



# Nutfield Parish Council Minutes

Nutfield Memorial Hall

6<sup>th</sup> September 2023

Meeting opened at 7.42pm and closed at 9.25pm.

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

## Councillors (Cllrs) present:

Cllr John Clarke  
Cllr Aled Duggan  
Cllr Sue Ford  
Cllr Dean Holborn  
Cllr Duncan Mallison  
Cllr Rigel Mowatt (Vice Chair)

## Apologies:

Cllr Jon Dadswell (Chairman)  
Cllr Graham Powell  
Cllr Ian Reeve

## Attending:

Richard Briggs (Office of  
Clare Coutinho)  
Cllr Chris Farr  
Cllr Liam Hammond  
Cllr Helena Windsor  
8 Parishioners

In attendance: Sarah Abellan (SA) – Parish Clerk

1.	<b>The Chair to open the meeting</b> Cllr Rigel Mowatt (Vice Chair) opened the meeting in the absence of the Chair.	
2.	<b>Councillor Apologies for Absence</b> Cllr Jon Dadswell (Chair), Cllr Graham Powell, Cllr Ian Reeve.	
3.	<b>Code of Members' Conduct</b> The Parish Clerk confirmed that no Cllr had made a change to their Cllrs' Notification of Disclosable Pecuniary & Other Interests form since the last meeting. SA read out the house rules	
4.	<b>Public Session (a maximum of 20 minutes)</b> 1 parishioner attended the public session to object to the 5G Mast planning application Ref2023/879/T for the A25. We also had 2 written statements from residents also objecting. They are all concerned about the proximity to a local school and houses with young children and the implications of the impact on young children, in particular with the increased risk of developing cancer. They all state that the application is incorrect in stating it is not within 200 metres of a school, however Nutfield Day Nursery is approximately 100m from the proposed site. They have requested support from NPC in their objection. Councillor Clarke stated that he had noted similar points and advised that NPC are recommending to object. 7 parishioners attended to discuss the traffic issues on the A25 and in addition we had 2 written statements commenting on the same issues. All commented on the volume of traffic, speed, road conditions, accidents and the shaking of houses when HGV's pass through. They discussed the state of the road with numerous potholes and asked for support in getting improvements made. Suggestions they would like to see include average speed cameras as opposed to just speed cameras and a proper resurfacing of the road. Councillor Chris Farr said that he had requested an up-to-date traffic report but hadn't received one in time for the meeting. However, he said that in his opinion the best way for the residents to deal with the issue is to use the reporting site on the Surrey Highways website and constantly report the issues. Councillor Holborn asked if it would not be better for the residents to contact their local MP for support. Councillor Chris Farr didn't believe so as they are too busy and re-iterated reporting issues online. Richard Briggs from the office of Clare Coutinho, said that Councillor Farr was correct, however if they received a certain amount of letters regarding the same issue, they will put some weight behind the issue to help. NPC advised that they would discuss how they could assist with a response in their meeting. Councillor Helena Windsor suggested when reporting incidents, to ask Surrey Highways safety team to look at poor sight lines.	SA
5.	<b>Report from County &amp; District Councillors (a maximum of 10 minutes)</b> Councillor Liam Hammond said that due to the summer break there was little to report other than they had a drive around to look at the Aerodrome, A25, transit camp and Deans Lane with the new head of planning.	
6.	<b>Acceptance of Last Minutes</b>	

