Nutfield Parish Council

Locum Clerk to the Parish Council: Mr Andy Beams
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on
Wednesday 13th November 2024 at 7:30pm – Committee Room, Nutfield Village Hall

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PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Andy Beams, Parish Clerk (Locum) to Nutfield Parish Council, 7 November 2024

AGENDA

Meeting to be opened by the Chair of Council

1.	**Apologies for absence** To receive and accept any councillor apologies for absence.
2.	**Declarations of interest** To receive any declarations of interest from councillors regarding items on the agenda.
3.	**Minutes of previous meetings** To approve and sign the minutes of the council meetings held on 9October 2024.
4.	**Public session** In accordance with Standing Orders 3(f) and 3(g), members of the public may ask questions, make representations, or give evidence in respect of the business on the agenda.
5.	**Reports from other authorities** To receive a report from the County and District Councillors.
6.	**Planning** To agree a response to the following planning applications: **No.** | **Address** | **Detail** 2024/1036 | 25 Morris Road, South Nutfield, RH1 5SB | Demolish existing garage and erect ground floor, side and rear extension. **Nutfield Green Park Meeting**
7.	**Finance** • To approve the list of payments • To note the Detailed Receipts & Payments Report • To note the bank reconciliation for October 2024 • To discuss the 2025/26 budget and agree timescales for completion • To discuss and agree the payment authorisation process • To note the internal audit date scheduled for 11 December
8.	**CCTV Project** To receive an update on progress recovering costs associated with the cancelled project.

9.	**Bonfire event** To receive feedback on the event.
10.	**Consultation and Strategic Plan** To discuss and agree any required actions.
11.	**Tandridge Toilet Survey** To discuss and agree any required actions.
12.	**Parish Noticeboards** To discuss and agree any required actions.
13.	**Playground Update** To discuss and agree any required actions.
14.	**Monthly news article** To agree article topic for inclusion in The Link/web monthly news and agree Councillor responsibility.
15.	**Exclusion of press and public** The Chair will move that in accordance with the Public Bodies (admission to meetings) Act 1960 the Press and Public be excluded from the meeting during the discussion on the next items of business
16.	**Update on confidential staffing matters** To receive any updates on confidential staffing matters and agree any required actions.
17.	**Items for information or for inclusion on future agendas** To provide any updates on matters since publication of the agenda (no decisions to be made) and consider items for inclusion at next meeting.
18.	**Next meeting date** *To confirm the date of the next council meeting as 11 December 2024*