



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 2nd June 2021 at 7:30pm – Nutfield Village hall

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE MEETING (by booking only).

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 27th May 2021

AGENDA

1.	The Chair to open the meeting.
2.	Councillor Apologies for Absence.
3.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 5th May 2021</i>
7.	<p>Planning Applications</p> <p>To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting:</p> <p><u>2021/675</u> <i>Queens Head, High Street, Nutfield, Redhill, Surrey, RH1 4HH. Erection of two shelters in the pub garden (one of which adjoins the outside bar). Use of existing garage as new takeaway kitchen area. (Part Retrospective)</i></p> <p><u>2021/729</u> <i>162 Mid Street, South Nutfield, Redhill, RH1 5RP. Erection of side extension to existing garage with mezzanine over.</i></p> <p><u>2021/680</u> <i>66 Mid Street, South Nutfield, Redhill, Surrey, RH1 4JX. Erection of part single/part two storey rear extension.</i></p>

	<p><u>2021/824</u> Brays Farm House, Bower Hill Lane, South Nutfield, Redhill, Surrey, RH1 4EH. Erection of single storey extensions to existing outbuilding.</p> <p><u>2021/759</u> Glebe Cottage, Bletchingley Road, Nutfield, Redhill, Surrey, RH1 4HP. Erection of external decking and steps at ground floor to the side and front elevations and balcony at first floor level to existing side elevation.</p> <p><u>2021/123</u> Paddock Farm, 2 Clay Lane, South Nutfield, Redhill, Surrey, RH1 4EG. Change of use of land following the demolition of an agricultural building for the siting of a mobile home for residential purposes.</p> <p><u>2021/515</u> 12 Thepps Close, South Nutfield, Redhill, Surrey, RH1 5NX. Demolition of an existing attached garage. Erection of new 3-bedroom end of terrace dwelling in association with the subdivision of the plot to provide a separate residential curtilage with parking provision to both dwellings.</p> <p><u>2021/809</u> 111 Mid Street, South Nutfield, RH1 5RP. Erection of single storey rear and first floor rear extensions, new roof over existing inglenook and existing rear extension.</p> <p><u>2021/594</u> Blithe House, 32 Morris Road, South Nutfield, Redhill, Surrey, RH1 5SA Variation of condition 2 (Approved Plans) 'change to internal layout and minor change to elevations including dormer amendments' attached to pp 2020/1270 for the Demolition of existing conservatory and store. Erection of single storey rear extension and replacement dormer to rear roof slope. Changes to fenestration including removal/installation of windows and door.</p> <p><u>2021/574</u> Cherry Tree & Orchard Cottages, Kings Cross Lane, South Nutfield, Surrey, RH1 5NS Variation of condition 2 (Approved Plans) amended site plan-new red line & Condition 5 (Landscaping) amended landscaping plan, attached to pp 2013/1231 for the 'Demolition of dwelling. Erection of 2 detached dwellings with associated parking and access'</p> <p><u>APP/M3645/X/20/3263603</u> Swallows End, Crab Hill Lane, South Nutfield RH1 5PG. Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development) Update</p> <p><u>ENF/2021/48</u> - LAND REAR OF CHERRY TREE COTTAGE, KINGS CROSS LANE, SOUTH NUTFIELD, REDHILL, RH1 5NS – to review enforcement of the above property (planning application 2013/1231) Update</p>
8.	<p>Reports from The Clerk including highways and employment matters. To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. Horses 2. Zoom 3. Tree Warden Insurance 4. Other correspondence
9.	<p>Local Transport Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure. - Roundtable meeting regarding Gatwick Northern Runway Project (6th June 6 – 7.30pm)</p>
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL summary (including what is needed to be spent before October 2022) and Bank Reconciliation.

	<p>2. Present Cemetery income/expenditure to date</p> <p>3. 2019 2020 budget vs actuals summary</p> <p>4. VAT update</p>
11.	<p>External Audit – Section 1 annual Governance Statement 2020/21</p> <p>Councillors to review and approve</p>
12.	<p>External Audit – Section 2 Accounting Statements 2020/21</p> <p>Councillors to review and approve</p>
13.	<p>Coronavirus (COVID19)</p> <p>To discuss any items that fall under the above title that need agreeing and agree expenditure related to this – to include:</p> <ul style="list-style-type: none"> • Road Monitor update • Food Box/COVID-19 Grant update • Allotment update • Cemetery update • Contractors update • Open spaces update (to include Basketball Court discussion) • Staff update • Other
14.	<p>Police Update</p> <p>a) Police update and propose next date</p> <p>b) CCTV - To update on progress (if necessary) including phase 3</p>
15.	<p>Policy</p> <p>c) Environmental Policy</p>
16.	<p>Grant Applications</p> <p><i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p>
17.	<p>Working Groups</p> <p><i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ul style="list-style-type: none"> - <u>Communication</u> <ul style="list-style-type: none"> o Website update (wellbeing and report it page) - <u>Staffing</u> <ul style="list-style-type: none"> o Noticeboard - AC o Village Hall Coordinator. o Village Hall Email/Sharepoint - <u>Highways</u> <ul style="list-style-type: none"> o Review 'Highways Report' - <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary.
18.	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields and 'village green')</p> <p><i>To review and, if appropriate, approve expenditure.</i></p> <p>a) Jubilee fields plan – first draft</p> <p>b) Allotment open day</p>
19.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups)</p> <p><i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p>
20.	<p>Monthly News Article</p> <p>a. <i>Link/web monthly news article topics to be discussed and decided upon.</i></p>
21.	<p>Training (and conferences).</p>

	<i>To consider and, if appropriate, agree participants and approve any related expenditure.</i>
22.	Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i>
23.	Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency
24.	Notification of Business for Inclusion on the Next Agenda <i>Councillors to consider and nominate items for the agenda of the next meeting.</i>
25.	Next Meeting Date(s) <i>To confirm the Councils next meeting on 7th July 2021. Memorial Hall.</i>
26.	Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: <i>To include items that need consideration and/or a decision whilst excluding the public.</i>