



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 4th May 2022 at 7:30pm – Nutfield Memorial Hall

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 28th April 2022

AGENDA

1.	To elect Chairman of the Council (and Chairman to complete Declaration of Office as appropriate)
2.	To elect Vice-Chairman of the Council (and Vice-Chairman to complete Declaration of Office as appropriate)
3.	The Chair to open the meeting.
4.	Councillor Apologies for Absence.
5.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
6.	Public Session (a maximum of 20 minutes)
7.	Report from County & District Councillors (a maximum of 10 minutes)
8.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 6th April 2022 and Parish Assembly on the 9th April 2022.</i>
9.	Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <u>2022/323</u> 25 Morris Road, South Nutfield, Redhill, Surrey, RH1 5SB. Erection of part 2-storey, part single-storey side/rear wrap around extension.

	<p><u>2022/118</u> 24 Morris Road, South Nutfield, Redhill, Surrey, RH1 5SA. Loft conversion created two new bedrooms and a bathroom (Application for a Certificate of Lawful Development for an Existing Use or Development)</p> <p><u>2022/379</u> Project House, Morris Road, South Nutfield, Redhill, Surrey, RH1 5SA. Variation of conditions 2 (Approved Plans), 3 (External Materials), 4 (Landscaping), 5 (Tree Protection Plan), 6 (Site Levels), 7 (Site reconnaissance), 8 (Energy assessment) and 9 (Electrical vehicle charging) attached to pp 2021/546 for the "Erection of two pairs of 3-bedroom, semi-detached houses (4 new dwellinghouses total) with associated parking."</p> <p><u>2022/446</u> 8 Bower Hill Close, South Nutfield, Redhill, Surrey, RH1 5NQ. Demolition of existing single detached garage. Proposed single storey extensions to rear and side/rear to include new entrance and porch, internal alterations and changes to fenestration to existing bungalow.</p> <p><u>APP/M3645/C/19/3239288</u> (application TA/2-18/49 & TA/2019/1524) Land at Swallows End, Crab Hill Lane, South Nutfield, RH1 5PG and <u>APP/M3645/X/20/3263603</u> (application Swallows End, Crab Hill Lane, South Nutfield RH1 5PG. Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development)</p> <p><u>APP/M3645/W/20/3252200</u> (application TA/2019/1584) Land Off Green Lane, Outwood, Redhill, RH1 5QR</p> <p>Clerk is waiting to hear a summary back on the above planning appeals</p> <ul style="list-style-type: none"> • Retrospective planning for land on Kings Mill Lane
10.	<p>Reports from The Clerk - To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. Parish Assembly review 2. Community awards scheme 3. Nutts Corner 4. EE Contract 5. Other correspondence
11.	<p>Local Transport</p> <p><i>Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p> <ul style="list-style-type: none"> - Gatcom- April Meeting overview - RACC Meeting - 11th May 2022 at 10.00am - Redhill Aerodrome/NPC introductions
12.	<p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation. 2. Present Cemetery income/expenditure to date 3. Cil 2021 2022 summary for TDC 4. Insurance 2022/2023 renewal date – we are in year 3 of three-year plan – Payment due in May's Payment run 5. Advise of PWLB balance outstanding as of 31st March 2022 6. Advise of 1st 2022/2023 precept payment 7. VAT Reclaim 8. Food Box/COVID-19 Grant update
13.	<p>Police Update</p> <ol style="list-style-type: none"> a) Police update (Security Kits, Meeting date, Police Scam) b) CCTV - To update on progress
14.	<p>Review of delegation arrangements for committees, sub-committees, employees and</p>

	other local authorities (to include Working Groups and the respective Terms of Reference) <i>To review current arrangements</i>
15.	Review of arrangements with other local authorities (including any charters and expenditure) <i>To review current arrangements</i>
16.	Review work/membership with outside bodies (including Council appointees) <i>To review and note current arrangements</i>
17.	Review Standing Orders, Financial Regulations and Financial Risk assessment <i>To review and adopt</i>
18.	Review Financial Signatories <i>Review signatories for Bank (Lloyds) and CIL (HSBC). Direct Debit review</i>
19.	<p>Community Events</p> <p>Fireworks</p> <ul style="list-style-type: none"> • Finance/accounts review <p>WE MEET AGAIN'</p> <ul style="list-style-type: none"> • Any updates or spend required • Finance update • Review – updates on • Insurance and RA. • Payments required between now and the event <p>Jubilee Pin Badge</p> <ul style="list-style-type: none"> • Communication to school – presentation • Selling the surplus stock
20.	<p>Grant Applications</p> <p><i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p> <p>- <i>Thank you received from Nutfield Memorial Hall</i></p>
21.	<p>Working Groups</p> <p><i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ol style="list-style-type: none"> 1. <u>Highways</u> <ol style="list-style-type: none"> a. Review 'Highways Report' 2. <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. <ul style="list-style-type: none"> - Push test H & S cross - 14th May Open Day - Compost heap issue - Memorial Application (D388) – sub section 2
22.	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields, The Triangle and 'village green')</p> <p><i>To review and, if appropriate, approve expenditure.</i></p> <ol style="list-style-type: none"> a) Allotment fees Knotweed update b) Jubilee – signage in the new woodland c) Holmesdale BOA Partnership (Hedge project)
23.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups)</p> <p><i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p> <p><i>Biffa – Tour and Meeting – Tuesday 10th May 2022 at 16:00.</i></p> <p><i>Biffa – Meeting – Wednesday 14th September 2022 at 17:00</i></p>
24.	<p>Monthly News Article</p> <ol style="list-style-type: none"> a. <i>Link/web monthly news article topics to be discussed and decided upon.</i>
25.	Training (and conferences).

	<i>To consider and, if appropriate, agree participants and approve any related expenditure.</i>
26.	Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i>
27.	Any other business the chair is of the opinion should be considered at the meeting as a matter of urgency
28.	Notification of Business for Inclusion on the Next Agenda <i>Councillors to consider and nominate items for the agenda of the next meeting.</i>
29.	Next Meeting Date(s) <i>To confirm the Councils next meeting on 8th June 2022 – Nutfield Village Hall.</i>
30.	Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: <i>To include items that need consideration and/or a decision whilst excluding the public.</i> One item