Nutfield Parish Council

Clerk to the Parish Council: Mr Jim Paulett
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on
Wednesday 11th June 2025 at 7:30pm – Committee Room, Nutfield Village Hall
Incorporating AGM and Election of Chair and Vice-Chair.

Signed: Jim Paulett, Parish Clerk to Nutfield Parish Council, 6th June 2025

AGENDA

Meeting to be opened by the Chair of Council

1. Apologies for absence
To receive and accept any councillor apologies for absence. Cllr Dadswell, Mallison

2. Declarations of interest
To receive any declarations of interest from councillors regarding items on the agenda.

3. Minutes of previous meetings
To approve and sign the minutes of the council meetings held on 14th May 2025.

4. Public session
In accordance with Standing Orders 3(f) and 3(g), members of the public may ask questions, make representations, or give evidence in respect of the business on the agenda.

5. Reports from other authorities
To receive a report from the County and District Councillors.

6. Planning
To agree a response to the following planning applications:

No.	Address	Detail
2025/325	9 Mid Street, RH1 4JU	Erection of single storey side and rear extension, front porch enclosed with internal alterations following demolition of existing store
2025/78/Cond1	Land to North of 1 and 2 Coombe Cottages, Dean Lane, Nutfield RH1 4HR	Details pursuant to the discharge of Condition 3 (Materials) of planning permission ref: 2025/78 dated 24th March 2025 (Erection of single storey detached dwelling (Self build/custom build)).
2022/611/Cond1	Deans Lane RH1 4HR	Details pursuant to Condition 4 (Site Development Scheme) of planning permission ref: 2022/611 dated 2 December 2024. Change of use of land to a gypsy/traveller caravan site comprising of 2 no. pitches and associated hardsurfacing, fencing and parking (part retrospective). Appeal Ref: APP/M3645/C/23/3327448

7. Finance

- To approve the list of payments
- To note the Detailed Receipts & Payments Report
- To note the bank reconciliation for May 2025
- To receive the Internal Auditors Report and consider any recommendations contained therein.
- To agree mid-month and month-end payment release

8.	**AGAR** • To consider and approve the Annual Governance Statement for the financial year ending 31st March 2025. • To approve the accounting statements for the financial year ending 31st March 2025. • To confirm dates of the period for Exercise of Public Rights.
9.	**Bonfire** Cllr Holborn to outline plans for annual bonfire and fireworks for November 2025.
10.	**Cemetery Update** Cllr Ford or clerk to update the council on latest developments and issues at the cemetery. Burials with pacemakers.
11.	**MUGA.** Clerk to outline progress.
12.	**Clerk's exchange.** Updates on Memorial field storage arrangements – Allotments (bees) – police liaison – charging points – parish asset security – website hosting (cull of addresses) – bike assault course
13.	**Items for information or for inclusion on future agendas** To provide any updates on matters since publication of the agenda (no decisions to be made) and consider items for inclusion at next meeting.
14.	**Next meeting date** To confirm the date of the next council meeting (9th July). Eve Joyce to attend
15.	**Exclusion of press and public** The Chair will move that in accordance with the Public Bodies (admission to meetings) Act 1960 the Press and Public be excluded from the meeting during the discussion on the next items of business