Nutfield Parish Council

Clerk to the Parish Council: Mrs Sarah Abellan
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on
Wednesday 6th March 2024 at 7:30pm – Nutfield Memorial Hall

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PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Sarah Abellan, Parish Clerk to Nutfield Parish Council, 28th February 2024

AGENDA

1.	**The Chair to Open the Meeting.**
2.	**To Elect a New Chair.**
3.	**Councillor Apologies for Absence.**
4.	**Code of Members' Conduct** To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.
5.	**Public Session (a maximum of 20 minutes)**
6.	**Report from County & District Councillors (a maximum of 10 minutes)**
7.	**Acceptance of Last Minutes** To approve and sign the minutes of the meeting held on 7th February 2024.
8.	**Planning Applications** To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) since the Parish Council's last meeting.
9.	**Update from the Clerk** • Station Partner for Nutfield Station. • Artificial Pitch update • Station Pub • Confirm Parish Event Date as 6th July • Confirm Parish Meeting dates from 1st May 2024 – 30th April 2025.
10.	**Update from the RFO** • Bank accounts update. • Cemetery Finance update. • CIL payments update (if any). • Report on reserves • Budget update
11.	**CCTV –** Update and to discuss and agree how to proceed.
12.	**Community Events** • Bonfire update on finances
13.	**Events (public) And Meetings of Outside Bodies (other than transport groups)** Councillors to approve, as appropriate, attendees and any related expenditure in respect of events. • Steering Group Meeting 27th Feb
14.	**Monthly News Article**

	• Link/Web monthly news article topics to be discussed and decided upon.
15.	**Training (and conferences).** To consider and, if appropriate, agree participants and approve any related expenditure • RFO/Clerk have attended the preparing for an audit course. • Clerk attended Biodiversity Webinar
16.	**Working Groups** • Cemetery – St Peter & St Pauls – to discuss and agree how to proceed with proposal to close the remaining part of the cemetery. • Staffing – Clerks overtime, Timesheets, Annual Leave
17.	**Groundworks, Land and Tree Management (including cemeteries, allotments, Jubilee Fields, The Triangle and 'village green')** • Jubilee Fields – Fence has been repaired. Gate due to be fixed as soon as the weather allows. It is now also being welded.
18.	**Urgent Items**
19.	**Notification of Business for Inclusion on the Next Agenda** *Councillors to consider and nominate items for the agenda of the next meeting.*
20.	**Payment(s)** *Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).* • Payment approved, with consent from both outgoing and incoming chair JD and IR, to spend £120 on the Jubilee Fields gate repairs to enable the work to go ahead as soon as the weather allowed. • Payment approved, with consent from both outgoing and incoming chair JD and IR, to spend £275 on signs to be placed on stakes and cemented in at the cemetery to prevent them being stolen. • Sign off monthly reconciliations.
21.	**Next Meeting Date(s)** *To confirm the Councils next meeting on3rd A*pril *2024 – Nutfield Village Hall.*