insisted that the football club would be responsible for replacing the corroded metal goalposts. A grant application for £500 towards this had been received too late for the agenda, but councillors indicated that they would look favourably upon it when added to the November agenda. The clerk reported that there had been a police investigation into an attempted vehicle theft in the village. During the course of the investigation, the police discovered an untaxed vehicle being parked at the Pound which was wanted in relation to a number of open but unrelated crime investigations. Finally, the clerk reported that he had written formally to the liquidators for Sunstone.	clerk
13	**Items for information or for inclusion on future agendas** Football club grant application. Neighbourhood street gatherings / Road closures for community parties. Contract for Dunnottar school sports pitch hire	
14	**Next meeting date** Date of the next council meeting confirmed as 12th November	
15	**Exclusion of press and public** The chair dismissed this item and closed the meeting at 9.30 pm	