



Nutfield Parish Council Minutes

Nutfield Village Hall, Mid Street, South Nutfield, RH1 4JJ

4th December 2019

Meeting opened at 7:30 pm and closed at 10.15 pm.

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Councillors (Cllrs) present:

Cllr Stephen Hall (Chairman)
Cllr John Clarke
Cllr Jon Dadswell
Cllr Aled Duggan
Cllr Amanda Earl
Cllr Sue Ford
Cllr Dean Holborn
Cllr Rigel Mowatt (Vice Chair)
Cllr Ian Reeve

Apologies:

Attending:

1 visitor
Cllr Elias
Cllr Black
Cllr Vickers

Apologies

In attendance: Nicky Chiswick (NC), Clerk

1.	The Chair to open the meeting Cllr Hall opened the meeting.	
2.	Councillor apologies for absence.	
3.	Code of Members' Conduct The Clerk confirmed that no Cllr had made a change to their Cllrs' Notification of Disclosable Pecuniary & Other Interests form since the last meeting. All Councillors present declared an interest in Item 15 – as Trustees to the Charles Maw Trust. Given that all Councillors are named Trustees, the Council agrees to Member dispensations to enable the Council to undertake its duties i.e. to properly consider a request for a Grant from the Charles Maw Trust Charity.	
4.	Public Session - A parishioner enquired on Nutfield Parish Council's thoughts on the proposal from the Tree Wardens - 'Jubilee Field Tree Planting'. Cllr Hall noted that any proposal that comes through the Parish Council needs to be reviewed in both short, medium and long term financial costings, and this aspect is on the agenda tonight. A Parish Council cannot proceed on projects without the full financial and social implications of the project. Parishioner also noted that the Nutfield Parish Council did not attend the meeting that had taken place on Saturday 30 th entitled 'Nutfield's Green Future'.	
5.	Report from County & District Councillors Cllr Vickers	

	<ul style="list-style-type: none"> - Kings Cross Lane highway repair – noted that the major repair was missed. Cllr Vickers to talk to Cllr Thorn to rectify. - Kings Cross Lane – A gully is blocked and hence water going down to church. Cllr Vickers to talk to Cllr Thorn. - The Avenue/Kings Cross Lane – Cllr Vickers has received complaints that parking (assuming these are the users of the church) is dangerous on the corner of The Avenue. Considering yellow lines. - Planning – 2018/2478 Kings Cross Lane. Still no decision. Debbie has asked the planning department for the application to go to committee if they are minded to approve. <p>Cllr Elias</p> <ul style="list-style-type: none"> - Tandridge District Council budget process has begun. 	
6.	<p>Acceptance of Last Minutes</p> <p>The Clerk had prepared, and circulated minutes of the meeting held on the 6th November 2019. Cllrs approved these minutes' and the Chair signed them on behalf of the Council. The Clerk to arrange the display of these minutes on the Council's notice boards and website.</p>	NC
7.	<p>Planning Applications</p> <p>There were 6 applications from TDC since the last Parish Council meeting.</p> <p><u>2019/1805</u> Kentwyns Lodge. <i>New single storey rear orangery type extension</i> Comment – No objections</p> <p><u>2019/1957</u> 40 Trindles Road, South Nutfield RH1 4JN. <i>Single storey rear extension</i> Comment – No objections</p> <p><u>2019/1524</u> 2 The Paddocks, Crab Hill Lane, South Nutfield RH1 5PG. <i>The use of land for the stationing of caravans for residential purposes for one no. Gypsy pitch, together with the formation of hardstanding and utility/day room ancillary to that use.</i> Comment – NPC response submitted as per agreement at November 2019 meeting. Clerk advised that this cost £35 (which was within the agreed figure).</p> <p><u>2019/1981</u> Priory Farm, Sandy Lane, South Nutfield RH1 4EJ. <i>Use of land as a wedding venue for less than 28-days per annum (Application for a Certificate of Lawful Development for a Proposed Development)</i> Comment – Cllr Clarke shared the comments on the feedback from Carole Forrest Limited and therefore NPC has no comment on this application. Clerk to circulate report from Carole Forrest Limited to full council.</p> <p><u>2019/1993</u> Brookside Cottage, Crab Hill Lane, South Nutfield RH1 5PG. <i>Erection of a two storey rear/single storey side extension.</i> Comment – No objections</p> <p><u>2019/2053</u> 2 Hunters Gate, Nutfield RH1 4HT <i>Single storey rear extension and porch to front involving demolition of existing conservatory</i> Comment – No objections</p> <ul style="list-style-type: none"> • JJ Franks pending planning application meeting request – Fully agreed to ask JJ Franks to meet to present application to the Planning Working Group. Clerk to arrange. • Update on Nutfield Green Park to new councillors – Clerk presented to the new councillors the original maps of Nutfield Green Park so as 	<p>NC</p> <p>NC</p> <p>NC</p> <p>NC</p> <p>NC</p> <p>NC</p>

