



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 7th September 2022 at 7:30pm – Nutfield Memorial Hall

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 1st September 2022

AGENDA

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| 1. | The Chair to open the meeting. |
| 2. | Councillor Apologies for Absence. |
| 3. | Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i> |
| 4. | Public Session (a maximum of 20 minutes) |
| 5. | Report from County & District Councillors (a maximum of 10 minutes) |
| 6. | Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 3rd August and EGM on 15th August 2022.</i> |
| 7. | Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <i><u>2022/826</u> The White House, 11 High Street, Nutfield, Redhill, Surrey, RH1 4HH. Erection of ground floor rear extension to facilitate enlargement of existing studio flat to form a 2-bedroomed flat with associated private amenity space, together with the provision of private amenity space for the existing flats.</i> <i><u>2022/575</u> Nutfield Cemetery, Nutfield Road, Nutfield, Surrey, RH1 4HA Erection of advertising sign. Use of ancillary outbuilding as a independent unit of accommodation (dwelling).</i> |

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| | <p><u>2022/1087</u> Timber orangery to replace existing conservatory (Listed Building). Kings Mill House, Kings Cross Lane, South Nutfield, Redhill, Surrey, RH1 5NG</p> <p><u>SCC Ref 2021/0170</u> Pendell Transit Camp, Land off Merstham Road, Merstham, Surrey. Use of the land as a ten-pitch transit site for the Gypsy, Roma and Traveller community, including the erection of amenity blocks and site manager's office, creation of a vehicular access, landscaping, parking and refuse storage and associated works.</p> <p><u>APP/M3645/C/19/3239288</u> (application TA/2-18/49 & TA/2019/1524) Land at Swallows End, Crab Hill Lane, South Nutfield, RH1 5PG and <u>APP/M3645/X/20/3263603</u> (application Swallows End, Crab Hill Lane, South Nutfield RH1 5PG. Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development)</p> <p><u>APP/M3645/W/20/3252200</u> (application TA/2019/1584) Land Off Green Lane, Outwood, Redhill, RH1 5QR</p> <p>Summary from Carol Forest</p> <ul style="list-style-type: none"> • Retrospective planning for land on Kings Mill Lane – update |
| 8. | <p>Reports from The Clerk - To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. British Legion – Remembrance wreath 2. Councillor vacancy 3. Internal audit 2022/2023 4. Other correspondence |
| 9. | <p>Local Transport Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</p> |
| 10. | <p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation. 2. Present Cemetery income/expenditure to date 3. CIL update from TDC 4. Expenses – payment method 5. Food Box/COVID-19 Grant update |
| 11. | <p>Police Update</p> <ol style="list-style-type: none"> a) Police update b) CCTV - To update on progress |
| 12. | <p>Community Events</p> <p>Fireworks</p> <ul style="list-style-type: none"> • Finance/accounts review <p>WE MEET AGAIN'</p> <ul style="list-style-type: none"> • Finance update <p>Jubilee Pin Badge</p> <ul style="list-style-type: none"> • Review of sales and stock |
| 13. | <p>Grant Applications Councillors to consider any applications received and, if appropriate, approve donation(s).</p> |
| 14. | <p>Working Groups Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</p> <ol style="list-style-type: none"> 1. <u>Highways</u> <ol style="list-style-type: none"> a. Review 'Highways Report' |

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| | <p>2. Cemetery – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. - Brambles</p> |
| 15. | <p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields, The Triangle and ‘village green’) <i>To review and, if appropriate, approve expenditure.</i> - Jubilee fields – end of year cut</p> |
| 16. | <p>Events (public) And Meetings of Outside Bodies (other than transport groups) <i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i> <i>Biffa – Meeting – Wednesday 14th September 2022 at 17:00</i></p> |
| 17. | <p>Monthly News Article a. <i>Link/web monthly news article topics to be discussed and decided upon.</i></p> |
| 18. | <p>Training (and conferences). <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p> |
| 19. | <p>Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i></p> |
| 20. | <p>Any other business the chair is of the opinion should be considered at the meeting as a matter of urgency</p> |
| 21. | <p>Notification of Business for Inclusion on the Next Agenda <i>Councillors to consider and nominate items for the agenda of the next meeting.</i></p> |
| 22. | <p>Next Meeting Date(s) <i>To confirm the Councils next meeting on 5th October 2022 – Nutfield Village Hall.</i></p> |
| 23. | <p>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: <i>To include items that need consideration and/or a decision whilst excluding the public.</i></p> |