



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
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Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 6th January 2021 at 7:30pm online (due to Coronavirus (COVID19))

PUBLIC AND PRESS TO CONTACT THE CLERK ON THE ABOVE CONTACT DETAILS IF THEY WISH TO ATTEND THE ONLINE MEETING.

Signed: Nicky Chiswick, Clerk to Nutfield Parish Council, 31st December 2020

AGENDA

1.	The Chair to open the meeting.
2.	Councillor Apologies for Absence.
3.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 2nd December 2020</i>
7.	Planning Applications To discuss and review (including any expenditure) the planning applications and appeals notified by Tandridge District Council (TDC) and Surrey County Council (SCC) since the Parish Council's last meeting: <i><u>2020/2081 HENHAW FARM HOUSE, COOPERS HILL ROAD, SOUTH NUTFIELD, REDHILL, SURREY, RH1 5PD</u> Erection of detached garage.</i> <i><u>2020/2030 APPLGARTH, THE AVENUE, SOUTH NUTFIELD, REDHILL, SURREY, RH1 5RY</u> Proposed single storey rear extension</i> <i><u>2020/2140 35 TRINDLES ROAD, SOUTH NUTFIELD, REDHILL, SURREY, RH1 4JL</u> Installation of 2 roof lights to existing front roof slope, 2 rooflights to existing rear roof slope and window to existing first floor gable wall in association with conversion of loft to habitable accommodation. (Certificate of Lawfulness for a Proposed Development)</i>

	<p><u>2020/2012</u> CRABHILL LODGE, NUTFIELD PARK, SOUTH NUTFIELD, REDHILL, SURREY, RH1 5PA Erection of single storey rear extension.</p> <p><u>2020/2029</u> 1 NORFOLK COTTAGES, KINGS CROSS LANE, SOUTH NUTFIELD, REDHILL, SURREY, RH1 5NG Erection of two storey side extension.</p> <p><u>2020/2207</u> 3 NEW COTTAGES, NUTFIELD MARSH ROAD, NUTFIELD, REDHILL, SURREY, RH1 4EU Erection of a single storey side extension, first floor rear extension and formation of a front porch.</p> <p><u>2020/2075</u> BLACK BARN, CRAB HILL LANE, SOUTH NUTFIELD, REDHILL, SURREY, RH1 5PG Demolition of existing outbuilding. Erection of single storey side extension.</p> <p><u>2020/2178</u> 53 TRINDLES ROAD , SOUTH NUTFIELD, REDHILL , SURREY ,RH1 4JL. Widening of existing vehicular crossover.</p> <p><u>SCC Ref 2020/0130/RE20/02801/CON/</u> Patteson Court Landfill Site, Cormongers Lane, Nutfield, Redhill, RH1 4ER The continuation of a waste disposal facility with the provision for the extraction of landfill gas and phased restoration of the whole site and alterations to the boundary of the site without compliance with Conditions 1 (approved plans and particulars), 15 (Biodiversity Action Plan), 19 (Bund Construction), 23 (Restoration); Condition 24 (Aftercare); and 25 (Access routes (footpath)) of planning permission ref: RE/P/13/00203/CON dated 13 December 2013 to provide updated restoration details, detail of western bund construction, use of internal haul roads 2 and to review approved plans and particulars. (Part retrospective)</p> <p>Nutfield Green Park – to note email from partners of Nutfield Green Park extending their consultation period until the 8th January 2021.</p> <p>Statutory correspondence regarding planning applications 2020/1801 & 2020/775 – discuss response in regards to communication received on the above applications.</p> <p><u>20/00019/E EN</u> - Taxiway C/D Redhill Aerodrome Kings Mill Lane Redhill Surrey - Enforcement Appeal - Section 174 - Town & Country Planning Act 1990 To discuss communication (if any) from Salfords and Sidlow Parish Council on Rule 6 statement.</p>
8.	<p>Reports from The Clerk including highways and employment matters. To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</p> <ol style="list-style-type: none"> 1. Scout Hut Lane 2. Cricket Hill - rubbish 3. Other correspondence
9.	<p>Local Transport Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</p> <p>- None</p>
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation. 2. Present Cemetery income/expenditure to date

	<p>3. Councillors to discuss and, if appropriate, agree the Council's budget and precept for 2021/22 Final Version and precept paperwork (final agreement of Precept figure (2021/2022))</p> <p>4. SCC Members Allocation fund income to be noted.</p> <p>5. Information Commissioner Office Direct Debit.</p>
11.	<p>Coronavirus (COVID19)</p> <p>To discuss any items that fall under the above title that need agreeing and agree expenditure related to this – to include:</p> <ul style="list-style-type: none"> • Road Monitor update • Food Box/COVID-19 Grant update • Allotment update • Cemetery update • Contractors update • Open spaces update (to include Basketball Court discussion) • Staff update • Other
12.	<p>Police Update</p> <p>a) Review meeting of 10th December</p> <p>b) CCTV - To update on progress (if necessary)</p>
13.	<p>Grant Applications</p> <p><i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p>
14.	<p>Working Groups</p> <p><i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions and expenditure</i></p> <ul style="list-style-type: none"> - <u>Staffing</u> <ul style="list-style-type: none"> o Payroll timing review - <u>Highways</u> <ul style="list-style-type: none"> o Review Highways report - <u>Cemetery</u> – Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary. In addition to the report, to discuss and agree spend on the below: Note – the meeting that took place covered Cemetery budget for 2021 2022 and cemetery pricing <ul style="list-style-type: none"> - To discuss and agree for the Cemetery pricing strategy – Propose to move from year 2 to year 4 pricing in April 2021. Noting that April 2020 there was agreed to be no price increase due to Covid19 circumstances.
15.	<p>Groundworks, land, and tree management (including cemeteries, allotments, jubilee fields and 'village green')</p> <p><i>To review and, if appropriate, approve expenditure.</i></p> <p>a) Jubilee Field Tree plan – updates if necessary and to discuss planting Covid19 strategy. Agree spend for above event.</p> <p>b) Triangle tree work complete – all tree work complete</p>
16.	<p>Events (public) And Meetings of Outside Bodies (other than transport groups)</p> <p><i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p>
17.	<p>Councillor Surgeries and Monthly News Article</p> <p>a. <i>Link/web monthly news article topics to be discussed and decided upon.</i></p>
18.	<p>Training (and conferences).</p> <p><i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p> <ul style="list-style-type: none"> - Cemetery Memorial training – Assistant Clerk (20/21 budget)

	- <i>Excel training – Assistant Clerk (20/21 budget)</i>
19.	Payment(s) <i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i>
20.	Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency
21.	Notification of Business for Inclusion on the Next Agenda <i>Councillors to consider and nominate items for the agenda of the next meeting.</i>
22.	Next Meeting Date(s) <i>To confirm the Councils next meeting on 3rd February 2020. TBC</i>
23.	Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: <i>To include items that need consideration and/or a decision whilst excluding the public.</i>