	<p>to bring them up to date. No formal planning application has been received.</p> <ul style="list-style-type: none"> Brownfield Land Register – Clerk to resend letter that was sent last year. 	NC
8.	<p>Reports from the Clerk</p> <ol style="list-style-type: none"> <i>Memorial Hall Correspondence – Clerk updated that NPC have been successful with the Community Allocation Grant for the Defibrillator for the Memorial Hall. Clerk to communicate accordingly with the Memorial Hall Trust in regards to next steps.</i> <i>Internal half audit – Clerk confirmed half yearly (2019/2020) internal audit took place on Thursday 14th November. Report was shared with all councillors, actions noted and approved.</i> <i>Policies. Clerk advised councillors that she plans on looking at NPC's policies over the next few months and check NPC have all the correct Policies and that they are up to date.</i> <i>Business plan – Clerk advised that NPC ideally needs a business plan. Cllr Mowatt and Clerk to look and propose ideas in the New Year.</i> <i>Consultation on admission arrangements of Surrey's community and voluntary controlled schools for 2021. Cllr Duggan advised that he had reviewed and advised that it was not relevant for Nutfield Parish Council to comment on as no Nutfield schools were in the proposal. No further comments needed.</i> <i>Other correspondence</i> <ul style="list-style-type: none"> <i>6 emails received in relation to item 17a. Clerk to respond with summary of item 17a meeting minutes.</i> <i>Clerk advised that Laura Pollock will have been with NPC as an employee for a year in January 2020. Clerk to meet with her in the New Year to have informal meeting.</i> <i>Discover Gatwick invitation – last two sessions were fully booked. Clerk advised that she will now attend a January session.</i> <i>Clerk to meet with Cllr Thorn on the two grit bins</i> 	<p>NC</p> <p>NC</p> <p>NC</p> <p>NC/RM</p> <p>NC</p> <p>NC</p> <p>NC</p> <p>NC</p>
10.	<p>Local Transport</p> <p><i>Public Aerodrome Meeting – Clerk has had no response from the Aerodrome on the public meeting. Nothing to report as Redhill Aerodrome has not returned the Clerks emails or telephone call. Clerk will continue to chase.</i></p>	NC
11.	<p>Finance</p> <ol style="list-style-type: none"> <i>The Clerk confirmed the total reserve bank balance of £110,739.67 and current bank balance £200. CIL money in Lloyds account is £84,598.68. Clerk presented the bank reconciliation (October 2019) to the Chairman (Cllr Hall) for signing – Cllr Hall signed.</i> <i>Cemetery finances had been circulated previously to councillors. Summary: Budget: £20,000, income: £41,770.00 and expenditure: £15,784.35.</i> <i>Annual Direct Debit list shared with Councillors and approved.</i> <i>Approved to add Cllr Duggan, Cllr Reeve and Cllr Earl onto the NatWest bank accounts</i> <i>Budget – Clerk shared revised Budget 2020/2021 with councillors after discussions with Cemetery and Finance working group took place. Full approval was gained from all councillors. Date for precept submission is 17th January. Clerk to ensure deadline is hit.</i> 	NC
12.	<p>Police Update</p> <ul style="list-style-type: none"> <i>Date confirmed (20th January 2020 @ 10am).</i> <i>CCTV – Clerk and Cllr Dadswell met with the Bletchingley Clerk who provided very useful information and insight into their CCTV operation. Community working group also reported back and the</i> 	