	<p>The Clerk had circulated the minutes for the meeting held on 5<sup>th</sup> July, 2023. Cllrs approved these minutes and the Vice Chair signed them on behalf of the Council. The Clerk to arrange circulation of the minutes.</p>	SA
7.	<p><b>Planning Applications</b>  <i>To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) since the Parish Council's last meeting:</i></p> <p><i>2023/0113 and TA202/434 and RE20/00463/CON North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND. Land North East of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH. Mercers East Quarry, Bletchingley Road, Merstham, Redhill. Land North West of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP. Details of footpath and bridleway specifications pursuant to Conditions 42 and 43 of planning permission ref: TA202/434 and RE20/00d463/CON dated 28 June 2022.</i></p> <p><b>Comment:</b> This is fulfilling conditions attached to previous application, and is out of area. No comments from NPC.</p> <p><i>2023/530 Grass Verge, Opp Moats Lane Junction, Coopers Hill Road, Nutfield, Surrey. Installation of 5 Metre lamp post for cctv camera on grass verge.</i></p> <p><b>Comment:</b> Supported by NPC.</p> <p><i>2023/520 Land adjacent to Charman Cottage, Nutfield Marsh Road, Nutfield, RH1 4EU. Erection of 6 metre burial camera counting column for Parish CCTV scheme.</i></p> <p><b>Comment:</b> Supported by NPC.</p> <p><i>TA/2023/531 Kings Cross Lane, Nutfield. Installation of 5 metre lamp post for cctv camera TND22341 Bletchingley Road, Nutfield, Tandridge, RH1 4HH. Pre-consultation enquiry regarding 5G Mast and ancilliary equipment on the grass verge running along Bletchingley Road.</i></p> <p><b>Comment:</b> Supported by NPC.</p> <p><i>2023/783 50 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JX. Installation of air source heat pump for provision of space heating and hot water.</i></p> <p><b>Comment:</b> Heat pump noise levels 1db (43db v 42db) higher than recommended - meaning that planning permission is required, rather than allowable under permitted development. No issues from NPC, proving no reasonable objections, especially regarding noise, from neighbours.</p> <p><i>2023/362 149 Mid Street, South Nutfield, Redhill, Surrey, RH1 5RP. Erection of single storey side extension.</i></p> <p><b>Comment:</b> Permission has been granted by TDC - and no subsequent updates on planning portal. No further comment, other than to ask TDC why we have been sent it again. NPC original comment was no issues unless reasonable objections by neighbours.</p> <p><i>2023/832 8 Eastfield Road, Redhill, Surrey, RH1 4DY. Installation of a garden gate exiting from the side of the property (the South Eastern side of the garden). To be positioned approximately 9 metres from the southern end of the fence line. The gate would be approximately 900mm wide with a height of approximately 1800mm, the same height as the current fence. (Certificate of Lawfulness for Proposed use or Development).</i></p> <p><b>Comment:</b> No issues fro NPC proving no reasonable objections from neighbours.</p> <p><i>2023/901/TPO Low Beck, Kings Cross Lane, South Nutfield, Redhill, Surrey, RH1 5NJ. G2) - 10 X Lawson Cypress + 1 x Western Cedar - Fell to ground level and replace with double planted Beech hedgerow. Please refer to supporting correspondence for more information and photos.</i></p> <p><b>Comment:</b> No issues from NPC for trees in G2, providing no reasonable objections from neighbours.</p> <p><i>2023/859 66 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JX. Erection of two storey rear extension, and single storey rear extension.</i></p> <p><b>Comment:</b> No issues from NPC proving no reasonable objections from neighbours.</p> <p><i>2023/527 Kings Cross Lane, Nutfield, RH1 5NG. Installation of 5m lamp post to hold CCTV.</i></p> <p><b>Comment:</b> Supported by NPC, but comment from neighbour via email to Parish Clerk, however, has not commented online or responded to Parish Clerk's response.</p> <p><i>2023/767 6 Morris Road, South Nutfield, Redhill, Surrey. RH1 5SA. Erection of additional storey and wrap around ground floor extension to rear and side, associated changes to fenestration and materials.</i></p> <p><b>Comment:</b> There have been a previous application 2022/1126 (LPC) and (pre-) applications at this property 2022/1207 (refused) and 2022/1608 (granted). NPC objected to both. This application is now for full planning and appears larger than the approved pre-application. NPC maintains its objection regarding the revised proposal being overbearing.</p>	

2023/924/N Brooks Farm, Kings Mill Lane, South Nutfield, Redhill, Surrey, RH1 5NB. Construction of private way over an agricultural unit. (Prior Notification for agricultural or forestry use under Schedule 2, Part 6 of GPDO) (Prior Approval).

