



Nutfield Parish Council

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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 4th January 2023 at 7:30pm – Nutfield Memorial Hall

Signed: Tim Forster, Clerk to Nutfield Parish Council, 28th December 2022

AGENDA

1.	The Chair to open the meeting.
2.	Councillor Apologies for Absence.
3.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 7th December 2022.</i>
7.	Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <i><u>2022/1249</u> 67 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JJ. Erection of ground floor rear extension with associated terrace above and ground and first floor front extension.</i> <i><u>2022/1608/NH</u> 6 Morris Road, South Nutfield, RH1 5SA. Erection of additional storey over existing bungalow to form first floor.</i> <i><u>2022/1409</u> Redstone House, Kings Cross Lane, South Nutfield, Redhill, Surrey, RH1 5NY. Proposed change of use from existing C2 residential home to C2 children's home</i>
8.	Reports from The Clerk - To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of: 1. Local Government Boundary Commission for England:- meeting 13/12 attended by Clerk. External Boundaries of both District and Parishes are out of scope. Commission reviewing ward boundaries in order to create Wards of more equal size and reflect actual communities.

	<p>2. Printer acquired on Lease. Awaiting delivery date</p> <p>3. Accounting System update. Rialtus have been appointed. They are reviewing NPC's existing accounts and budgets, configuring the system, and proposing a plan for data transfer into new system.</p> <p>4. Following an enquiry from the Allens on Scout Hut Lane, the Clerk has contacted Mike Fletcher, Redhill Farm Services. Mike has filled in the holes on Scout Hut Lane with leftover hardcore in the past. He is happy to do this when he next has spare materials. He will investigate how much is needed and price it up for Council as a job, in case Council wishes to proceed now.</p>
9.	<p>Local Transport <i>Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p> <p>Cllr Mowatt has shared minutes from the Redhill Aerodrome Consultative Committee meeting 29 Nov 2022.</p>
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. Precept level to be agreed – need to notify Tandridge DC by Jan 17th 2. Proposed Budget to be discussed 3. Clerk to provide details of the NPC bank balances including CIL summary. 4. Cemetery report up to date - income/expenditure to date
11.	<p>Police Update</p> <ol style="list-style-type: none"> a) Police update – Crime report b) Nutfield have new Neighbourhood specialist officers, PC Eddie Cabrera and PC Lauren Ellis. Chair and Clerk trying to organise a meeting with them.
12.	<p>Community Events</p>
13.	<p>Grant Applications <i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i> Duncan Thompson on behalf of St. Peter and St. Paul applied for £950 for remedial work at their cemetery. Documentation shared by Clerk.</p>
14.	<p>Working Groups <i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ol style="list-style-type: none"> 1. <u>Highways</u> <ol style="list-style-type: none"> a. Review 'Highways Report'. Report up to date. 2. <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. <ol style="list-style-type: none"> a. Cemetery report has been shared. b. DH Trees have been retained at a cost of £720 to make safe a Cedar tree in the Cemetery– raising the canopy from the ground, to 6m, and cutting back c. Planning Permission has been agreed by Tandridge for Cemetery signs – new quotes from g-print for Gate sign £148 plus vat and Large sign above hedge £946 plus vat. d. Still awaiting news from Surrey CC about timing of installation of Cemetery parking signage, but signs have been ordered from their new contractors. <p>-</p>
15.	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields, The Triangle and 'village green') <i>To review and, if appropriate, approve expenditure.</i></p>

	<p>a) Allotments: work has been commissioned by Ant Shrimpton carry out the Safety work previously agreed by Council - covering the water butts, fencing off the pond and installing a Lifebuoy.</p>
16.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups) <i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p>
17.	<p>Monthly News Article <i>Link/web monthly news article topics to be discussed and decided upon.</i></p>
18.	<p>Training (and conferences). <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p>
19.	<p>Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i> Payments approved and signed off for Jan 5 Payment run.</p>
20.	<p>Any other business the chair is of the opinion should be considered at the meeting as a matter of urgency</p>
21.	<p>Notification of Business for Inclusion on the Next Agenda <i>Councillors to consider and nominate items for the agenda of the next meeting.</i></p>
22.	<p>Next Meeting Date(s) To confirm the Councils next meeting on 1st February 2023 – Nutfield Village Hall.</p>
23.	<p>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: <i>To include items that need consideration and/or a decision whilst excluding the public.</i></p>