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Nutfield Parish Council

Clerk to the Parish Council: Mrs Sarah Abellan
Telephone: 07722 465344

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Members of Nutfield Parish Council are summoned to attend the meeting to be held on
Wednesday 12th June 2024 at 7:30pm – Nutfield Village Hall

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PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Carla Scott, Responsible Financial Officer to Nutfield Parish Council, 3rd June 2024

AGENDA

1.	**The Chair to open the meeting.**
2.	**Councillor Apologies for Absence.**
3.	**Code of Members' Conduct** To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.
4.	**Public Session (a maximum of 20 minutes)**
5.	**Report from County & District Councillors (a maximum of 10 minutes)**
6.	**Acceptance of Last Minutes** To approve and sign the minutes of the meeting held on 8th May 2024.
7.	**Annual Governance and Accountability Return** To review and approve the accounts for the Annual Governance and Accountability Return 2023/24 (AGAR) - by approving the Annual Governance statement for 2023/24 - by approving the accounting statements for 2023/24
8.	**Planning Applications** To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) since the Parish Council's last meeting: • 2024/425 53 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JJ Erection of single storey rear extension and loft conversion including the addition of a rear dormer and front roof lights (Lawful Development Certificate for a Proposed Use or Development) • 2024/504 27 Kings Mead, RH1 5NN Erection of ancillary residential annex

9.	**Update from the RFO**
	• Bank accounts update.
	• Cemetery Finance update.
	• CIL payments update (if any).
	• List of payments made since last Full Council Meeting
	• CCTV update
	• Monthly Reconciliations to be confirmed as approved by 2 Councillors:
	  ○ Monthly bank reconciliation for April 2024 for the main NPC Lloyd's account.
	  ○ Monthly bank reconciliation for April 2024 for the savings Lloyd's account.
	  ○ Monthly bank reconciliation for April 2024 for the Natwest CIL account.
	• Year End

	• VAT return
10.	**Grant Applications** • Nutfield Good Neighbours: Grant application for replacement mobile phone
11.	**Parish Assembly 6th July**
12.	**Events (public) And Meetings of Outside Bodies (other than transport groups)** *Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.*
13.	**Monthly News Article** • Link/Web monthly news article topics to be discussed and decided upon.
14.	**Urgent Items**
15.	**Notification of Business for Inclusion on the Next Agenda** *Councillors to consider and nominate items for the agenda of the next meeting.*
16.	**Payment(s)** *Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).* • June Payment Schedule • June CCTV Payment Schedule (previously approved)
17.	**Next Meeting Date(s)** *To confirm the Councils next meeting on 10th* July *2024 – Nutfield Village Hall.*
18.	**Confidential Items** (not open to the public: Sub Section 2 Public Bodies (Admissions to meetings) Act 1960) • Staffing Matters and any associated costs