**Comment:** This application is being made under Class A Schedule 2, Part 6 of the General Permitted Development Order and the applicant is seeking Prior Approval before undertaking the work. In short, this means that TDC has to grant permission unless there are factual errors in the application. With such applications TDC has very limited powers to add restrictions when it confirms its Prior Approval. Also, TDC is not even obliged to inform the Parish Council that such an application has been made but does so voluntarily. There is one error in the information submitted. In Section 5 of the "Application to determine if prior approval is required for a proposed: Formation, Alteration or Maintenance of Private Ways for Agricultural or Forestry Use". The answer to the question "Is the proposed development within 3 km of an aerodrome?" has been ticked "No" when it should have been ticked "Yes". We have notified TDC.

2023/0145 Mercers South Quarry, Bletchingley Road, Nutfield, Redhill, Surrey RH1 4EU. Details of updated Dust Action Plan and Dust Monitoring Scheme submitted pursuant to Condition 19 of planning permission ref: TA/2022/1155 dated 14 April 2023.

**Comment:** This is fulfilling conditions attached to previous application. No comments from NPC.

2023/893 2 Morris Road, South Nutfield, Redhill, Surrey, RH1 5SA. Use of the land and building as a single dwelling (Certificate of Lawfulness for a Proposed Use or Development).

**Comment:** No reason to object.

2023/879/T Bletchingley Road Street Works, Bletchingley, Surrey, RH1 4HH. Erection of 19m 5G telecoms installation: H3G street pole and additional equipment cabinets.

**Comment:** See 2022/858/T and TND22341. This seems similar - NPC did not object, but pointed out the proximity, which at the time stated not within 300m, to Nutfield Day Nursery (children). The attached document states that it is not within 200m of an educational establishment, but the proposed location is within 200m of the children's Nursery - and many residential properties. NPC object on this basis.

2023/744 1 Lyttel Hall, Coopers Hill Road, Nutfield, Redhill, Surrey, RH1 4HZ. Erection of a 3m x 3m x 2,5m high pergola (Retrospective).

**Comment:** No reason to object, although NPC don't usually support retrospective applications.

2023/561 Nutfield Cricket Ground, Nutfield Marsh Road, RH1 4ES. Replace cricket nets and base.

**Comment:** No objections from NPC.

2023/0146 North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND. Details of updated badger surveys and suitable mitigation measures pursuant to Condition 52 and details of an aftercare scheme pursuant to Condition 63 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022.

**Comment:** This is fulfilling conditions attached to previous application and is out of area. No comments from NPC.

2023-0102 Land at Patteson Court Landfill, Cormongers Lane, Nutfield, Redhill, Surrey RH1 4ER. The installation of a leachate tank and staff welfare unit (Retrospective).

**Comment:** This is retaining something that has been there since 2015, which filters water coming into contact with buried wastes - and SCC are fully aware - no further comments from NPC.

2023/920 2 Trindles Road, South Nutfield, Redhill, Surrey, RH1 4JN. Changes to fenestration and internal alterations to ground floor (Certificate of Lawfulness for a Proposed Use or Development).

**Comment:** No objections from NPC, providing no reasonable comments from neighbours.

2023/880 Red Cottage, 1 Clay Lane, South Nutfield, Redhill, Surrey, RH1 4EG. Request the use of the existing wooden cabin (erected 2016/2017) for use incidentally to the enjoyment of the dwelling house.

**Comment:** No issues from NPC, providing that cabin is only used in conjunction with the main house and is not used for separate accommodation or rented out.

2023/971 Nutfield Lodge Masonic Centre, Nutfield Road, Redhill, Surrey, RH1 4ED. New sign to replace existing.

**Comment:** No issues from NPC.

2023/910 Mercers Country Park, Nutfield Marsh Road, Nutfield, Redhill, Surrey, RH1 4EU.

Construction of new decking and screening, replacement of water level deck at Aqua Sports centre. Establishment of play area. Changes to boat yard and addition of lightweight pergola, revision to parking and refuse areas plus siting of storage containers. Change to access off Nutfield Marsh Road and new signage.

