



## Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick  
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Members of Nutfield Parish Council are summoned to attend extraordinary meeting to be held on Monday 15<sup>th</sup> August 2022 at 7:00pm – Nutfield Village Hall Committee Room

**PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).**

*Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 11<sup>th</sup> August 2022*

### AGENDA

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| 1. | <b>The Chair to open the meeting.</b><br>To discuss and approve who will take minutes for the meeting  |
| 2. | <b>Councillor Apologies for Absence.</b>   |
| 3. | <b>Code of Members' Conduct</b><br><i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary &amp; Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i> |
| 4. | <b>Staffing</b><br><i>To discuss and review the staffing report:</i> <ul style="list-style-type: none"> <li>• <i>Agree next steps/actions for Clerk Role</i></li> <li>• <i>Agree any related costs</i></li> </ul> <i>To be under sub section 2 if necessary</i>  |
| 5. | <b>Any other business the chair is of the opinion should be considered at the meeting as a matter of urgency</b>   |
| 6. | <b>Notification of Business for Inclusion on the Next Agenda</b><br><i>Councillors to consider and nominate items for the agenda of the next meeting.</i>  |
| 7. | <b>Next Meeting Date(s)</b><br><i>To confirm the Councils next meeting on 7<sup>th</sup> September 2022 – Nutfield Memorial Hall.</i>  |
| 8. | <b>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:</b><br><i>To include items that need consideration and/or a decision whilst excluding the public.</i>  |