



## Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick  
Telephone: 07494 366074

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 7<sup>th</sup> July 2021 at 7:30pm – Nutfield Memorial Hall

**PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).**

*Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 1<sup>st</sup> July 2021*

### AGENDA

1.	<b>The Chair to open the meeting.</b>
2.	<b>Councillor Apologies for Absence.</b>
3.	<b>Code of Members' Conduct</b> <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary &amp; Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	<b>Public Session (a maximum of 20 minutes)</b>
5.	<b>Report from County &amp; District Councillors (a maximum of 10 minutes)</b>
6.	<b>Acceptance of Last Minutes</b> <i>To approve and sign the minutes of the meeting held on 2<sup>nd</sup> June 2021</i>
7.	<b>Planning Applications</b>  To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting:  <i><u>2021/864</u> 1 Oakwood Close, South Nutfield, Redhill, Surrey, RH1 5RX. Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development)</i>  <i><u>2021/952</u> 123 Mid Street, South Nutfield, Redhill, Surrey, RH1 5RP. Erection of outbuilding for use as a consultancy office.</i>  <i><u>2021/1031</u> Brookside Cottage Farm, Crab Hill Lane, South Nutfield, Surrey, RH1 5PG. Erection of a new barn. Alterations to existing hard standing and laying of a new area of hardstanding.</i>

	<p>SCC Ref 2021/0086/RE21/01657/CON/. Land at Patteson Court Landfill, Cormongers Lane, Redhill, Surrey RH1 4ER. The retention of existing electricity generating infrastructure, landfill gas flaring infrastructure, gas clean up infrastructure, associated pipework and an office within two the existing compounds; and the installation of a third carbon vessel for the purpose of odour control of landfill gas extracted from Patteson Court Landfill site.</p> <p><u>APP/M3645/C/19/3239288</u> (application TA/2-18/49 &amp; TA/2019/1524) Land at Swallows End, Crab Hill Lane, South Nutfield, RH1 5PG Date and time of Hearing: 22<sup>nd</sup> June postponed. Awaiting a new date</p> <p><u>APP/M3645/W/20/3252200</u> (application TA/2019/1584) Land Off Green Lane, Outwood, Redhill, RH1 5QR Awaiting date for hearing</p> <p><u>APP/M3645/X/20/3263603</u> (application Swallows End, Crab Hill Lane, South Nutfield RH1 5PG. Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development) Update</p>
8.	<p><b>Reports from The Clerk including highways and employment matters.</b> To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> <li>1. St Peters and St Pauls Closed Churchyard – 2 x trees.</li> <li>2. Other correspondence</li> </ol>
9.	<p><b>Local Transport</b> Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</p> <ul style="list-style-type: none"> <li>- Roundtable meeting regarding Gatwick Northern Runway Project (6<sup>th</sup> June 6 – 7.30pm) – overview from Cllr Dadswell</li> <li>- Community Rail Development Officer – asked for feedback on Any concerns or issues with the service? Any other concerns? Do you feel your community is represented adequately in dealings with the train or bus companies?</li> </ul>
10.	<p><b>Finance</b></p> <ol style="list-style-type: none"> <li>1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation.</li> <li>2. Present Cemetery income/expenditure to date</li> </ol>
11.	<p><b>Coronavirus (COVID19)</b> To discuss any items that fall under the above title that need agreeing and agree expenditure related to this – to include:</p> <ul style="list-style-type: none"> <li>• Road Monitor update</li> <li>• Food Box/COVID-19 Grant update</li> <li>• Allotment update</li> <li>• Cemetery update</li> <li>• Contractors update</li> <li>• Open spaces update (to include Basketball Court discussion)</li> <li>• Staff update</li> <li>• Other</li> </ul>
12.	<p><b>Police Update</b></p> <ol style="list-style-type: none"> <li>a) Police update and propose next date.</li> <li>b) CCTV - To update on progress (if necessary) including Jubilee field review</li> </ol>
13.	<p><b>Policy</b> Clerk to update council on Policy requirements for the council</p>

14.	<p><b>Grant Applications</b>  <i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p>
15.	<p><b>Working Groups</b>  <i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ul style="list-style-type: none"> <li>- <u>Highways</u> <ul style="list-style-type: none"> <li>o Review 'Highways Report'</li> </ul> </li> <li>- <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. <ul style="list-style-type: none"> <li>• Topiary Proposal</li> <li>• Cemetery Bins</li> </ul> </li> </ul>
16.	<p><b>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields and 'village green')</b>  <i>To review and, if appropriate, approve expenditure.</i></p> <ol style="list-style-type: none"> <li>a) Allotment open day – If council presence is required/update.</li> <li>b) jubilee Field cut – Clerk to propose just one annual cut and cost.</li> <li>c) Jubilee fields – tree planting phase 2</li> <li>d) Allotment first review of the season (feedback)</li> </ol>
17.	<p><b>Events (public) And Meetings of Outside Bodies (other than transport groups)</b>  <i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p> <ul style="list-style-type: none"> <li>- <i>Anti-Social Awareness - Elected Members ASB Awareness Event Monday 19th July or 1800-2000 or Tuesday 20th July 1000-1200</i></li> <li>- <i>GATCOM is scheduled to take place on Thursday 15 July 2021 at 2.00 p.m.</i></li> </ul>
18.	<p><b>Monthly News Article</b>  a. <i>Link/web monthly news article topics to be discussed and decided upon.</i></p>
19.	<p><b>Training (and conferences).</b>  <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p>
20.	<p><b>Payment(s)</b>  <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i></p>
21.	<p><b>Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency</b></p>
22.	<p><b>Notification of Business for Inclusion on the Next Agenda</b>  <i>Councillors to consider and nominate items for the agenda of the next meeting.</i></p>
23.	<p><b>Next Meeting Date(s)</b>  <i>To confirm the Councils next meeting on 11<sup>th</sup> August 2021 – Nutfield Village Hall.</i></p>
24.	<p><b>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:</b>  <i>To include items that need consideration and/or a decision whilst excluding the public.</i></p>