**Comment:** No objections from NPC,

	<p>2023/857/NH 66 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JX. Erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6.00 metres, for which the maximum height would be 2.81 metres, and for which the height of the eaves would be 2.81 metres, internal alterations and all associated works (Notification of a Proposed Larger Home extension).</p> <p><b>Comment:</b> See also 2021/650 and 2023/859 - to which NPC did not object, and which received a comment of support but a comment regarding the inclusion of a side window. No objections from NPC but believe that the adjoining neighbour's comments about side window overlooking their property - and affecting a similar project, to be taken into account. Perhaps recommending that the side window is deleted.</p> <p>2023/637 Little Wild, Kings Cross Lane, South Nutfield, Redhill, Surrey, RH1 5NG. Variation of Condition 2 (Plans) and Condition 3 (External Materials) of planning permission ref: 2022/69 (Demolition of existing stables and outbuildings and erection of a detached dwelling.) to improve the aesthetics and to make the design more usable for a 4-person family.</p> <p><b>Comment:</b> NPC object to this application. The original application (2022/69 approved) majored on the eco credentials and commensurate appearance - and was generally supported by neighbours. However, having been granted, the land, with planning permission, was immediately put on the market. This appears against the principle of developing the site as an eco-home. The revised materials and size will have an adverse impact on the site, will not be in keeping with the surroundings and would be imposing on neighbouring properties. In addition, there are now several objections from neighbours raising various points.</p> <p>Councillor Sue Ford commented that there are a couple of applications involving a certificate of lawfulness and several retrospectives and that perhaps we should request that they apply for permission at the correct time.</p>	JC
8.	<p><b>Reports from the Clerk</b></p> <ul style="list-style-type: none"> <li>Remembrance NPC Wreaths – previously NPC have ordered 7 wreaths and donated £350, however last year they were one wreath short so it was agreed that this year NPC should order 8 wreaths and donate £400. The Clerk has also requested poppies.</li> <li>CCTV – The predicted costs have dramatically increased. It was agreed for Councillor Dadswell to get a detailed breakdown of costs and move to the next meeting.</li> <li>Printer – The printer is proving a huge expense with charges being made quarterly for the hire but also a charge is made per scan and per print with a minimum usage in place. If this isn't met, they charge the difference. We are in a 5-year contract however with a penalty fee being applied if we withdraw. Discussions are in place to find a solution to decrease the costs but as there is a contract in place a solution may not be found.</li> <li>Agree 2024 meeting dates – Dates agreed to remain the first Wednesday of each month and agreed to revert to 12 meetings a year.</li> <li>Nutts Corner – the Clerk updated the councillors on the railings being replaced at Nutts Corner.</li> <li>Road Sweeping – The roads have only been swept once this year, in August due to shortages. Councillor Holborn commented on how piles of debris had been left in kerbs from the sweep.</li> <li>Water Leak – this is currently not an issue, however we have been warned that it will be an ongoing problem as it's caused by drains clogging up.</li> <li>Correspondence – The Clerk shared an email sent by Peter Forbes from the Nutfield Conservation Society, asking if we had any knowledge if the rumours were true that Redhill Aerodrome is to become a solar farm. No councillors are aware of any plans.</li> </ul>	JS, SA, CS
9.	<p><b>Reports from the RFO</b></p> <p>The Clerk shared a report sent by the RFO with an update on finances showing bank accounts with the following as of 31<sup>st</sup> August – Lloyds (main) Account - £40232.22, Lloyds (interest) Account - £ 55653.36 and Natwest (CIL) Account - £ 50919, however these figures are from Councillor Rigel Mowatt's end of year figures. 2 CIL amounts are due in for 12 Thepps Close (£902.86) and Commerce House (£1460.94) and 1 has already been received in April of £1220.99. Councillors discussed that these will be impacted by the CCTV and tree survey costs.</p>	
10.	<p><b>Community Events</b></p> <ul style="list-style-type: none"> <li><b>Bonfire</b> – Councillor Holborn updated the council that the date has been booked in for 4<sup>th</sup> November 2023 and that the lighting tower and fireworks are booked and he has sent the insurance document over to the Clerk and RFO. The RFO is still looking into what is needed</li> </ul>	

