



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 5th May 2021 at 7:30pm online (due to Coronavirus (COVID19))

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE ONLINE MEETING.

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 29th April 2021

AGENDA

1.	To elect Chairman of the Council (and Chairman to complete Declaration of Office as appropriate)
2.	To elect Vice-Chairman of the Council (and Vice-Chairman to complete Declaration of Office as appropriate)
3.	The Chair to open the meeting.
4.	Councillor Apologies for Absence.
5.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i> <i>Councillors to update their register of interest's forms</i>
6.	Public Session (a maximum of 20 minutes)
7.	Report from County & District Councillors (a maximum of 10 minutes)
8.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 7th April 2021</i>
9.	Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <i><u>2021/630</u> 48 Trindles Road, South Nutfield, Redhill, Surrey, RH1 4JN. Erection of a single storey rear extension.</i> <i><u>2021/318</u> Crabhill Lodge, Nutfield Park, South Nutfield, Redhill, Surrey, RH1 5PA. Erection of single storey side/rear extension.</i>

	<p><u>2021/546</u> Project House, Morris Road, South Nutfield, Redhill, Surrey, RH1 5SA. Demolition of existing buildings. Erection of two pairs of 3-bedroom, semi-detached houses (4 new dwelling houses total) with associated parking.</p> <p><u>2021/548/NH</u> Crabhill Lodge, Nutfield Park, South Nutfield, Redhill, Surrey, RH1 5PA. Erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 8 metres, for which the maximum height would be 4 metres, and for which the height of the eaves would be 3 metres (Notification of a Proposed Larger Home extension)</p> <p><u>PP/M3645/C/19/3239288</u> Land at Swallows End, Crab Hill Lane, South Nutfield, RH1 5PG Date and time of Hearing: 11 May 2021 at 10:00</p> <p><u>APP/M3645/X/20/3263603</u> Swallows End, Crab Hill Lane, South Nutfield RH1 5PG. Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development) Awaiting decision</p> <p><u>Planning application – Bus Stop</u> – update and spend review (if necessary)</p>
10.	<p>Reports from The Clerk including highways and employment matters. <i>To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</i></p> <ol style="list-style-type: none"> 1. NPC/CMT insurance renewal due 1st June – agree spend 2. June NPC meeting update 3. Mid Street Recreation Ground benches 4. Village Hall defibrillator pads 5. EE – contract ends June 2021. Renew and update 6. Other correspondence
11.	<p>Local Transport <i>Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i> - Contact for transport/Aviation (see item13)</p>
12.	<p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL and Bank Reconciliation. 2. Present Cemetery income/expenditure to date 3. Approve/Discuss CIL Tandridge District Council report for 2020/2021 4. Advise of 1st 2021/2022 precept payment 5. Advise of PWLB balance outstanding as of 31st March 2021 6. SES water – Bill summary 7. VAT reclaim
13.	<p>Review of delegation arrangements for committees, sub-committees, employees and other local authorities (to include Working Groups and the respective Terms of Reference) <i>To review current arrangements</i></p>
14.	<p>Review of arrangements with other local authorities (including any charters and expenditure) <i>To review current arrangements</i></p>
15.	<p>Review work/membership with outside bodies (including Council appointees) <i>To review and note current arrangements</i></p>
16.	<p>Review Standing Orders, Financial Regulations and Financial Risk assessment <i>To review and adopt</i></p>

17.	Review Financial Signatories <i>Review signatories for Bank (Lloyds) and CIL (HSBC). Direct Debit review</i>
18.	Coronavirus (COVID19) To discuss any items that fall under the above title that need agreeing and agree expenditure related to this – to include: <ul style="list-style-type: none"> • Road Monitor update • Food Box/COVID-19 Grant update • Allotment update • Cemetery update • Contractors update • Open spaces update (to include Basketball Court discussion) • Staff update • Other
19.	Police Update a) Police update from Cllr Dadswell and Cllr Hall b) CCTV - To update on progress (if necessary) including phase 3
20.	Bonfire/Fireworks To discuss requirements, funding, insurance requirements and agree any expenditure if necessary
21.	Grant Applications <i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i>
22.	Working Groups <i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i> <ul style="list-style-type: none"> - <u>Highways</u> <ul style="list-style-type: none"> o Review 'Highways Report' o Road signs o Sandy Lane/Mid Street – Mirror – SCC response - <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. - Solar Gate lock
23.	Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields and 'village green') <i>To review and, if appropriate, approve expenditure.</i> a) Jubilee Fields (including far corner ditch/tunnel work)
24.	Events (public) And Meetings of Outside Bodies (other than transport groups) <i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i>
25.	Councillor Surgeries and Monthly News Article a. <i>Link/web monthly news article topics to be discussed and decided upon.</i>
26.	Training (and conferences). <i>To consider and, if appropriate, agree participants and approve any related expenditure.</i>
27.	Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i>
28.	Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency
29.	Notification of Business for Inclusion on the Next Agenda <i>Councillors to consider and nominate items for the agenda of the next meeting.</i>

30.	Next Meeting Date(s) <i>To confirm the Councils next meeting on 2nd June 2021. Village Hall – Main Hall – members by appointment only</i>
31.	Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: <i>To include items that need consideration and/or a decision whilst excluding the public.</i>