



Nutfield Parish Council

Clerk to the Parish Council: Tim Forster
Telephone: 07494 366074

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 1st February 2023 at 7:30pm – Nutfield Village Hall, Committee Room

Signed: Tim Forster, Clerk to Nutfield Parish Council, 26th January 2023

AGENDA

1.	The Vice Chair to open the meeting.
2.	Councillor Apologies for Absence. Cllr. Dadswell.
3.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 4th January 2023.</i> Previous Minutes to be accepted and signed by Vice Chair.
7.	Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <i>2022/1453 74 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JH Demolition of single garage and shed. Erection of new detached double garage</i>

	<p>2022/1328 High Trees, Hale Farm, Kings Cross Lane, South Nutfield, Redhill, Surrey, RH1 5NP <i>Conversion and extension of existing garage to provide habitable accommodation with glazed link to the existing property together with single storey rear extension and re-modelling.</i></p> <p>SCC Ref 2022/0149 TA/2022/1512 North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP <i>Details of a Dust Management Plan pursuant to Condition 39 and details of an Arboricultural Method Statement pursuant to Condition 59 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022</i></p> <p>2022/1471 22 Morris Road, South Nutfield, Redhill, Surrey, RH1 5SA <i>Erection of a single storey side/rear extension</i></p> <p>SCC Ref 2022/0186 North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP <i>Details of a management and monitoring plan for the handling and deposition of silt at Mercers West pursuant to Condition 9, details of the management of soil stockpile and screening bunds in relation to reptiles pursuant to Condition 51, details of a scheme of restoration pursuant to Condition 62 and details of the seed mixture for all stockpiles and bunds pursuant to Condition 66 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022.</i></p> <p>2022/876/Cond1 Kings Mill House, Kings Cross Lane, South Nutfield, Redhill, Surrey, RH1 5NG <i>Details pursuant to the discharge of condition 3 (Materials) of planning permission ref: 2022/876 dated 18 November 2022 (Timber orangery to replace existing conservatory (Listed Building))</i></p> <p>2022/1613 Henhaw Farm, Coopers Hill Road, South Nutfield, Redhill, Surrey, RH1 5PD <i>Erection of stables</i></p> <p>2022/1599 149 Mid Street, South Nutfield, Redhill, Surrey, RH1 5RP <i>Erection of single storey side extension.</i></p> <p>2022/1596 138 Mid Street, South Nutfield, Redhill, Surrey, RH1 5RP <i>Erection of rear extension to existing detached garage.</i></p> <p>SCC Ref 2022/0162 and TA/2022/1570 North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP <i>Details of Great Crested Newt Surveys pursuant to Condition 46, details of reptile surveys pursuant to Condition 47, details of a bat roost assessment pursuant to Condition 48, details of Dormouse surveys pursuant to Condition 49; and details of a Surrey Biodiversity Information Centre record search pursuant to Condition 54 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022. The applicant has submitted the following additional details:</i> <i>17/01/23 BAT Tree Roost Assessment Report</i> <i>17/01/23 Email From Applicant dated 17 Jan 2023</i> <i>Final Development Layout Map dated 22 September 2022</i> <i>Habitat Measures Map dated 22 September 2022</i></p> <p>2022/1617 Windyridge, Holmesdale Road, South Nutfield, Redhill, Surrey, RH1 4JE <i>Demolition of existing detached Garage/Garden Room. Erection of new storage/garden room with link to main house.</i></p>
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	<p>SCC Ref 2022/0156 North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP <i>Details of an Operational Phase Surface Water Plan pursuant to Condition 17, details of post restoration drainage scheme pursuant to Condition 18, details of the diversion of the Pendell Brook pursuant to Condition 19, details of an Updated Groundwater Monitoring Plan pursuant to Condition 21 and details of a review of all groundwater level monitoring from the site and an assessment of the likely highest seasonal groundwater level pursuant to Condition 22 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022</i></p> <p>In addition, there has been notification of a Blackthorne Homes proposal for 120 dwellings behind 131 Mid Street and 20-30 dwellings on Thepps Close, Kings Cross Lane. To be discussed.</p>
8.	<p>Reports from The Clerk - To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. Printer delivered. 2. Accounting System update. Rialtus have been appointed. Training booked 3. Email from Duncan Thompson thanking NPC for the £500 contribution to St Peter and St Paul church. Email circulated. 4. DH Tree Services are attending to the Queens Head Oak on Sat 18th Feb 2023 in accordance with TDC planning permission (circulated) 5. Approved work at allotments – hedge cutting on allotment side of Geoff Eagles hedge has been completed. 6. Paul Beard from the Nutfield Conservation Society wishes to run this year's litter pick over the weekend of 24th - 26th March. NPC being asked again to provide the insurance. 7. F De Souza correspondence with Surrey Highways re drains.
9.	<p>Local Transport - Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</p>
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. Bank statements signed by Vice Chair 2. Accounts being input into new accounts package during Feb with the intention to bring the accounts up to date as soon as practicable. Two mornings training on the new accounts package has been booked for Clerk and Carla Scott.
11.	<p>Police Update</p> <ol style="list-style-type: none"> a) Police update – Crime report b) CCTV update – spend of £800 required to fund 6 x £150 applications for planning permission. Council to approve. c) Cllr Dadswell and the Clerk to meet with PC Eddie Cabrera to frame our ongoing relationship 2/2
12.	<p>Community Events</p>

13.	<p>Grant Applications <i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i> None received</p>
14.	<p>Working Groups <i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ol style="list-style-type: none"> 1. <u>Highways</u> <ol style="list-style-type: none"> a. Review 'Highways Report'. Report up to date. b. Railings at Nutts Corner 2. <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. <ol style="list-style-type: none"> a. Cemetery report circulated. b. Cemetery Sign: in place. c. Layby Parking and Parking Signs d. Open days planned for 20 May and 23 Sept 2023. Councillors are asked to attend and to arrange a tour with the Assistant Clerk to learn about the Cemetery. e. Cemetery WG met with Duncan Thompson from St Peter and St Paul Church to discuss the operating of their Cemetery 3. <u>Land</u> <ol style="list-style-type: none"> a. Flooding in Jubilee Fields. Council to discuss options to alleviate the worst of the flooding. b. Allotment Pricing c. Dog Walking – discussion in the light of recent dog walker tragedy.
15.	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields, The Triangle and 'village green') <i>To review and, if appropriate, approve expenditure.</i></p> <p>a) Allotments: Ant Shrimpton has been asked to make safe the pond and water butts.</p>
16.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups) <i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p> <p>Cllr Mallison to report having attended a Committee meeting at the Junior Football Club.</p> <p>Kings Coronation 6th May 2023.</p>
17.	<p>Monthly News Article <i>Link/web monthly news article topics to be discussed and decided upon.</i></p>
18.	<p>Training (and conferences). <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i> Cllr Dadswell meeting with Anne Bott, of SALC in the absence of a current Chair course.</p>
19.	<p>Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i></p>

	Payments approved and signed off for Feb 2 run.
20.	<p>Any other business the chair is of the opinion should be considered at the meeting as a matter of urgency</p> <ol style="list-style-type: none"> 1. Elections 4 May 2023 2. Parish Assembly April 2023
21.	<p>Notification of Business for Inclusion on the Next Agenda</p> <p><i>Councillors to consider and nominate items for the agenda of the next meeting.</i></p>
22.	<p>Next Meeting Date(s)</p> <p>To confirm the Council's next meeting on 1st March 2023 – Nutfield Memorial Hall.</p>
23.	<p>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:</p> <p><i>To include items that need consideration and/or a decision whilst excluding the public.</i></p>