



## Nutfield Parish Council

Clerk to the Parish Council: Mrs Sarah Abellan  
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Members of Nutfield Parish Council are summoned to attend the  
meeting to be held on  
Wednesday 3rd January 2024 at 7:30pm – Nutfield Memorial Hall

**PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT  
DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).**

*Signed: Sarah Abellan, Parish Clerk to Nutfield Parish Council, 27<sup>th</sup> December 2023*

### AGENDA

1.	<b>The Chair to open the meeting.</b>
2.	<b>Councillor Apologies for Absence.</b> Councillor Sue Ford
3.	<b>Code of Members' Conduct</b> To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.
4.	<b>Public Session (a maximum of 20 minutes)</b>
5.	<b>Report from County &amp; District Councillors (a maximum of 10 minutes)</b>
6.	<b>Acceptance of Last Minutes</b> To approve and sign the minutes of the meeting held on 6 <sup>th</sup> December 2023.
7.	<b>Planning Applications</b> To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) since the Parish Council's last meeting: <ul style="list-style-type: none"><li>• 2023/1281 <i>Nutfield Green Park, The Former Laporte Works, Nutfield Road, Nutfield, Surrey.</i> Outline planning permission for the development of the site for new homes (Use Class C3) and Integrated Retirement Community (Use Classes C2, E(e), F2), creation of new access, landscaping and associated works to facilitate the development, in phases which are severable (Outline with all matters reserved, except for Access).</li><li>• 2023/1412 <i>12 High Street, Nutfield, Redhill, Surrey, RH1 4HQ.</i> Erection of a single storey infill extension with a roof lantern and changes to the fenestration.</li><li>• 2023/1438 <i>Henhaw Farm House, Coopers Hill Road, RH1 5PD.</i> Erection of detached garage.</li><li>• 2022/0186 <i>North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP.</i> Details of a management and monitoring plan for the handling and deposition of silt at Mercers West pursuant to Condition 9, details of the management of soil stockpile and screening bunds in relation to reptiles pursuant to Condition 51, details of a scheme of restoration pursuant to Condition 62 and details of the seed mixture for all stockpiles and bunds pursuant to Condition 66 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022.</li></ul>

	<ul style="list-style-type: none"> <li>• 2023/1443 <i>The Old Sweet Shop, Parkwood Road, Nutfield, Redhill, Surrey, RH1 4HD</i>. Erection of single-storey, front and side extensions.</li> <li>• 2023-0146 <i>North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP</i>. Details of updated badger surveys and suitable mitigation measures pursuant to Condition 52 and details of an aftercare scheme pursuant to Condition 63 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022.</li> <li>• 2023-0213 <i>Land at Mercers South Quarry, Bletchingley Road, Nutfield, Redhill, Surrey, RH1 4EU</i>. Prior approval of the detailed proposals for an extension to the existing office building falling within Schedule 2, Part 17, Class B of the Town and Country Planning (General Permitted Development) (England) Order 2015, pursuant to planning permission Ref: TA/2022/1220 dated 14th April 2023.</li> <li>• 2023/1449 <i>150 Mid Street, South Nutfield, Redhill, Surrey, RH1 5RP</i>. Variation of condition 2 (Approved drawings) of planning permission 2023/555 dd 08/08/2023 (Removal of a previous rear extension and erection of a new single storey rear extension) to omit the proposed green roof and replace with a roof terrace accessed from existing French doors. Install glass guard balustrade.</li> </ul>
8.	<b>Reports from the Clerk</b> <ul style="list-style-type: none"> <li>• Parish Assembly – confirm date and discuss attendance.</li> <li>• Correspondence Received - Consultation on the draft A23 Great Street Design Code SPD.</li> <li>• Adobe Editor – discuss and agree spend if required.</li> <li>• Agenda Additional Documents</li> <li>• M23 Bridge Correspondence</li> </ul>
9.	<b>Reports from the RFO</b> <ul style="list-style-type: none"> <li>• Bank accounts update.</li> <li>• Cemetery Finance update.</li> <li>• List of payments made since last Full Council meeting.</li> <li>• CIL payments update (if any).</li> <li>• Budget Review.</li> <li>• The historical bank reconciliations with Rialtas for May – September 2023 have been done and signed off by Councillors Mowatt and Dadswell for the 2 Lloyds Current and Deposit Accounts</li> <li>• New sign off Councillor required for bank reconciliation alongside Councillor Mowatt (monthly on an ongoing basis).</li> </ul>
10.	<b>AGAR</b> – Notice of conclusion received and published.
11.	<b>Projects</b> – To discuss and agree projects Councillors would like to look at for 2024-2025
12.	<b>Community Events</b> None
13.	<b>Events (public) And Meetings of Outside Bodies (other than transport groups)</b> Councillors to approve, as appropriate, attendees and any related expenditure in respect of events. None
14.	<b>Monthly News Article</b> <ul style="list-style-type: none"> <li>• Link/Web monthly news article topics to be discussed and decided upon.</li> </ul>
15.	<b>Training (and conferences).</b> To consider and, if appropriate, agree participants and approve any related expenditure <ul style="list-style-type: none"> <li>• RFO Audit Course £35 plus VAT</li> </ul>
16.	<b>Grant Applications</b> <i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i> <ul style="list-style-type: none"> <li>• SNCC</li> </ul>

<b>17.</b>	<b>Working Groups</b> <ul style="list-style-type: none"> <li>• Transport – RACC can only have one representative. To agree who.</li> <li>• Cemetery Update</li> <li>• Highways</li> <li>• Update on working groups</li> </ul>
<b>18.</b>	<b>Groundworks, Land and Tree Management (including cemeteries, allotments, Jubilee Fields, The Triangle and ‘village green’)</b> <ul style="list-style-type: none"> <li>• Signage for Triangle footpaths</li> <li>• Jubilee Fields – Bailiffs, Tree, Chain</li> <li>• Tree Removal Allotments</li> <li>• Memorial Hall Tree</li> <li>• Triangle - Signage</li> </ul>
<b>19.</b>	<b>Urgent Items</b>
<b>20.</b>	<b>Notification of Business for Inclusion on the Next Agenda</b> <i>Councillors to consider and nominate items for the agenda of the next meeting.</i>
<b>21.</b>	<b>Staffing Payment(s)</b> <i>Council to, if appropriate, approve the list of Staffing payments (including any funded using Community Infrastructure Levy funds).</i>
<b>22.</b>	<b>Next Meeting Date(s)</b> <i>To confirm the Councils next meeting on 7<sup>th</sup> February 2023 – Nutfield Village Hall.</i>