



## Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick  
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 7<sup>th</sup> April 2021 at 7:30pm online (due to Coronavirus (COVID19))

**PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE ONLINE MEETING.**

*Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 1<sup>st</sup> April 2021*

### AGENDA

1.	<b>The Chair to open the meeting.</b>
2.	<b>Councillor Apologies for Absence.</b>
3.	<b>Code of Members' Conduct</b> <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary &amp; Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	<b>Public Session (a maximum of 20 minutes)</b>
5.	<b>Report from County &amp; District Councillors (a maximum of 10 minutes)</b>
6.	<b>Acceptance of Last Minutes</b> <i>To approve and sign the minutes of the meeting held on 3<sup>rd</sup> March 2021</i>
7.	<b>Planning Applications</b>  To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting:  <u>2021/300/ 1 Nutfield Court, Church Hill, Nutfield, Redhill, Surrey, RH1 4JA.</u> Tree No - Species - Recommended Safety Works. 1706 - Yew - Reduce height by 4m and outer limbs to S.and W. to shape. Cut back bowed out limb at 3m height to SE. 1739 - Goat - Willow Fell. G1755 - Oak/Cherry - Fell decayed Cherry. 1765 Cypress Fell all central stems and those to W. 1800 Goat Willow Fell.  <u>2021/318 Crabhill Lodge, Nutfield Park, South Nutfield, Redhill, Surrey, RH1 5PA.</u> Erection of a single storey rear extension.

2021/323 3 New Cottages, Nutfield Marsh Road, Nutfield, Redhill, Surrey, RH1 4EU.  
Erection of a single storey rear extension.

2021/350 Cherry Tree Cottage, Kings Cross Lane, South Nutfield, Redhill, Surrey, RH1 5NS.  
Erection of single storey rear extension with balcony over. Changes from windows to doors.

2021/383 14 High Street, Nutfield, Redhill, Surrey, RH1 4HQ. Erection of single storey rear extension and first floor rear extension above existing.

2021/364 123 Mid Street, South Nutfield, Redhill, Surrey, RH1 5RP Erection of an ancillary outbuilding for use as consultancy office (Certificate of Lawfulness for Proposed Use or Development).

Ref 2020/0007 (SCC) North Park Farm Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND. land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land north west of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP., Proposal: Extraction of silica sand from land north west of Brewerstreet Farm; the continued extraction from land known as Pendell Farm Quarry and North Park Farm Quarry; retention of a silica sand processing plant and ancillary structures at North Park Farm Quarry including stockpiling and storage areas, water and tailings pipelines, water treatment and holding lagoons and the haul road; retention of the conveyor and access tracks; continued temporary diversions of public footpaths 160, 161, 162 and 163 (parts) and public bridleways 142 and 148 (parts) and the continued stopping up of footpath 121 and 143 (parts); diversion of an unnamed brook along the boundary of land known as Pendell Farm Quarry and land north east of Brewerstreet Farm; with associated landscaping and woodland planting; and restoration and aftercare to agriculture and nature conservation. Please find attached a copy of our formal consultation/notification letter. The application documents and plans are available to view or download from our website:  
<http://planning.surreycc.gov.uk/planappdisp.aspx?AppNo=SCC%20Ref%202020/0007>

APP/M3645/X/20/3263603 Swallows End, Crab Hill Lane, South Nutfield RH1 5PG.  
Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development)

Update

ENF/2021/48 - LAND REAR OF CHERRY TREE COTTAGE, KINGS CROSS LANE, SOUTH NUTFIELD, REDHILL, RH1 5NS – to review enforcement of the above property (planning application 2013/1231)

Update

20/00019/E\_EN - Taxiway C/D Redhill Aerodrome Kings Mill Lane Redhill Surrey - Enforcement Appeal - Section 174 - Town & Country Planning Act 1990

R & B response from March Planning Committee Meeting

Agree and review spend to Salfords & Sidlow Parish Council

Planning application – Bus Stop – update and spend review (if necessary)

