Nutfield Parish Council Minutes

Nutfield Memorial Hall
Wednesday 9th April 2025
Meeting opened at **7.35pm** and closed at **9.25pm.**

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

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Councillors (Cllrs) present:
Cllr Rigel Mowatt (Chair) (RM)
Cllr Aled Duggan (AD)
Cllr John Corlett (JCo)
Cllr Sue Ford (SF)
Cllr Jon Dadswell (JD)
Cllr Dean Holborn (DH)
Cllr Duncan Mallison (DM)

Apologies:
Cllr Graham Powell (GP)
Cllr John Clarke (JC)

Attending:
Cllr Helena Windsor (HW)
Cllr Louise Case (LC)

Apologies:
Cllr Chris Farr (CF)
Cllr Richard Fowler (RF)

In attendance: Jim Paulett (clerk & RFO), Two members of the public

1.	**Councillor apologies for absence** Apologies were received and accepted for Councillors Powell and Clarke (NPC) and Councillors Farr (Surrey) and Fowler (TDC)	
2.	**Declarations of interest** No declarations of interest were made at this point in the meeting.	
3.	**Minutes of Previous Meeting** The minutes of the meeting held on 12th March 2025 were approved as a true record and signed by the Chair.	
4.	**Public Session (a maximum of 20 minutes)** Two members of public attended. One representing the Conservation Society had noticed attendance at previous meetings by the developers of the proposed Nutfield Green Park and wanted to know the results and details of the discussion. Council was able to provide this detail. A second member of the public appealed to the council to assist in making the footpath running behind Braes Mead to Sandy Lane become more user friendly, with a narrow channel having formed by continual use, and a request to replace stiles with kissing gates. The clerk was tasked with making calls to various bodies and societies that might help.	clerk
5.	**Reports from other authorities** NPC was glad to receive updates from HW and LC on various matters including nuisance HGV parking on the motorway bridge, dog-walking regulations for professionals and the cycle path leading from the parish to Redhill.	
9.	**Police and local crime** The clerk reported that the Chairman had written to Surrey's police commissioner to express concern that there had been a surge in crime and anti-social behaviour which individuals and the council had found hard to report in person. As a result of this and other investigatory actions by the clerk, contact had recently been made with both a PCSO and a constable that the clerk hoped to meet to agree a more reassuring relationship with police. This item was moved up the agenda by the chairman.	Clerk
6.	• **Planning** To agree a response to the following planning applications:	

No.	Address	Detail
2025/154	Manzelna, Kings Cross Lane, RH1 5NS	Erection of side and rear extensions, front and rear dormer extensions
2025/171	Nutfield Priory Hotel, RH1 4EL	Stabilise existing north retaining wall
2025/204N	The Pastures, Bray's Farm, Bower Hill Lane RH1 4EH	Construction of new road

Council discussed and made judgements on the suitability of the proposals.
RESOLVED: JC to email TDC to notify them of the Parish Council comments

7	**Finance**	

	To approve the list of payments The RFO went through the payment list and members agreed payments as per the schedule **To note the Detailed Receipts & Payments Report** The report was not presented and will be examined and signed by Chair. **To note the bank reconciliation for March 2025** report was noted by members and signed by Chair	Clerk
8	**Trees** Council discussed strategy for tree surveys and work to be done. The clerk was instructed to investigate regulations for tree inspections and the council will decide future strategy at a later date.	clerk
10.	**Memorial Pitch proposal** The clerk set out the proposed strategy for renting out the new cricket pitch, namely that local clubs will be offered the hire of the pitch for £80 per match for adult matches at weekend afternoons and £50 for junior matches and evening T-20 matches. The outfield will be maintained by SNCC, who will provide equipment and manpower in exchange for free hire and first preference on dates. Changing and toilet facilities will be arranged separately. Council voted to accept the proposals and ideas for potential hirers were put forward.	clerk
11	**Cemetery** Nutfield Burial Board's recent meeting was reported, and it was agreed to engage for work experience the Young Person requested by the cemetery manager, subject to completion of the relevant risk assessments. An update on the general management of the cemetery along with expected revenue was discussed, with RM and SF reporting satisfaction and optimism. Proposed re-organisation of the composting are was approved, subject to further scrutiny from SF.	
12	**MUGA & CMT Playground** The playground at the Memorial Hall was discussed, with the clerk reporting that the collection and installation of surplus equipment from renovated playgrounds from other parishes in the district would likely prove to be a false economy (with minor exceptions being handled by the clerk). Council voted a budget of £20,000 from the CIL account to be offered to TDC towards the full cost of a complete renewal of the basketball court at the Rec.	clerk
13	**Monthly news article** Topics for inclusion in The Link/web monthly news were agreed and the clerk was instructed to write the content.	clerk
14	**Clerk's exchange.** The clerk outlined updates on various smaller matters that are ongoing, including the collapsed grave at St Peter and St Paul (resolved), allotments, asset transfer request from TDC, Parish Assembly.	Clerk
15	**Items for information or for inclusion on future agendas** Full discussion of the future management of the Rec, the parish council's strategy relating to the Village Hall were requested for inclusion at next meeting. Councillors are requested to submit any other items to the clerk before 7th May	All
16	**Next meeting date** Date of the next council meeting confirmed as 14th May.	
17	**Exclusion of press and public** The Chairman dismissed this item and closed the meeting at 9.25pm	RM