	<p>possibility of CCTV/APNR in the parish of Nutfield was discussed in great detail covering: the need for CCTV/APNR, engaging with the community (via survey monkey and paper version) to gain feedback on NPC's proposal, quote gathering (CCTV or APNR), ongoing maintenance costs, further engagement with the police at the January meeting, signage required, where the cameras could be placed (logistics of each point), data protection, the impact on the Clerks hours, storage of the CCTV hub and CCTV Policy</p> <p>Proposed by Cllr Dadswell and seconded by Cllr Hall to start the process of investigating CCTV within the Parish. All Councillors voted towards the motion to start the investigative process of CCTV.</p> <p>Fully agreed that the next steps are to be:</p> <ul style="list-style-type: none"> - Questionnaire to be created and shared. - Quotes and discussion with suppliers to start get a full idea of the costs and the difference of costs between CCTV and APNR. Possible Tender process required. - Clerk to talk to Tandridge District Council on the use of CIL funds for the purchase of this asset. • Bridge Signage (Bower Hill Lane) – Request for signage to be placed on various positions to stop lorries getting stuck at the Bower Hill Lane bridge. Cllr hall suggested there are signs already. Clerk to investigate further. 	<p>NC</p> <p>CWG</p> <p>NC</p> <p>NC</p> <p>NC</p>
13.	<p>Standing Order Policy</p> <p>Updated Standing Orders were shared with the councillors prior to the meeting highlighting the proposed changes. All agreed to adopt the new Standing Orders. Clerk to place new version onto website.</p>	NC
14.	<p>VE Celebrations</p> <p>Dates proposed:</p> <ul style="list-style-type: none"> - 6th May Wednesday – Marquee to be erected - 7th May Thursday – Use by Nutfield Parish School for collective worship - 8th May Friday – Afternoon Tea (VE Day) for children - 9th May Saturday – VE Ball - 10th May – Marquee to be dismantled <p>Risk Assessments and insurance requirements have been reviewed. Safeguarding policy to be drawn up as parts of the event will have children present. Surplus funds (if any) of the event to be presented to the Nutfield Royal British Legion.</p> <p>All councillors agree for NPC to underwrite the event (as long as the next steps below are approved at next meeting).</p> <p>Next steps:</p> <p>1 - Full budget (including marquee, food, drink, entertainment, consumables, souvenirs, crockery, marketing etc.) breakdown required to ensure the council are aware and agree to what they are underwriting. Alongside this a proposed ticket price and capacity are required.</p> <p>2 - 3 marquee quotes to be sent to Clerk.</p> <p>3 – VE day working group (including external members to the Parish Council) to be drawn up.</p>	<p>DH/NC</p> <p>DH</p> <p>DH</p>
15.	<p>Grant Applications</p> <p><i>1 Grant application form received from Charles Maw Trust (CMT) for Height Barrier for encampment protection, plus pothole work (£2664). Three quotes</i></p>	

	<p>have been received, and Nutfield Parish Council recommended to CMT to use Nick Dance Limited as this company was recommended by Tandridge District council, the quote was in line with the others, and NPC have worked with this company before. It was discussed in detail and it was noted that the current CMT funds do not allow for this work to take place. It was agreed by all for the Grant to be approved (Budget from General reserves). Clerk to action.</p> <p>Note - Given that all Members are named Trustees the Council agrees to Member dispensations to enable the Council to undertake its duties i.e. to properly consider a request for a Grant from the Charles Maw Trust Charity</p> <p>2 Grant received from Charles Maw Trust (CMT) for emergency tree work at Memorial Hall playing field for up to £2100. It was discussed in detail and approved, as for insurance purposes, the urgent tree work highlighted in the recent tree survey must be carried out asap. The current CMT funds do not allow for the tree work to take place. It was agreed by all for NPC to carry out the tree work under health and safety grounds (Budget from General reserves). Clerk to action and book in.</p> <p>Note - Given that all Members are named Trustees the Council agrees to Member dispensations to enable the Council to undertake its duties i.e. to properly consider a request for a Grant from the Charles Maw Trust Charity</p> <p>The thank you from Us in a Bus for their grant of £250 was noted to all councillors.</p>	<p>NC</p> <p>NC</p>
16.	<p>Working Groups An additional 'Environment' working group has been added, see working groups are set as per Appendix 1.</p> <p><u>Communications</u> 365 back up options – The Clerk had investigated further and proposed to have just 3 backups via Veeam – the Clerk, the Assistant Clerk and the Chairman. Cost of £40.68 per month, and a one of set-up fee of £79. Fully agreed by all councillors. Clerk to action.</p> <p><u>Highways</u> – A limited highways report received. Advised councillors that current highways administrator has resigned. New highways administrator required.</p> <p><u>Finance</u> – Fully agreed to move £45 from NatWest to CIL Lloyds account every 6 months to cover service charge. Clerk advised that Lloyds had acknowledged and responded to NPC's complaint, and advised that Terms and Conditions were emailed to Clerk. Hence complaint has been rejected.</p> <p><u>Cemetery</u> – Cemetery report was circulated to councillors prior to the meeting and all proposals were agreed.</p> <ul style="list-style-type: none"> - New Cemetery forms approved. Clerk to update website and everyone is advised to utilise the new forms from now on. - The new 'bench plaque' proposal was discussed by councillors, and the purchase of three benches (plus tools and security) at price of no more than £2000 was fully agreed. The Clerk had presented the quotes, and recommended to use 'Cyan' as these are a local company, the price was in line with other quotes, and they have a sustainability policy on the wood they use for the benches. The proposal of £250 per plaque for 10 years plus £150 renewal, the policy and application fee were all approved. Clerk to order and once delivery date of the benches are known, the council will know of the launch date of this initiative. 	<p>NC</p> <p>ALL</p> <p>NC</p> <p>NC</p> <p>NC</p>