8. **Reports from The Clerk including highways and employment matters.**

To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:

1. Christmas Tree Lights Event
2. AGAR Audit 2020 2021 notice received.
3. NPC/CMT insurance renewal due 1<sup>st</sup> June

	<p>4. Parish Assembly and June NPC meeting</p> <p>5. SALC and NALC membership review 2021 2022</p> <p>6. Link restarting publication on 28th April 2021.</p> <p>7. Other correspondence</p>
9.	<p><b>Local Transport</b></p> <p><i>Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p> <p>- Redhill Aerodrome Consultative Committee Meeting update</p>
10.	<p><b>Finance</b></p> <ol style="list-style-type: none"> <li>1. Clerk to provide details of the NPC bank balances including CIL summary (including what is needed to be spent before October 2022) and Bank Reconciliation.</li> <li>2. Present Cemetery income/expenditure to date</li> <li>3. HSBC bank update</li> <li>4. Lloyds bank update</li> <li>5. XLN credit installation charge – to note</li> <li>6. Cemetery Business rate for 2021/2022</li> </ol>
11.	<p><b>Coronavirus (COVID19)</b></p> <p>To discuss any items that fall under the above title that need agreeing and agree expenditure related to this – to include:</p> <ul style="list-style-type: none"> <li>• Road Monitor update</li> <li>• Food Box/COVID-19 Grant update</li> <li>• Allotment update</li> <li>• Cemetery update</li> <li>• Contractors update</li> <li>• Open spaces update (to include Basketball Court discussion)</li> <li>• Staff update</li> <li>• Other</li> </ul>
12.	<p><b>Police Update</b></p> <ol style="list-style-type: none"> <li>a) March Meeting Police update and propose next date</li> <li>b) CCTV - To update on progress (if necessary) including phase 3</li> </ol>
13.	<p><b>Bonfire/Fireworks</b></p> <p>To discuss requirements, funding, insurance requirements and agree any expenditure if necessary</p>
14.	<p><b>Grant Applications</b></p> <p><i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p>
15.	<p><b>Working Groups</b></p> <p><i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ul style="list-style-type: none"> <li>- <u>Communication</u> <ul style="list-style-type: none"> <li>o Newsletter update</li> <li>o Report it section on website.</li> </ul> </li> <li>- <u>Highways</u> <ul style="list-style-type: none"> <li>o Review 'Highways Report'</li> <li>o Road signs</li> <li>o Parish speed change</li> </ul> </li> <li>- <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary.</li> </ul>
16.	<p><b>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields and 'village green')</b></p> <p><i>To review and, if appropriate, approve expenditure.</i></p>

	<ul style="list-style-type: none"> <li>a) Jubilee Field Tree planting – updates if necessary. Including bench positioning.</li> <li>b) Jubilee Fields</li> <li>c) Holmesdale BOA</li> <li>d) Missing Footpaths</li> <li>e) Allotment Gardening Society event</li> <li>f) Railway Styles</li> <li>g) Allotment fees (2021 2022) response update</li> </ul>
17.	<p><b>Events (public) And Meetings of Outside Bodies (other than transport groups)</b>  <i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p>
18.	<p><b>Councillor Surgeries and Monthly News Article</b>  a. <i>Link/web monthly news article topics to be discussed and decided upon.</i></p>
19.	<p><b>Training (and conferences).</b>  <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p>
20.	<p><b>Payment(s)</b>  <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i></p>
21.	<p><b>Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency</b></p>
22.	<p><b>Notification of Business for Inclusion on the Next Agenda</b>  <i>Councillors to consider and nominate items for the agenda of the next meeting.</i></p>
23.	<p><b>Next Meeting Date(s)</b>  <i>To confirm the Councils next meeting on 5<sup>th</sup> May 2021. Annual meeting. Zoom.</i></p>
24.	<p><b>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:</b>  <i>To include items that need consideration and/or a decision whilst excluding the public.</i></p>