**Nutfield Parish Council Minutes**
**Nutfield Memorial Hall**
**Wednesday 9th July 2025**
Meeting opened at **7.35pm** and closed at **9.20pm.**

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

**Councillors (Cllrs) present:**
Cllr Rigel Mowatt (Chair) (RM)
Cllr Graham Powell (GP) – from 7.40
Cllr Sue Ford (SF)
Cllr John Clarke (JC)
Cllr John Corlett (JCo)
Cllr Jon Dadswell (JD)
Cllr Aled Duggan (AD)
Cllr Duncan Mallison (DM)

**Apologies:**
Cllr Dean Holborn (DH)

**Attending**:
Cllr Helena Windsor (HW)

**Apologies:**
Cllr Chris Farr (CF)
Cllr Richard Fowler (RF)
Cllr Louise Case (LC)

In attendance: Jim Paulett (Clerk & RFO) and 2x Members of the public

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| 1 | **Councillor apologies for absence**<br>Apologies were received and accepted for Councillors Holborn (NPC) and Councillors Fowler and Case (TDC) and Farr (Surrey) | |
| 2 | **Declarations of interest**<br>No declarations of interest were made at this point in the meeting. | |
| 3 | **Minutes of Previous Meeting**<br>The minutes of the meeting held on 11th June 2025 were approved as a true record and signed by the Chair. | |
| 4. | **Public Session**<br>Two members of the public attended and the first was invited to contribute to the councillors' collective understanding of bee-keeping following a request to keep bees at the allotments. As an allotment-holders and with previous experience at bee-keeping, the MoP was thanked by the council for allowing them a better understanding of the pros and cons of allowing bees there.<br>A second MoP wanted to speak to the council about mowing paths through Jubilee Woods. When the wood was designed, there were to be criss-cross paths through the middle, as well as a path around the outside. Some of these paths have failed to evolve naturally, so the council approved a plan to mow paths across. Clerk to arrange mowing. | clerk |
| 5. | **Reports from other authorities**<br>NPC was glad to receive updates from HW, especially in relation to Fly-tipping on Fullers Wood Lane. HW is still optimistic that TDC would assist with this, but the council concluded that until a fence was placed adjacent to the road, fly-tipping here would continue. HW to continue to engage with Michaela and see whether TDC can assist with CCTV at the site. | HW |
| 6. | **Planning**<br>To agree a response to the following planning applications: | JC |

| No. | Address | Detail |
|---|---|---|
| 2025/527 | Cyndon, Trindles RD, RH1 4JG | Double garage with Habitable outbuilding and 2.5M fence |
| 2025/509 | The Nest, Bletchingley Rd, RH1 4HN | Erection of Outbuilding |

JC outlined recommended responses to both applications for this month. JC to send responses back to Tandridge.

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| 7. | **Finance** | |

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| | • The list of payments was approved – RM to release payments<br>• Detailed Receipts & Payments Report was approved and signed<br>• Bank reconciliation for June 2025 was noted and signed<br>• Mid-month and month-end payment release were discussed and agreed<br>Council requested a breakdown of budget vs actual figures for the current year. Clerk to prepare this for August in conjunction with the Chair. | Clerk RM |
| 8 | **Link Magazine**<br>Content for August was discussed and in the absence of anything of importance it was agreed that there would be no article for August (subject to anything suitable arising before the deadline.) | clerk |
| 9 | **Bonfire**<br>Cllr Holborn was not present, but the clerk explained that attempts to find quotes had resulted on several options. Clerk to liaise with DH to review quotes. | clerk |
| 10. | **Community Asset transfer**<br>Cllrs Ford and Mowatt accompanied the clerk to a meeting in Oxted with TDC. The ongoing additional cost of running Mid St Rec looks to be c£10k per year, with additional funds to be set aside for asset replacement over time. No decision has been made yet on whether to accept the asset transfer. If NPC takes on the assets at Mid St Rec, it would be possible to safeguard the facility from the threat of future housing development, plus also keep decisions about the provision of equipment within the scope of local decision-making, but the cost of this would be the several thousand pounds of additional cost to provide the upkeep. Clerk to keep council updated with developments. | clerk |
| 11 | **Jubilee Fields**<br>Ideas were discussed for increasing volunteer participation in assisting with muddy areas and these were dismissed as impractical and unnecessary. | |
| 12 | **Clerk's exchange.**<br>Following the discussions and earlier considerations in May and June, council voted unanimously not to allow bee-keeping at the allotments. Council also voted unanimously to allow the mowing of pathways at Jubilee Woods and instructed the clerk to arrange this. The clerk updated council about the allotment lettings and inspections. Discussions with the trustees of the Memorial Hall had resulted in an agreement to allow a new CCTV camera on the front of the hall to monitor car movements related to ASB. Metal detecting at the Memorial fields was rejected, but the applicant was invited to explore Jubilee fields. Clerk to inform. It was agreed to pay the tree Warden insurance, but to try to integrate into the council insurance at renewal time. The clerk outlined the metalwork jobs assigned to C Wise and these were approved. The current AGAR was discussed, and the clerk informed council that the financial risk assessment document will need to be discussed and agreed in August. | clerk |
| 17 | **Items for information or for inclusion on future agendas**<br>NVHL approach for grants for renewal plans at the village hall. Budget monitoring. | clerk |
| 16 | **Next meeting date**<br>Date of the next council meeting confirmed as 13th August | |
| 17 | **Exclusion of press and public**<br>The Chairman dismissed this item and closed the meeting at 9.20pm | |