Nutfield Parish Council

Clerk to the Parish Council: Mr Jim Paulett
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on
Wednesday 10th September 2025 at 7:30pm – Committee Room, Nutfield Village Hall

Signed: Jim Paulett, Parish Clerk to Nutfield Parish Council, 4th September 2025

AGENDA

Parishioners may find documents referenced in the agenda online at the parish council website, except where they are prohibited by GDPR. Planning documents are listed on Tandridge DC website.
Meeting to be opened by the Chair of Council.

1. Apologies for absence
To receive and accept any councillor apologies for absence. (JD)

2. Declarations of interest
To receive any declarations of interest from councillors regarding items on the agenda. Councillor forms to be distributed for completion where not done in August

3. Minutes of previous meetings
To approve and sign the minutes of the council meetings held on 13th August 2025.

4. Public session
In accordance with Standing Orders 3(f) and 3(g), members of the public may ask questions, make representations, or give evidence in respect of the business on the agenda.
NVHL expected to present.

5. Reports from other authorities
To receive a report from the County and District Councillors.

6. Planning
To agree a response to the following planning applications:

No.	Address	Detail
2025/782	Warren Cottage, New Cottages, Nutfield Marsh Rd. RH1 4EU	Erection of a garden studio in the rear garden.
2025/636	10b Trindles Rd	Erection of a single storey rear extension

7. Finance
- To approve the list of payments
- To note the Detailed Receipts & Payments Report
- To note the bank reconciliation for August 2025
- To agree mid-month and month-end payment release

8. Link Magazine
To agree authorship and content for October Link magazine.

9. Bonfire
Cllr Holborn to outline updates for annual bonfire and fireworks for 8th November 2025.

10.	**Asset transfer of Mid St Rec from TDC to NPC** To review, discuss and vote on proposals to receive Mid St Rec into NPC ownership.
11.	**Cemetery and WBA grounds maintenance contract** To agree duration of contract and approve contract tender document. Specifically relating to length of term and termination period. Current contract and suggested revised alternative are in the supporting documents
12.	**Clerk's exchange.** Overgrown footpaths not being dealt with by SCC. Form voluntary group? - Closure of gate to office.
13.	**Items for information or for inclusion on future agendas** To provide any updates on matters since publication of the agenda (no decisions to be made) and consider items for inclusion at next meeting.
14.	**Next meeting date** To confirm the date of the next council meeting (8th October).
15.	**Exclusion of press and public** The Chair will move that in accordance with the Public Bodies (admission to meetings) Act 1960 the Press and Public be excluded from the meeting during the discussion on the next items of business: