Nutfield Parish Council Minutes

Nutfield Memorial Hall
Wednesday 8th January 2025
Meeting opened at **7.30pm** and closed at **9.30pm.**

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

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Councillors (Cllrs) present:
Cllr Rigel Mowatt (Chair) (RM)
Cllr John Clarke (JC)
Cllr John Corlett (JCo)
Cllr Graham Powell (GP)
Cllr Aled Duggan (JD)
Cllr Sue Ford (SF)

Apologies:
Cllr Jon Dadswell (JD)
Cllr Dean Holborn (DH)
Cllr Duncan Mallison (DM)

Attending:
Cllr Helena Windsor (HW)
Cllr Richard Fowler (RF)
Apologies:
Cllr Louise Case (LC)
Cllr Chris Farr (CF)

In attendance: Jim Paulett (clerk & RFO), one member of the public

1.	**Councillor apologies for absence** Apologies were received and accepted for Councillors Dadswell, Mallison and Holborn (NPC) and Councillors Farr (Surrey) and Case (TDC).	
2.	**Declarations of interest** No declarations of interest were made at this point in the meeting.	
3.	**Minutes of Previous Meeting** The minutes of the meeting held on 11 December 2024 were approved as a true record and signed by the Chair.	
5.	**Reports from other authorities** Cllr Windsor updated the council that the new national government had announced a proposed restructure of local authorities which might threaten the existence of Tandridge Council and which might cause delays or cancellation of local elections in May. Cllr Fowler brought news of possible developments at Mercers Park and the footpath between there and Watercolour. Nutfield Green Park was discussed with particular regard to its likelihood of realisation and the fact that unsuccessfully challenging the project might prove exorbitantly costly to TDC. This needs to be considered by councillors when formulating a plan for dealing with the application and contact with developers.	
4.	**Public Session (a maximum of 20 minutes)** One member of public spoke to the council about traffic calming, speeding and parking in the village. Some work in the form of petitions and proposed changes to speed limits has already been done. The member of public agreed to send information to the clerk for a vote to be taken in February as to whether to formally adopt the proposals and lobby the authorities in support of the measures. The member of public left the meeting.	
6.	**Planning** • To agree a response to the following planning applications:	clerk

No.	Address	Detail
2024/1060	149 Mid Street	First floor extension
ENF/2024/287	Dean's Lane	Complaint from parishioner

Council discussed and decided that the Mid-St application was uncontentious and to be approved. TDC councillors asked to be copied in on the enforcement issue so that they could escalate. NGP had already been discussed and JP updated the council about the developments and progress on the Recreation Ground projects. Nutfield Green Park was discussed a second time and the group agreed that the relevant working party would meet the developers. This, and particularly NPC's approach to that meeting, to become an agenda item for February. District councillors left the meeting.
RESOLVED: JC to email TDC to notify them of the Parish Council comments and the former and the clerk to forward emails for the latter.

7.	**Finance**	

	To approve the list of payments The RFO went through the payment list and members agreed payments for Mulberry and NVHL for the annual rent. **To note the Detailed Receipts & Payments Report** The report was noted by members and signed by Chair. **To note the bank reconciliation for December 2024** Due to technical problems, this was not presented **To approve the 2025/26 budget** Following several meetings of the Finance Working Group, the council discussed the budget. Questions were raised about the consequences of breaching individual budget department levels, the reason for the marked increase (loss of previous cemetery income) and the low level of reserves pointed out by recent audit. The proposed precept for 2025/26 was recommended at £96,222. Having been satisfied by answers to the queries provided by the RFO, and having fully debated the issue, the council unanimously resolved to approve the proposed precept. **To discuss the internal audit** This was completed on Friday 13th December. The RFO gave an overview of the results, which were that, whilst there were minor issues and errors, the overall position was good, with excellent management and controls, and no cause for concern at any level.	
8	**Consultation and Strategic Plan** Cllr Mallison was unable to attend the meeting, but had previously circulated a comprehensive report following the hugely successful consultation of parishioners. Council wished to record a vote of thanks to Cllr Mallison, and requested that he make a full presentation with recommendations at the February meeting.	
9	**Cemetery** The clerk reported that the excellent support that the clerk of Godstone PC would be coming to an end later in the month. Council instructed the clerk to draw up an advertisement for a vacant position for a cemetery manager to be circulated on social media.	
10.	**Anti-Social behaviour** The council instructed the clerk to contact Surrey police to establish a PCSO contact for the parish. Once established, to utilise social media to encourage parishioners to report ASB.	
11	**Monthly news article** **RESOLVED:** Clerk to write and submit articles relating to the playground project, ASB, request to keep hedges back and cemetery job vacancy.	clerk
12	**Items for information or for inclusion on future agendas** Items for next agenda – NGB pre-meeting agreements, chickens at the allotments, vote on supporting traffic-calming following discussion in January meeting, GP to report on Nutfield Conservation meeting.	RM
13	**Bonfire Night Update** The RFO explained that not all expected revenue had been received. A meeting between the RFO, AD and DH was proposed to agree distribution of funds	clerk
14	**Next meeting date** Cllrs noted that the council's next meeting would take place on Wednesday 12th February 2025 at Nutfield Village Hall at 7.30 pm.	