Nutfield Parish Council Minutes

Nutfield Memorial Hall
Wednesday 12th February 2025
Meeting opened at **7.30pm** and closed at **9.30pm.**

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

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Councillors (Cllrs) present:
Cllr Rigel Mowatt (Chair) (RM)
Cllr John Clarke (JC)
Cllr John Corlett (JCo)
Cllr Graham Powell (GP)
Cllr Sue Ford (SF)
Cllr Jon Dadswell (JD)
Cllr Dean Holborn (DH)
Cllr Duncan Mallison (DM)

Apologies:
Cllr Aled Duggan (AD)

Attending:
Cllr Helena Windsor (HW)
Cllr Richard Fowler (RF)
Cllr Louise Case (LC)

Apologies:
Cllr Chris Farr (CF)

In attendance: Jim Paulett (clerk & RFO), Three members of the public.

1.	**Councillor apologies for absence** Apologies were received and accepted for Councillor Duggan (NPC) and Councillor Farr (Surrey)	
2.	**Declarations of interest** No declarations of interest were made at this point in the meeting.	
3.	**Minutes of Previous Meeting** The minutes of the meeting held on 8th January 2025 were approved as a true record and signed by the Chair.	
4	**Public Session (a maximum of 20 minutes)** Three members of public attended by appointment. One wished to establish the council's requirement for a green audit as set out in the Village Plan. Council agreed to discuss and formulate exact requirements and make this available for review and possible tender. More time will be required for this. Two members of public introduced themselves as interested parties connected with the proposed development at Nutfield Green Park. Their intentions were set out to be purely as a means of opening communications. They were told that members of the council would commit to a date for a meeting to be agreed, preferably before the end of the month, depending on availability. The members of public left the meeting.	
5.	**Reports from other authorities** RF updated the council on developments with TDC and possible reformation of local government in Surrey. HW reported TDC's support of farmers and outlined how this affected the parish. LC elaborated on RF's account and reported that leaders of the council were keen to resist the spreading of debts incurred by other councils.	
6.	**Planning** • To agree a response to the following planning applications:	JC

No.	Address	Detail
2024/1300	Karianwala, Dean's Lane RH1 4HR	Change of use to incidental domestic for the parking of householders car collection (Retrospective)
2024/1324	4 Primrose Gardens, RH1 5SA	Erection of a single storey rear outbuilding (garden room)
2024/1363	Beechfields, Nutfield Marsh Rd	Retrospective roof change glass to tile
2024/1315	128 Mid Street RH1 4JH	1st Floor rear extension
2024/1034	Henhaw Farm, RH1 5PD	Change of agricultural use to storage
2025/54	72 High St, RH1 4HE	2-storey side and rear extension
2025/78	Dean's Lane bungalows	Variation to scope

Council discussed all applications, with input from HW

	RESOLVED: JC to email TDC to notify them of the Parish Council comments. HW, LC and RF Left the meeting	
7.	**Finance** **To approve the list of payments** The RFO went through the payment list and members agreed payments for Mulberry, Pear Technology and Holborns. Payments already made were noted. One payment to Lambeth Technology was excluded pending the cessation of pollution monitoring along the A25. **To note the Detailed Receipts & Payments Report** The report was noted by members and signed by Chair. **To note the bank reconciliation for December 2024 and January 2025** The report was noted by members and signed by Chair **To approve the changes to the Procurement regulations** This was approved – clerk to ensure website is updated the reflect this.	clerk
8	**Consultation and Strategic Plan** DM presented detailed findings from the hugely successful consultation of parishioners. His suggestion that individual councillors head up projects into progressing the areas viewed as most important was approved and initial ideas for this were mooted. Areas coming out top included the resurfacing of the basketball court, drainage of Jubilee fields, a summer community event and traffic calming.	DM
9	**Cemetery and Graveyard** The council discussed the proposal to fill the collapsed grave at St Peter and Paul and the clerk was instructed to approach the warden with alternative proposals. JD and JCo agreed to interview a second candidate for the role of cemetery manager	JD, JCo and clerk
10.	**Nutfield Green Park.** A date was not able to be agreed for JC and JCo to meet the representatives of NGP and so other councillors might have to step in. Clerk to try to arrange as a matter of urgency.	clerk
11	**Livestock at the allotments** Following a review of the legal obligations and other practical considerations, council voted unanimously to keep the current arrangements and not allow the keeping of poultry. Clerk to communicate details of this.	clerk
12	**Traffic calming in the Parish** Following an approach by a parishioner, council was invited to support various traffic calming measures. By means of a vote, certain aspects were supported, and other not supported. Clerk to communicate this	clerk
13	**Monthly news article** **RESOLVED:** to write and submit articles relating to updates of the above	clerk
14	**Nutfield conservation society** GP outlined communications from NCS. The clerk was instructed to communicate with the group , specifically about a proposal to install a new bench at Nutt's Corner	clerk
15	**Trading Application from Football club** To be dealt with by Charles Maw Trust	
16	**Clerk's Exchange** The clerk updated councillors on matters brought by parishioners since the last meeting and resolutions reached. This included a renewed request to allow pedestrian signage for Priory Farm; hedge cutting at the allotments; NOX reports; Open gates policy. Councillors were given an opportunity to instruct the clerk in matters not on the agenda	
17	**Items for information or for inclusion on future agendas** Items for next agenda were invited for March	RM
18	**Next meeting date** Cllrs noted that the council's next meeting would take place on Wednesday 12th March 2025 at Nutfield Village Hall at 7.30 pm. Dates for the remainder of 2025 were adopted, being specifically the second Wednesday in each month. Clerk to inform the manager of the village hall about the dates.	clerk