Nutfield Parish Council

Locum Clerk to the Parish Council: Mr Andy Beams
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 11th December 2024 at 7:30pm – Committee Room, Nutfield Village Hall

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PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Andy Beams, Parish Clerk (Locum) to Nutfield Parish Council,5December 2024

AGENDA

Meeting to be opened by the Chair of Council

1.	**Apologies for absence** To receive and accept any councillor apologies for absence.
2.	**Declarations of interest** To receive any declarations of interest from councillors regarding items on the agenda.
3.	**Minutes of previous meetings** To approve and sign the minutes of the council meetings held on 13November 2024.
4.	**Public session** In accordance with Standing Orders 3(f) and 3(g), members of the public may ask questions, make representations, or give evidence in respect of the business on the agenda.
5.	**Reports from other authorities** To receive a report from the County and District Councillors.
6.	**Planning** To agree a response to the following planning applications:

No.	Address	Detail
2024/1033	Crabhill Lodge, Nutfield Park	First floor extension

7.	**Finance** • To approve the list of payments • To note the Detailed Receipts & Payments Report • To note the bank reconciliation for November 2024 • To review draft budget for 2025/26 • To receive a verbal update on internal audit conducted 11 December
8.	**CCTV Project** To receive an update and agree any actions.
9.	**Consultation and Strategic Plan** To receive an update on the survey and questionnaire and agree any actions.
10.	**Village Hall** To receive an update from the Village Hall meeting and agree any actions.

11.	**Cemetery** • To discuss and agree the future management strategy for the Cemetery • To discuss collapsed grave and agree any actions • To review arrangements with St Peter & St Paul Church and agree any actions
12.	**Licence for cricket pitch** To approve the licence for the cricket pitch.
13.	**Friendship benches** To discuss and agree any actions.
14.	**Monthly news article** To agree article topic for inclusion in The Link/web monthly news and agree Councillor responsibility.
15.	**Exclusion of press and public** The Chair will move that in accordance with the Public Bodies (admission to meetings) Act 1960 the Press and Public be excluded from the meeting during the discussion on the next items of business
16.	**Update on confidential staffing matters** • To confirm appointment of Parish Clerk and other staff roles • To approve backdated NJC pay award
17.	**Items for information or for inclusion on future agendas** To provide any updates on matters since publication of the agenda (no decisions to be made) and consider items for inclusion at next meeting.
18.	**Next meeting date** To confirm the date of the next council meeting.