Nutfield Parish Council Minutes

Nutfield Memorial Hall
Wednesday 12th March 2025
Meeting opened at **7.30pm** and closed at **10.15pm.**

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

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Councillors (Cllrs) present:
Cllr Rigel Mowatt (Chair) (RM)
Cllr Aled Duggan (AD)
Cllr John Corlett (JCo)
Cllr Sue Ford (SF)
Cllr Jon Dadswell (JD)
Cllr Dean Holborn (DH)
Cllr Duncan Mallison (DM)

Apologies:
Cllr Graham Powell (GP)
Cllr John Clarke (JC)

Attending:
Cllr Helena Windsor (HW)
Cllr Richard Fowler (RF)
Cllr Louise Case (LC)

Apologies:
Cllr Chris Farr (CF)

In attendance: Jim Paulett (clerk & RFO), Five members of the public

1.	**Councillor apologies for absence** Apologies were received and accepted for Councillors Powell and Clarke (NPC) and Councillor Farr (Surrey)	
2.	**Declarations of interest** No declarations of interest were made at this point in the meeting.	
3.	**Minutes of Previous Meeting** The minutes of the meeting held on 8th February 2025 were approved as a true record and signed by the Chair.	
4.	**Public Session (a maximum of 20 minutes)** Five members of public attended by prior arrangement. In differing capacities, all of them represent the developers of the proposed Nutfield Green Park and they wished to inform the parish council of the changes to the original plan.	
5.	**Reports from other authorities** NPC was glad to receive updates from RF, HW and LC on various matters including flooding and bin collections on Mid St, district council support for local farmers, changes to local council structure, antisocial HGV parking on the M23 bridge, professional dog-walking arrangements.	
6.	**Planning** • To agree a response to the following planning applications:	Clerk/ JC

No.	Address	Detail
2025/165	Little Wild, Kings Cross Lane RH1 5NG	Demolition of stables; Erection of new detached dwelling. Report from JC
2025/160	16 Trindles Rd, RH1 4JN	Erection of a single storey extension and loft conversion. Installation of 6x roof lights
2025/129	10a Braes Mead, RH1 4JR	Erection of Ground floor rear extension

Council discussed and made judgements on the suitability of the proposals.
RESOLVED: JC to email TDC to notify them of the Parish Council comments

7.	**Finance** **To approve the list of payments** The RFO went through the payment list and members agreed payments as per the schedule **To note the Detailed Receipts & Payments Report** The report was noted by members and signed by Chair. **To note the bank reconciliation for February 2025** report was noted by members and signed by Chair	

8	**Metal Detecting** A request from The Bearded Bleepers to access and detect on council land was approved, provided that bookings are made in advance with the clerk. Clerk to arrange	Clerk
9	**Cemetery and Graveyard** The clerk reported the appointment to the council of a new cemetery manager and assistant clerk. Also that the issue of the collapsed grave had been resolved by agreement with the church and that Mick Tamplin had been instructed to make good the collapsed grave. New charges for the cemetery were approved at a 5% uplift and SF was asked to re-start the working group for the cemetery. The council voted to allow Nutfield Burial Board full autonomy of decision making for all cemetery-related matters withing the scope of current Regulations.	SF / clerk
10.	**Charles Maw Trust** An ad hoc CMT meeting to decide resolution of resident's issues raised about the car park was refused in favour of a survey to be carried out by the clerk with the Chair.	RM / clerk
11	**Locum Services** The clerk reminded council that Andy Beams is due to attend 1st April to oversee preparation of annual accounts, which marks the end of the locum agreement.	
12	**Nutfield Village Summer Event.** DM explained that it had been deemed too ambitious to arrange an event for 2025, but that plans would begin to arrange something for next summer.	DM
13	**Monthly news article** **RESOLVED:** to write and submit articles relating to the council for the Link.	AD
14	**Nutfield Cemetery Solar Gates** Two level of contract were presented to council for approval. After some discussion, both were rejected in favour of self-maintenance and ad-hoc call-outs where necessary. Clerk to inform the company	Clerk
15	**Continued vandalism in fields, including NPC land.** Council resolved to encourage reporting of incidents to police via a message in the Link	AD
16	**Clerk's Exchange** The clerk reported various issues including Priory Farm signs – Friendship bench – brambles – MUGA – Allotments; It was resolved that RM would find time to work with the clerk for invoicing allotments and administering the admin. An increase in allotment pricing was approved by council.	RM / clerk
17	**Items for information or for inclusion on future agendas** Items for next agenda – It was agreed that the April meeting would incorporate the AGM where Chair and Vice-Chair would be voted through, plus also an earlier attendance of NVHL AGM at 7pm	RM
18	**Next meeting date** Cllrs noted that the council's next meeting would take place on Wednesday 9th April 2025 at Nutfield Village Hall at 7.30 pm, incorporating the AGM. Councillors will be requested to attend an earlier meeting of NVHL	Clerk