



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 3rd March 2021 at 7:30pm online (due to Coronavirus (COVID19))

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE ONLINE MEETING.

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 25th February 2021

AGENDA

1.	The Chair to open the meeting.
2.	Councillor Apologies for Absence.
3.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 3rd February 2021</i>
7.	Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <i><u>2021/116</u> Brays Farm House, Bower Hill Lane, South Nutfield, Redhill, Surrey, RH1 4EH. Demolition of existing stable block and erection of a detached building to serve main house comprising double garage, storage and office with two dormer windows in the roof space and use of the first floor space as a games room and external stairs.</i> <i><u>2021/125/NC</u> Kings Mill, Kings Mill Lane, South Nutfield, Redhill, Surrey, RH1 5NB. Review and agree on report from Carole Forrest Limited and agree expenditure</i>

	<p><u>2021/189</u> 8 Bower Hill Close, South Nutfield, Redhill, Surrey, RH1 5NQ. Erection of rear extension with change of roof configuration including new rear roof dormers, and general alterations.</p> <p><u>APP/M3645/X/20/3263603</u> Swallows End, Crab Hill Lane, South Nutfield RH1 5PG. Stationing of a mobile home (Certificate of Lawful Development for a Proposed Use or Development)</p> <p>Review and agree on information from Carole Forrest Limited</p> <p><u>ENF/2021/48</u> - LAND REAR OF CHERRY TREE COTTAGE, KINGS CROSS LANE, SOUTH NUTFIELD, REDHILL, RH1 5NS – to review enforcement of the above property (planning application 2013/1231)</p> <p><u>20/00019/E_EN</u> - Taxiway C/D Redhill Aerodrome Kings Mill Lane Redhill Surrey - Enforcement Appeal - Section 174 - Town & Country Planning Act 1990 To discuss communication (if any) from Salfords and Sidlow Parish Council on Rule 6 statement and NPC's position.</p>
8.	<p>Reports from The Clerk including highways and employment matters. To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. Environmental Policy 2. Christmas Market support 3. 2020 2021 Annual Audit – online 7th May 2021 4. Open Strategy 5. New Recycling and Refuse Contract - Online Briefing 6. SLCC membership review 2021 2022 7. Face to face meetings update 8. Standing Orders update – EU reference 9. Donation offer from a local business for COVID-19 Hardship fund 10. Other correspondence
9.	<p>Local Transport Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</p> <ul style="list-style-type: none"> - GAL – Forecourt charge for NT communication - GATCOM – additional meeting
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation. 2. Present Cemetery income/expenditure to date 3. Proposed estimation for Budget vs Actual for 2020 2021 4. HSBC bank update
11.	<p>Coronavirus (COVID19) To discuss any items that fall under the above title that need agreeing and agree expenditure related to this – to include:</p> <ul style="list-style-type: none"> • Road Monitor update • Food Box/COVID-19 Grant update • Allotment update • Cemetery update • Contractors update • Open spaces update (to include Basketball Court discussion) • Staff update • Other

12.	<p>Police Update</p> <p>a) March Meeting Police agenda and date</p> <p>b) CCTV - To update on progress (if necessary) including phase 3</p>
13.	<p>Grant Applications</p> <p><i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p>
14.	<p>VE Postponed Celebrations</p> <p><i>Discuss and agree new dates, actions and spend</i></p>
15.	<p>Working Groups</p> <p><i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</i></p> <ul style="list-style-type: none"> - <u>Communication</u> <ul style="list-style-type: none"> o Review Annual Newsletter draft 1 and agree spend. - <u>Highways</u> <ul style="list-style-type: none"> o Review Highways report o Notice of Reduction in Speed (Kings Cross Lane (between Kentwins Wood and Coopers Hill Road) o Bower Hill Lane Signage update - <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary.
16.	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields and ‘village green’)</p> <p><i>To review and, if appropriate, approve expenditure.</i></p> <p>a) Jubilee Field Tree plan – updates if necessary</p> <p>b) Jubilee Fields</p> <p>c) Scout Hut Lane</p> <p>d) Biodiversity and Planning Conference update - Holmesdale BOA</p> <p>e) Allotment Open day (linked to Grant Request)</p> <p>f) Allotment fees (2021 2022) response update</p>
17.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups)</p> <p><i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p>
18.	<p>Councillor Surgeries and Monthly News Article</p> <p>a. <i>Link/web monthly news article topics to be discussed and decided upon.</i></p>
19.	<p>Training (and conferences).</p> <p><i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p> <ul style="list-style-type: none"> - TVA Bid Writing 2 morning course - Excel AC 2-hour course
20.	<p>Payment(s)</p> <p><i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i></p>
21.	<p>Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency</p>
22.	<p>Notification of Business for Inclusion on the Next Agenda</p> <p><i>Councillors to consider and nominate items for the agenda of the next meeting.</i></p>
23.	<p>Next Meeting Date(s)</p> <p><i>To confirm the Councils next meeting on 3rd March 2021. TBC</i></p>
24.	<p>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:</p> <p><i>To include items that need consideration and/or a decision whilst excluding the public.</i></p>