	<p>insurance wise and will then report back. Councillor Duggan has applied for the gambling license and needs to apply for the tens. He suggested that NPC take these over but SA explained that at the moment this isn't possible due to the heavy workload already being dealt with. Councillor Duggan requested that it be considered in the future. Councillors Holborn and Duggan discussed the option of putting a permanent fence around the bonfire site and they will discuss it with the bonfire committee and report back.</p> <ul style="list-style-type: none"> <li>• <b>Christmas Tree</b> – Councillor Holborn explained the process of putting up the Christmas tree and that he was considering getting a metal stand made. Councillor Ford suggested he speak to Carl Wise who is the blacksmith in the village. Councillor Dadswell had asked in his absence to suggest donating a tree to the Village Hall. The councillor discussed and agreed they should apply for a grant.</li> </ul>	DH, AD, SA
11.	<p><b>Events (public) and Meetings of Outside Bodies (other than transport groups)</b> Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</p> <ul style="list-style-type: none"> <li>• Biffa Meeting – minutes have yet to be circulated from the last meeting or a date released for the next one.</li> <li>• SALC AGM – Agree attendance and voting representative The Parish Clerk and RFO will attend. Cost £20 per person agreed.</li> <li>• RACC AGM 2<sup>nd</sup> Oct Councillors Mowatt and Mallison will attend. The Clerk to reply to invitation from Salfords that they would attend but currently have nothing to comment from residents. The clerk to advertise the meeting on social media and the website and inform Vince Sharp at TDC that NPC would not be speaking at the meeting.</li> </ul>	RM, DM, SA, CS
12.	<p><b>Monthly News Article</b></p> <ul style="list-style-type: none"> <li>• Link/Web monthly news article topics to be discussed and decided upon. Items to be included <ul style="list-style-type: none"> <li>• The reporting section of the website</li> <li>• Fireworks for 4<sup>th</sup> November 2023</li> <li>• Remembrance Sunday 12<sup>th</sup> November 2023</li> </ul> </li> </ul>	IR
13.	<p><b>Training (and conferences)</b> None</p>	
14.	<p><b>Grant Applications</b> None</p>	
15.	<p><b>Working Groups</b></p> <ul style="list-style-type: none"> <li>• <b>Highways:</b> Highways Report was circulated and reviewed and is up to date.</li> <li>• <b>Cemetery:</b> Cemetery meeting notes circulated. The Clerk updated on tree work and discussed the open day coming up 23<sup>rd</sup> September. Based on the previous open day, it was felt by the cemetery working group that if somebody could man the main gate and take details and give out packs, this would probably be enough to assist the working group for the open day. Councillors are to look if they can attend and let the clerk know. The Clerk also updated that the current income for the cemetery was sitting at £33,750.15 as of today.</li> </ul>	SA
16.	<p><b>Groundworks, Land and Tree Management (including cemeteries, allotments, Jubilee Fields, The Triangle and 'village green')</b></p> <ul style="list-style-type: none"> <li>• <b>Tree Survey</b> – Discuss findings and agree spend where appropriate. The Clerk circulated a summary of issues that have come up since the tree survey was done by ATS. Having chosen a tree for 3 tree surgeons to quote on, the views of one tree surgeon did not match the survey. The tree survey suggesting pollarding and the tree surgeon said it was rotten and needed felling. The Clerk sought a second opinion, and a fourth tree surgeon also agreed the tree needed felling. A second tree that was flagged was a tree in St Peter and St Pauls churchyard which had previously had emergency works carried out as a very large limb came down across the footpath. The tree surgeon who carried out the work so it should flag on the tree survey as further work needed doing, however it didn't come up. The Clerk also got the 4<sup>th</sup> tree surgeon to assess the tree and they came to the same conclusion that it could do with a crown clean. Quotes were obtained from both and it was agreed to proceed with DH Trees on this occasion. The quotes obtained have been used to nominate our preferred supplier for the next 3 years with DH Trees being our number 1 and Southern Tree Services being our number 2. It was agreed to get quotes from DH Trees to complete the tree survey work.</li> <li>• <b>Allotments</b> – End of year cut (NPC's turn for cutting), putting to bed.</li> </ul>	

