



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
Telephone: 07494 366074

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 6th April 2022 at 7:30pm – Nutfield Village Hall

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 31st March 2022

AGENDA

1.	The Chair to open the meeting.
2.	Councillor Apologies for Absence.
3.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 2nd March 2022</i>
7.	<p>Planning Applications</p> <p>To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting:</p> <p><u>2021/1990</u> High Steps, Holmesdale Road, South Nutfield, Redhill, Surrey, RH1 4JE. Demolition of existing conservatory and porch. Proposed single storey rear extension, first floor and two storey side extension and internal alterations (amended description and plans).</p> <p><u>2021/1501/Cond1</u> 9 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JU. Details pursuant to the discharge of Conditions 3 (Planting), 4 (External materials) and 5 (Renewable energy) of planning permission ref: 2021/1501 dated 07/10/2021 (Variation of condition 2 (Approved Plans) attached to pp 2020/161 for the demolition of former stable building and erection of detached 2-bedroom dwelling).</p> <p><u>SCC 2020/0007</u> North Park Farm Quarry, North Park Lane, Bletchingley, Surrey</p>

	<p><i>RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP.; Extraction of silica sand from land north west of Brewerstreet Farm; the continued extraction from land known as Pendell Farm Quarry and North Park Farm Quarry; retention of a silica sand processing plant and ancillary structures at North Park Farm Quarry including stockpiling and storage areas, water and tailings pipelines, water treatment and holding lagoons and the haul road; retention of the conveyor and access tracks; continued temporary diversions of public footpaths 160, 161, 162 and 163 (parts) and public bridleways 142 and 148 (parts) and the continued stopping up of footpath 121 and 143 (parts); diversion of an unnamed brook along the boundary of land known as Pendell Farm Quarry and land north east of Brewerstreet Farm; with associated landscaping and woodland planting; and restoration and aftercare to agriculture and nature conservation.</i></p> <p>Re-Consultation</p> <p><u>APP/M3645/C/19/3239288</u> (application TA/2-18/49 & TA/2019/1524) Land at Swallows End, Crab Hill Lane, South Nutfield, RH1 5PG and <u>APP/M3645/X/20/3263603</u> (application Swallows End, Crab Hill Lane, South Nutfield RH1 5PG. Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development)</p> <p>Going to public enquiry</p> <p><u>APP/M3645/W/20/3252200</u> (application TA/2019/1584) Land Off Green Lane, Outwood, Redhill, RH1 5QR</p> <p>Awaiting date for hearing – TDC checking</p> <ul style="list-style-type: none"> • 2021/0170 - Pendell Transit Camp, Land off Merstham Road, Merstham, Surrey - Use of the land as a ten-pitch transit site for the Gypsy, Roma and Traveller community, including the erection of amenity blocks and site manager's office, creation of a vehicular access, landscaping, parking and refuse storage and associated works. Letter received from SCC
8.	<p>Reports from The Clerk - To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. Parish Assembly speaker – April 9th 2022 – Chair and Clerk report and presentation 2. Community awards scheme 3. NALC Smaller Councils Committee – request for feedback 4. Litter Pick 5. Credit card machine 6. AGAR Audit 2021 2022 notice receive 7. 2020 2021 internal audit booked May 18th 8. Fire and Evacuation plan – Village Hall 9. Other correspondence
9.	<p>Local Transport</p> <p><i>Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p> <ul style="list-style-type: none"> - RACC - NPC relationship with the aerodrome - Route 4 Engagement Presentation and stakeholder feedback form - Gatwick in Touch letter
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation. 2. Present Cemetery income/expenditure to date 3. Cemetery Business rate for 2021/2022 4. Insurance 2022/2023 renewal date – we are in year 3 of three-year plan 5. To note that Village Hall costs have increased

	<p>6. To note the change in XLN tariff</p> <p>7. SE water invoice for allotments and cemetery (March – 2022 to January 2023)</p> <p>8. Food Box/COVID-19 Grant update</p>
11.	<p>Police Update</p> <p>a) Police update</p> <p>b) CCTV - To update on progress</p>
12.	<p>Community Events</p> <p>Fireworks</p> <ul style="list-style-type: none"> • Finance/accounts review <p>WE MEET AGAIN'</p> <ul style="list-style-type: none"> • Any updates or spend required • Jubilee Coin – present and approve spend if necessary • Finance Overview and to approve of shortfall in income vs outgoings if necessary • Review - Insurance and RA requirements.
13.	<p>Grant Applications</p> <p><i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p>
14.	<p>Working Groups</p> <p><i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ol style="list-style-type: none"> 1. <u>Highways</u> <ol style="list-style-type: none"> a. Review 'Highways Report' b. A25 Cleanliness c. Grit Bins d. 20 is plenty e. TAG meeting minutes 2. <u>Staffing</u> – Update from staffing working group 3. <u>Communication</u> Newsletter 2021/2022 – approval and to go to print. 4. <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. <ul style="list-style-type: none"> - To discuss signage for the cemetery including planning permission - Solar gates - Compost heap - Access from Pimlico Cottages - Wednesday 27th April, we need the leaflets and helper by 9 am on that day - To discuss a plot (to be discussed in Sub-Section 2)
15.	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields, The Triangle and 'village green')</p> <p><i>To review and, if appropriate, approve expenditure.</i></p> <ol style="list-style-type: none"> a) Tree planting Day – March 5th – b) Allotment – request for BBQ with friends c) Allotment key and lock d) Communication received on Triangle wood e) Surrey Hills Boundary - review f) Allotment fees (2021 2022) response update
16.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups)</p> <p><i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p> <p><i>Biffa – Tour and Meeting – Tuesday 10th May 2022 at 16:00.</i></p> <p><i>Biffa – Meeting – Wednesday 14th September 2022 at 17:00</i></p>
17.	<p>Monthly News Article</p> <ol style="list-style-type: none"> a. <i>Link/web monthly news article topics to be discussed and decided upon.</i>

18.	Training (and conferences). <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i>
19.	Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i>
20.	Any other business the chair is of the opinion should be considered at the meeting as a matter of urgency
21.	Notification of Business for Inclusion on the Next Agenda <i>Councillors to consider and nominate items for the agenda of the next meeting.</i>
22.	Next Meeting Date(s) <i>To confirm the Councils next meeting on 4th May 2022 – Nutfield Memorial Hall.</i>
23.	Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: <i>To include items that need consideration and/or a decision whilst excluding the public.</i>