Measured building survey

-PROPOSAL-

Mr Richard Coffey

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1. Introduction

Founded in 2016, Lexa Survey work diligently to achieve the highest levels of standards and accuracy.

We understand that each project is unique and offer bespoke solutions to meet our clients ever changing requirements.

Our ethos is to offer you expert services and an excellent experience. We pride ourselves on high quality, sustainable results. We invest in our people and their ongoing professional expertise. Our innovative practices give you the best, efficient and most accurate results possible.

The services we offer include:

- Measured building survey
- Building monitoring and deformation
- Land survey
- Quarries and landfill survey
- 3D Scanning

Our aim is to provide bespoke solutions using the latest technology and to improve the quality of work using the best industry practices which makes the accuracy of the work to a highest possible standard and to the expectation of our client requirements.

It's about quality, not about quantity.

2. Why Lexa Survey

The answers to this question, we are centred around the key elements of Confidentiality, Flexibility and Reliability, Quality, Environment & Health and Safety.

2.1 Confidentiality

We treat the confidentiality of our clients and the projects we provide for you very seriously. All the information in regards with the project and personal data will be handled securely and not shared with the public or other parties, unless with written consent in relation to the project completion.

2.2 Flexibility and Reliability

Reliability is key to our reputation, we aim to build relationships with our clients to inspire the confidence and trust in the services we provide. The quality of work that we deliver has to be consistent and within the specified to timescales.

We are keen to accommodate each project and client's individual requirements based on their needs and offer them a flexible approach that affords to changing requirements in the scope of the project should anything change during the work.

Why is this important? Our aim is to achieve the best quality results on a consistent basis in the shorted time possible. We appreciate that in today's world, time is never enough. If we did not deliver the results and flexibility, our reputation would be on the line.

2.3 Quality

To ensure the highest quality of our services we continually invest in the training and development of our team, our surveying equipment and our business operations. We demand high attention to all projects we undertake to prevent mistakes, errors and any delays of the project. Every project is an opportunity to develop our own experiences and continue to broaden our knowledge.

The methods used for jobs are verified using certified programs and ensuring the tolerance is within the accuracy required. Equipment is periodically verified by a certified company.

All projects we undertake are produced to the RICS specification.

2.4 Environment & health and safety

Health and safety are the most important rules in a work environment. Before starting a project, a risk assessment is used to identify, assess and control hazards in the workplace. We carry out Safety and Environmental Risk Assessment for all work activities. We provide a safe system of work and methods statement in relation to the work that require specific preventive measures.

3. Pricing

The services included in the price below is for providing:

1. Measured building survey

Floor plans will include: Basement, Lower ground floor, Ground floor, First floor and Upper floor

- Internal walls, partitions, door position, windows position
- Beams, ceiling changes location
- Sanitary ware
- Heights of ceiling, beams, window cill/doors
- Floor level
- Services location
- One height for joist level
- One height for ridge board level inside the loft.

External elevation will include: Position of doors, windows, fixed features on façade of the building.

Description	Price	Site work estimation	Subtotal
Floor plan, external elevation 2 sections and roof plan	£1,640	@1 days @400msq	£1,640+VAT
	TOTAL	@1 day on site	£1,640 + VAT

The pricing is related to the project **P1805_Nutfield Village Hall, South Nutfield RH1 4JH - Measured building survey .**

TERMS & CONDITIONS

Our invoicing terms are sent upon project completion payable within 14 days unless otherwise agreed in writing.
Late payments may be subject to 4% per month from the overdue amount, in accordance with applicable laws.

Refusing to settle the payment can lead to legal actions, with communication in advance.

We provide the plans electronically in DWG and PDF format, and pictures for guide references, if you need.

If you would like more information, please don't hesitate to contact me and I would be happy to discuss with you.

4.Acceptance

Assumptions

This quotation is valid for 30 (Thirty) Days.

All works are undertaken during normal UK office hours unless otherwise stated. The priced is based on full access during the survey time in and out. Restrictions or re-booking caused by obstructions or interfering with the survey process will result in additional charge.

Following the formal agreement to this proposal, further conversations shall be arranged to commence the project. This will need will to be formally acknowledged to initiate the engagement with Lexa Survey Limited.

Best wishes

Alexandra Pana



Date

24/07/25