	<p>The Clerk presented a quote from Nick Dance which was £800 for the hedge cut and a further £50 for an area in need of a cut back and some bramble clearance at £60. Quote was approved by councillors to go ahead.</p> <ul style="list-style-type: none"> <li>• Village Gardener Update – The Clerk updated the council that the village gardener has cut back all areas of the village over the summer and the clerk has asked him to add the basketball court to his rounds next time as it's full of weeds.</li> <li>• Basketball Court – Councillor Holborn has had a few items brought to his attention by residents regarding the use of the basketball courts, including the hard surface, lack of nets on the hoops and although the boards aren't in a bad condition, they could be higher to enable better use of the basketball hoops. A revamp could also enable the courts to be used more by other groups. Councillor Holborn is to look into grants, obtain costings and present at the next meeting.</li> <li>• Nutfield Marsh – JJ Franks offered to cut Nutfield Marsh, however it was unclear whether this was a one off or annual offer. TDC then contacted to say they had a contractor to do it, however it is not clear if this is somebody different. Awaiting clarification.</li> <li>• Scout Hut Lane – Redhill Farm Services are unwilling to fill the potholes in the lane as they fear it will leave them open to liability for any injuries concerned. The Clerk contacted Hedley's solicitors, explaining the situation and they responded stating that if we fill the potholes then yes, we would be open to any claims. Also, if we fill the holes, we then have to continue to maintain the lane, it cannot be a one off event. Councillor Mowatt wants to put his own questions to the solicitor so is going to draft a response.</li> <li>• Jubilee Fields – Discuss and agree spend where necessary. The Clerk updated the council that White and Son's had quoted between £1500 and £2000 (excl VAT), plus a £500 planning application fee to change the use of the Jubilee Fields from Agricultural to Class F- Local Community and Learning. Councillor Ford wanted it noting that we need to be aware that by changing the use of the field, it will be worth less if we ever wanted to sell it. Councillor Ford also asked how much it would cost to do the anticipated work (drainage) which requires the need to change the use. Councillor Duggan wasn't sure and agreed to look into before the next meeting. It was agreed for the Clerk to obtain further quotes too on companies to apply for planning on behalf of NPC. Moved to the next meeting.</li> </ul>	SA DH RM
17.	<p><b>Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency</b></p> <p><i>None</i></p>	
18.	<p><b>Notification of Business for Inclusion on the Next Agenda</b></p> <p><i>Councillors to consider and nominate items for the agenda of the next meeting</i></p> <p>Remembrance attendance</p> <p>CCTV</p> <p>Basketball Courts</p>	
19.	<p><b>Staffing Payment(s)</b></p> <p><i>Council to, if appropriate, approve the list of Staffing payments (including any funded using Community Infrastructure Levy Funds).</i></p> <p>Councillors Mowatt and Holborn approved and signed the staffing payments and Councillor Ford to release the funds tomorrow. £9916.23</p>	
20.	<p><b>Next Meeting Date(s)</b></p> <p>4<sup>th</sup> October 2023 at Nutfield Village Hall, 7.30pm</p>	

