Nutfield Parish Council

Clerk to the Parish Council: Mrs Sarah Abellan
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on
Wednesday 8th May 2024 at 7:30pm – Nutfield Village Hall

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PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Sarah Abellan, Parish Clerk to Nutfield Parish Council, 1st May 2024

AGENDA

1.	**To elect Chairman of the Council for 2024/2025** (and Chairman to complete Declaration of Office as appropriate)
2.	**To elect Vice-Chairman of the Council for 2024/2025** (and Vice-Chairman to complete Declaration of Office as appropriate
3.	**The Chair to open the meeting.**
4.	**Councillor Apologies for Absence.**
5.	**Code of Members' Conduct** To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.
6.	**Public Session (a maximum of 20 minutes)**
7.	**Report from County & District Councillors (a maximum of 10 minutes)**
8.	**Acceptance of Last Minutes** To approve and sign the minutes of the meeting held on 3rd April 2024.
9.	**Planning Applications** To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) since the Parish Council's last meeting: • 2024/301 Little Shermans Farm, Clay Lane, South Nutfield, Redhill, Surrey, RH1 4EG. Erection of replacement barn 2002-2003 and subsequent use of barn from December 2017 as a dwelling house. (Certificate of Lawfulness or an existing use or Development). • 2024/329 Land At Corner Of Bletchingly Road & Deans Lane, Nutfield, RH1 4HW. Change of use of land from Class B8 (open storage and parking) to Class C3 (residential). Erection of detached dwelling with associated parking, entrance gates and amenity space. • 2024/343 Windyridge, Holmesdale Road, South Nutfield, Redhill, Surrey, RH1 4JE. Single storey side infill extension to accommodate downstairs toilet. New patio doors and windows to rear elevation.(Certificate of Lawfulness for a Proposed Development). • 2024/306 3 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JU. Detached building as 1no. separate dwellinghouse (Use Class C3). (Certificate of Lawfulness for an Existing Use).
10.	**Update from the Clerk** • Cricket Pitch – review and approve quotes where appropriate. • CCTV - update
11.	**Update from the RFO** • Bank accounts update.

	• Cemetery Finance update.
	• CIL payments update (if any).
	• List of payments made since last Full Council Meeting
	• Monthly Reconciliations
	  o Monthly bank reconciliation for March 2024 for the main NPC Lloyd's account.
	  o Monthly bank reconciliation for March 2024 for the savings Lloyd's account.
	  o Bank reconciliation for March 2024 on one report for the Natwest CIL account.
	• Year End
	• VAT return
	• VAT registration

12.	**Review of delegation arrangements for committees, sub-committees, employees and other local authorities** (to include Working Groups and the respective Terms of Reference) *To review current arrangements*
13.	**Review of arrangements with other local authorities** (including any charters and expenditure) *To review current arrangements*
14.	**Review work/membership with outside bodies** (including Council appointees) *To review and note current arrangements*
15.	**Review Standing Orders, Financial Regulations, Financial Risk assessment and Scheme of Delegation, Code of Conduct, Antibullying and Harassment Policy, Dispensation Guide.** *To review and adopt*
16.	**Review Financial Signatories** *Review signatories for Bank (Lloyds) and CIL (HSBC). Direct Debit review*
17.	**Community Events** • Bonfire – Update
18.	**Village Survey**
19.	**Events (public) And Meetings of Outside Bodies (other than transport groups)** Councillors to approve, as appropriate, attendees and any related expenditure in respect of events. None
20.	**Monthly News Article** • Link/Web monthly news article topics to be discussed and decided upon.
21.	**Training (and conferences).** To consider and, if appropriate, agree participants and approve any related expenditure • None
22.	**Working Groups** • Cemetery – update, open day, use of reserves, signs. • Highways – Report previously circulated to councillors.
23.	**Groundworks, Land and Tree Management (including cemeteries, allotments, Jubilee Fields, The Triangle and 'village green')** • Scout Hut Lane • Jubilee Fields
24.	**Urgent Items**
25.	**Notification of Business for Inclusion on the Next Agenda** *Councillors to consider and nominate items for the agenda of the next meeting.*
26.	**Payment(s)** *Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).* • Approved to pay CCTV increase of £1106 of one camera due to re-positioning.
27.	**Next Meeting Date(s)** *To confirm the Councils next meeting o*n 12th June *2024 – Nutfield Village Hall.*