



## Nutfield Parish Council

Clerk to the Parish Council: Tim Forster  
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 7<sup>th</sup> December 2022 at 7:30pm – Nutfield Village Hall

***PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING.***

*Signed: Tim Forster, Clerk to Nutfield Parish Council, 29<sup>th</sup> November 2022*

### AGENDA

1.	<b>The Chair to open the meeting.</b>
2.	<b>Councillor Apologies for Absence.</b>
3.	<b>Code of Members' Conduct</b> <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary &amp; Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>  No changes received by lerk.
4.	<b>Motion to Co-opt new Council Member</b>  The Motion is put forward to Co-opt Duncan Mallinson onto the Council.
5.	<b>Public Session (a maximum of 20 minutes)</b>
6.	<b>Report from County &amp; District Councillors (a maximum of 10 minutes)</b>
7.	<b>Acceptance of Last Minutes</b>  To approve and sign the minutes of the meeting held on 2 <sup>nd</sup> November 2022
8.	<b>Planning Applications</b> <i>2022/0149 TA2020/434 and RE20/00463/CON. North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road,</i>

*Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP*  
Details of a Dust Management Plan pursuant to Condition 39 and details of an Arboricultural Method Statement pursuant to Condition 59 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 202

*2022/0156. North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP*

Details of an Operational Phase Surface Water Plan pursuant to condition 17, details of post restoration drainage scheme pursuant to condition 18, details of the diversion of the Pendell Brook pursuant to condition 19, details of an Updated Groundwater Monitoring Plan pursuant to condition 21 and details of a review of all groundwater level monitoring from the site and an assessment of the likely highest seasonal groundwater level pursuant to condition 22 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022

*2022/1469/TPO. The Queens Head, High Street, Nutfield, Redhill, Surry, RH1 4HH*

Red dot Tree - Oak - Reduce and reshape crown by 1.5 metres retaining a healthy growth, crown clean removing defects within tree and to lift canopy 3 metres from ground level.

*SCC Ref 2022/0162. North Park Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP*

Details of Great Crested Newt Surveys pursuant to Condition 46, details of reptile surveys pursuant to Condition 47, details of a bat roost assessment pursuant to Condition 48, details of Dormouse surveys pursuant to Condition 49; and details of a Surrey Biodiversity Information Centre record search pursuant to Condition 54 of planning permission ref: TA2020/434 and RE20/00463/CON dated 28 June 2022.

9.

**Reports from The Clerk**

*To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:*

1. Correct Use of Delegation of authority to allow for effective BAU activity.
2. Horses in Jubilee Fields – update.
3. On 4/11 Tandridge has paid 2<sup>nd</sup> Precept payment £32,845
4. Lloyds Bank accounts – deposit and current balances over £100k
5. Rialtus Alpha accounting system – cloud based.
6. Printer
7. Biffa – volunteers project for March
8. Henry Smith Charity – The Council has responsibility to agree to the appointment of its Trustees. Ken Rolaston has asked Council to approve the appointment of Mrs. Serena Fowler as a trustee of Smiths Charity.

10.	<p><b>Local Transport</b>  <i>Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p> <p>Surrey CC Buses 9 week consultation survey –“ Have Your Say!” Info published on NPC Website.</p> <p>GATCON have published their News Bulletin.. Shared to Councillors</p>
11.	<p><b>Finance</b></p> <p>Budget meeting organised. Chair wishes to create a Budget update each month as part of Meeting.</p> <p>Clerk and Cllr Mowatt reviewing finances to bring accounts up to date.</p>
12.	<p><b>Police Update</b></p> <p>Crime report from PCSO Lorraine Wells.</p> <p>Clerk Informed PCSO of Councils ability to send requested footage from CCTV system, but not to search and select segments.</p> <p>PCSO Wells presenting at Village Hall Tuesday 13<sup>th</sup>: 6pm-8pm</p>
13.	<p><b>Community Events</b></p> <ul style="list-style-type: none"> <li>• November 5<sup>th</sup> Bonfire Night</li> <li>• Christmas Trees update</li> </ul>
14.	<p><b>Grant Applications</b>  <i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p> <p>Application from Nutfield Village Hall for £320 for Christmas Tree and Lights. Agreed and Paid.</p> <p>Discussions underway between Cllr. Dadswell and NVH Chair to discuss potential winter assistance.</p>
15.	<p><b>Working Groups</b>  <i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ol style="list-style-type: none"> <li>1. <u>Highways</u>  'Highways Report' received and reviewed  Nox Tubes: results shared. Decision required whether to continue with monitoring next year.</li> <li>2. <u>Cemetery</u></li> </ol>

	<p>Cemetery Sign – Tandridge Latest. Parking signs for 5 Tons limit in the Layby.</p> <p>3. <u>Land Working Group</u> Allotments:- A need to come to a conclusion on Water Butts and Pond. Ant Shrimpton quote £850 for hinged covers and fence. Lifebouy £193.</p> <p>Allotment front hedge, is a new fence or hedge required?</p> <p>Quote from John Newman for £430 for annual “putting allotments to bed” for the winter. Hedge cutting three sides and and strimming.</p>
16.	<p><b>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields, The Triangle and ‘village green’)</b> <i>To review and, if appropriate, approve expenditure.</i></p> <p>Quote from DH Trees to treat Queens Head Tree. £1220.</p>
17.	<p><b>Events (public) And Meetings of Outside Bodies (other than transport groups)</b> <i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p> <p>Bonfire Night Jubilee Event</p>
18.	<p><b>Monthly News Article</b> a. <i>Link/web monthly news article topics to be discussed and decided upon.</i> Hedgehogs initiative from Biffa</p>
19.	<p><b>Training (and conferences).</b> <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p>
20.	<p><b>Payment(s)</b> <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i></p> <p>List of Payments for December 8<sup>th</sup> payments run was agreed and signed.</p>
21.	<p><b>Any other business the Chair is of the opinion should be considered at the meeting as a matter of urgency</b></p> <p>Nutfield Dairy are discontinuing their Milk Delivery. Council to explore possible ways to assist. Cllr Reeve.</p> <p>The Village Hall are struggling to navigate energy crisis. They might be in need of assistance. Cllr. Holborn.</p> <p>Urgent Items to replace AOB. Clerk to explain implications and how audit trail works.</p>

	Horses have been reported on Jubilee Fields. Bailiff Informed and Notices Posted
22.	<p><b>Notification of Business for Inclusion on the Next Agenda</b>  <i>Councillors to consider and nominate items for the agenda of the next meeting</i></p>
23.	<p><b>Next Meeting Date(s)</b></p> <p>Dates for 2023 circulated. Council to discuss potential for reducing number of meetings per year. Next scheduled date is Jan 4<sup>th</sup> 2023 in the Memorial Hall. In 2023, May council meeting will be affected by elections 5<sup>th</sup> May and Coronation 6<sup>th</sup> May. Details to follow.</p>
24.	<p><b>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:</b>  <i>To include items that need consideration and/or a decision whilst excluding the public</i></p>