Chq No.	Ref	Budget code	Cost Centre	Payee	Date of Invoice	Invoice Number	VAT Number	Net (£)	VAT (%)	Gross (£)	VAT Amount (£)	Comments	Signature one
1591	4115	200	Microshade	18099	10/08/2023	639591007		£ 110.73	20%	£ 132.88	£ 22.15	Quarterly Microshade & Pear Mapping hosting charge	
1592	4085	120	Nutfield Memorial Hall	INV394	10/06/2023			£ 50.00	0%	£ 50.00	£ 0.00	Hall hire for May 18th FC meeting	
1593	4085	120	Nutfield Memorial Hall	INV429	08/08/2023			£ 50.00	0%	£ 50.00	£ 0.00	Hall hire for July 5th FC meeting	
1594	4320	200	The Recycling Partnership	RP451746	01/08/2023	801063483		£ 34.48	20%	£ 41.38	£ 6.90	Cemetery General Waste Charge. Taken by DD 29/8/23	
1595	-	-	-	Ref allocated to separate Bonfire Payments	-			-	-	£ -	-	-	
1596	4300	200	Downsview Monumental Company	9140	18/08/2023	838547782		£ 40.00	20%	£ 48.00	£ 8.00	Invoice for Stevenson: Refix Headstone	
1597	4300	200	Pets Remembered	INV-5090	25/08/2023	245122634		£ 44.50	20%	£ 53.40	£ 8.90	Invoice for Arnold: stone masonry engraving	
1598	4070	120	SICC - Membership Fee	MEM245480-1	01/08/2023			£ 251.00	0%	£ 251.00	£ 0.00	SICC Membership fee	
1598	4070	120	SICC - Credit Note	MEM245480-2	01/08/2023			£ 15.00	0%	£ 15.00	£ 0.00	SICC £15 credit note	
1599	4205	160	Physiotherapy Ltd (R03PA)	INV-72430	28/07/2023	876328389		£ 250.00	20%	£ 302.40	£ 50.40	Annual inspection for CMT playground	
1600	4060	120	Rattas	31005	25/08/2023	920950827		£ 1,036.01	0%	£ 1,036.01	£ 0.00	Rattas Alpha Training on 23/8/23 for CS	
1601	4905	200	All Things Gardening	INV-0905	29/08/2023			£ 1,036.01	0	£ 1,036.01	£ 0.00	Inv-0905 Nutfield Cemetery grounds maintenance	
1602	4205	160	All Things Gardening	INV-0906	20/07/2023			£ 697.50	0	£ 697.50	£ 0.00	Inv-0906 Memorial Hall banks & Car park clearance, weedkill maintenance	
1603	4130	120	Rebecca Hislop	390	30/08/2023			£ 22.91	0%	£ 22.91	£ 0.00	WP login issue for SA plus 6 LCN domain redirects	
	4010	200	Sarah Abellan	N/A					0%		£ 0.00	Parish Clerk Salary (Aug 2023)	
	4055	200	Sarah Abellan - Mileage	N/A				£ 144.95	0%	£ 144.95	£ 0.00	Mileage claimed by Sarah Abellan (Aug 2023)	
	4100	120	Sarah Abellan - Consumables	N/A				£ 152.73	0%	£ 152.73	£ 0.00	Expenses (consumables) claimed by Sarah Abellan (Aug 2023)	
	4015	120	Carla Scott - Village Hall Salary	N/A					0%		£ 0.00	Salary claimed by the NVH Coordinator (Aug 2023)	
	4015	120	Carla Scott - Village Hall Consumables	N/A				£ 13.00	0%	£ 13.00	£ 0.00	Expenses claimed by NVH Coordinator (Aug 23) Comp House Web Filing	
	4015	120	Carla Scott - Village Hall Mileage	N/A				£ 5.58	0%	£ 5.58	£ 0.00	Mileage claimed by NVH Coordinator (Aug 23)	
	4000	120	Carla Scott - RFO Salary	N/A					0%		£ 0.00	RFO Salary (Aug 2023)	
	4055	120	Carla Scott - RFO Mileage	N/A				£ 11.16	0%	£ 11.16	£ 0.00	Mileage claimed by RFO (Aug 2023)	
	4005	120	Richard Crutchfield	N/A					0%		£ 0.00	Highways Assistant Salary (Aug 2023)	
	4010		National Employment Savings Trust (NEST) - SA & CS	n/a	August			£ 256.72	0%	£ 256.72	£ 0.00	Pension - Employer and employees contribution for SA & CS	
	4010/4000		HM Revenue and Customs - SA, CS, RC	n/a	August			£ 721.41	0%	£ 721.41	£ 0.00	PAYE and Class 1A NICs (Aug 2023)	
*	DD	4260	PWM/B Lending Govt Loan PW503604 Cap rep	n/a	05/06/2023			£ 1,000.00	0%	£ 1,000.00	£ 0.00	Loan Capital repayment (quarterly Jan and July) taken by DD 3/7/23	
*	DD	4250	PWM/B Lending Govt Loan PW503604 Interest	n/a	05/06/2023			£ 525.30	0%	£ 525.30	£ 0.00	Loan Interest (quarterly Jan and July) taken by DD 3/7/23	
*	DD	4095	Lloyds Bank	n/a	21/08/2023			£ 7.85	0%	£ 7.85	£ 0.00	Service Charge Lloyds taken 21/8/23	
*	DD	4113	Sweethaven Company	22154	28/07/2023	265782087		£ 428.75	20%	£ 514.50	£ 85.75	Site Visit for laptop/Sharepoint config fixes invoice 22154 taken 24/8/23	
*	DD	4113	Sweethaven Company	22681	01/09/2023	265782087		£ 67.80	20%	£ 81.56	£ 13.76	365 Back up September - Invoice 22681 taken 1/9/23	
*	DD	4113	Sweethaven Company	22576	01/08/2023	265782087		£ 114.64	20%	£ 137.57	£ 22.93	365 Hosting and Access September - Invoice 22576 taken 1/9/23	
*	DD	4350	SES Business Water	n/a	24/07/2023			£ 3.00	0%	£ 3.00	£ 0.00	Monthly Water Charges cemetery taken 22/8/23	
*	DD	4350	SES Business Water	n/a	24/07/2023			£ 9.00	0%	£ 9.00	£ 0.00	Monthly Water Charges allotments taken 22/8/23	
*	DD	4110	XIN	89784024	22/08/2023	918445212		£ 100.42	20%	£ 120.51	£ 20.09	Broadband taken 22/8/23	
*	DD	4110	EE	24579948	21/08/2023			£ 52.20	20%	£ 62.64	£ 10.44	Telephones x 3 taken 21/8/23	
*	DD	4260	PWM/B Lending Govt Loan PW502929 Cap rep	n/a								Loan Capital repayment (quarterly April & Oct)	
*	DD	4250	PWM/B Lending Govt Loan PW502929 Interest	n/a								Loan Interest (quarterly April & Oct)	
*	DD	4260	PWM/B Lending Govt Loan PW499350 Cap rep	n/a								Loan Capital repayment (quarterly April & Oct)	
*	DD	4250	PWM/B Lending Govt Loan PW499350 Interest	n/a								Loan Interest (quarterly April & Oct)	
*	DD	4105	CF Corporate (Key Digital)	480912639				-	20%	£ -		Lease for Printer April - July 02. Next payment 1/10/2023	
								£ 9,616.91		£ 9,916.23	£ 299.32		
								***Use of Members Community Absorption fund					
								***Use of Localist Payment fund					

