



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 3rd February 2021 at 7:30pm online (due to Coronavirus (COVID19))

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE ONLINE MEETING.

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 28th January 2021

AGENDA

1.	The Chair to open the meeting.
2.	Councillor Apologies for Absence.
3.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 6th January 2021</i>
7.	Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <i><u>2020/2223</u> 80 MID STREET, SOUTH NUTFIELD, REDHILL, SURREY, RH1 4JH. Demolition of existing garage and conservatory. Erection of a two-storey side and single storey rear extension</i> <i><u>2020/2188</u> Land rear of The Rookery, Cherry Tree Cottage, Orchard Cottage & Russets, Kings Cross Lane, South Nutfield, RH1 5NS. Erection of up to 5 dwellings</i> Review and agree on report from Carole Forrest Limited and agree expenditure.

	<p><u>2020/2293</u> Land on the corner of Bletchingley Road and Deans Lane, Nutfield, RH1 4HW. Change of use of land from Class B8 (open storage and parking) to Class C3 (residential). Erection of detached dwelling with associated parking, entrance gates and amenity space.</p> <p><u>2020/2122</u> NUTFIELD PRIORY LAKE, SANDY LANE, SOUTH NUTFIELD, SURREY, RH1 4EJ Change of use from lawful fishery to mixed use overnight fishery and glamping site with provision of four accompanying glamping pods’.</p> <p><u>2021/83</u> THE STEWARDS HOUSE, COOPERS HILL ROAD, NUTFIELD, REDHILL, SURREY, RH1 4HS. Conversion of existing detached garage to a granny annexe.</p> <p><u>20/00019/E EN</u> - Taxiway C/D Redhill Aerodrome Kings Mill Lane Redhill Surrey - Enforcement Appeal - Section 174 - Town & Country Planning Act 1990 To discuss communication (if any) from Salfords and Sidlow Parish Council on Rule 6 statement.</p>
8.	<p>Reports from The Clerk including highways and employment matters. To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. Environmental Policy 2. Mid Street/Avenue Bus Stop 3. Suicide Prevention 4. Census 5. Neighbour Hood Watch coordinator update 6. Online meeting government information update/Parish Assembly 7. Request from parish Council for hard standing at jubilee fields kissing gates. 8. Other correspondence
9.	<p>Local Transport Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure. - GATCOM meeting update from Cllr Mowatt</p>
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation. 2. Present Cemetery income/expenditure to date 3. NatWest Cil Money Bank – move to online banking
11.	<p>Coronavirus (COVID19) To discuss any items that fall under the above title that need agreeing and agree expenditure related to this – to include:</p> <ul style="list-style-type: none"> • Road Monitor update • Food Box/COVID-19 Grant update • Allotment update • Cemetery update • Contractors update • Open spaces update (to include Basketball Court discussion) • Staff update • Other
12.	<p>Police Update</p> <ol style="list-style-type: none"> a) Format of our Police meeting agendas and agenda for February meeting b) CCTV - To update on progress (if necessary) including phase 3.
13.	<p>Grant Applications Councillors to consider any applications received and, if appropriate, approve donation(s).</p>

	- Discuss grant number - 2019/00011 Us in a bus
14.	<p>Working Groups Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure.</p> <ul style="list-style-type: none"> - <u>Staffing</u> <ul style="list-style-type: none"> o Councillors to approve the Assistants Clerks appraisal (in section 2 if necessary) o Councillors to approve the Assistants Clerks salary review (in section 2 if necessary) - <u>Highways</u> <ul style="list-style-type: none"> o Review Highways report - <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. In addition to the report, to discuss and agree spend on the below: <ul style="list-style-type: none"> • Cemetery contact us signs x 20
	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields and ‘village green’) To review and, if appropriate, approve expenditure.</p> <ol style="list-style-type: none"> a) Jubilee Field Tree plan – updates if necessary and to discuss planting Covid19 strategy. Update on 2 x benches. b) Footpath Management c) Scout Hut Lane d) Gardener list for 2021 e) Design A Croods 2 Inspired Treehouse
15.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups) Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</p>
16.	<p>Councillor Surgeries and Monthly News Article a. Link/web monthly news article topics to be discussed and decided upon.</p>
17.	<p>Training (and conferences). To consider and, if appropriate, agree participants and approve any related expenditure.</p>
18.	<p>Payment(s) Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</p>
19.	<p>Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency</p>
20.	<p>Notification of Business for Inclusion on the Next Agenda Councillors to consider and nominate items for the agenda of the next meeting.</p>
21.	<p>Next Meeting Date(s) To confirm the Councils next meeting on 3rd March 2021. TBC</p>
22.	<p>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: To include items that need consideration and/or a decision whilst excluding the public. Possibility one item</p>