\* Payment scheduled for Direct Debit

\*\* Use of CC money

\*\*\* Use of Members Community Allocation fund

\*\*\* Use of Localism Payment fund

Signed: ..... Date: SEPTEMBER 2023

Carla Scott, Responsible Financial Officer to Nutfield Parish Council

Signed: ..... Parish Councillor Parish Councillor

Parish Councillor Parish Councillor 1

<b>Working Group</b>		<b>Tasks and projects</b>	<b>Members (Heads <u>underlined</u>)</b>
Cemetery		The management and operations of the cemetery.	<u>Sue</u> , Ian and Sarah
Communications		Annual Parish Assembly, Website, The Link, Email management, Public Relations (strategy), Press Releases, Local Government Transparency, General Data Protection Regulations	<u>Ian</u> and Sarah
Community/Environment		Fly grazing (Council land), Crime Prevention measures, and support to vulnerable people, Green parish issues, Climate change	<u>Jon</u> , Ian, Aled and Dean
Finance		Budget, Insurance, Risk Assessment, Audit, Asset List.	<u>Rigel</u> , John, Jon and Carla
Highways		Snow Angels, Air Quality, reporting condition of roads, pavements and over-grown vegetation on verges etc. to SCC, 20 mph speed limit projects, Street Lighting.	<u>Aled</u> and Richard
Land		Play areas, Tree Work, Bus Shelter, (War Memorial), Jubilee Fields, Village Entry Signs, the Triangle, Village Green, the Pound, Allotments, (Nutfield Marsh).	<u>Ian</u> , Dean, Aled and Sarah
Planning		Monthly planning cases, Mineral extraction, Affordable Housing, Neighbourhood Planning, Protection of the Green Belt. Local Plan	<u>John</u> and Rigel
Staffing		Appraisals, contracts, pensions, well-being issues, HR policies.	<u>Jon</u> , Rigel, and Sarah
Transport		All matters relating to airfields and airports including consultations, local railways.	<u>Rigel</u> , and Duncan
Charities/Trust/Grant		CMT, MHT, grant opportunities	<u>Rigel</u>