	<ul style="list-style-type: none"> - <i>Pear – Clerk advised that the Pear database movement to Access has been unsuccessful, so the second option is to purchase a monthly excel licence at a cost of £7.16 a month. This was fully approved, and the Clerk can now move forward with this project.</i> - <i>The spend was fully approved for the Assistant Clerks clothing for the mapping project (£150)</i> - <i>The new tablet supplier is on board, and it was fully agreed by councillors to pre-purchase 6 slabs at a cost of no more than £1000.</i> - <i>Clerk advised of the approval of Assistant Clerks overtime for November timesheet due to holiday and mapping project. It had been approved under the continuity of business. Agreed by all councillors</i> - <i>Clerk reminded councillors to take a visit to the cemetery as it would benefit each councillor to be aware of its set up etc.</i> - <i>Cllr Hall had met with the owners of 1 Pimlico Cottages to discuss the electricity, and subsequently he has emailed UK Networks with a number of questions. Clerk to chase and both Clerk and Cllr Hall hope to report back at next council meeting.</i> 	<p>NC</p> <p>NC</p> <p>ALL</p> <p>NC</p>
17.	<p>Groundworks, land and tree management (including burial grounds and allotments)</p> <ul style="list-style-type: none"> a) Cllr Reeve met with tree wardens in regards to the Woodland Trust Tree proposal, and fed back the findings to the parish council. After discussing, in principle, Nutfield Parish Council agree for the Tree Wardens to apply to the Woodland Trust for the trees (in order to hit the deadline). The costing and logistics is ongoing and until the council have the full costing budget of initial outlay and ongoing maintenance, the project is still in discussion, and not fully agreed. The council need to highlight that the Jubilee Fields cost the council over £8000 a year in loan repayments so need to be prudent in adding additional costs to the fields. b) Jubilee Field feasibility survey – The possibility of installing solar panels at the Jubilee fields has surfaced on a few occasions within the councillors discussions. A feasibility survey needs to be carried out to ascertain if solar panels could be placed in the fields as both green energy and a possible income generator. Clerk to contact solar farm provider to find out more if this could happen, or something that is to be written off as something that cannot be carried further. c) Village Green Tree – Both Clerk and Cllr Ford have been contacted by the Queens Head Pub that the Village Green Tree is not looking too healthy. Clerk suggested to bring the Tree Survey on this tree forward to ASAP, rather than as planned in the budget for 2020/2021 financial year. Fully agreed to bring the Tree Survey for this tree forward (£250). Clerk to action. d) Allotment Deer fencing – It has been highlighted again by an allotment owner of the problem with deer destroying crops. This issue was discussed, and unless the whole allotments were fenced against deer, the deer will still enter. Clerk to cost out full fencing of the allotments to assess how practical it would be to carry out such a project. e) Allotment Boundary hedge – Side hedge was not cut back last year and subsequently has grown quite high in the last year. Cost of £800 plus VAT agreed. Clerk to speak with adjoining property to action cut. f) Allotment annual winter cut back – cost of £680 plus VAT agreed for annual cut back. Clerk to action. 	<p>IR/NC</p> <p>NC/RM</p> <p>NC</p> <p>NC</p> <p>NC</p> <p>NC</p>

18.	Events (public) and meetings of Outside Bodies (other than transport groups) TDC Local committee Friday 6th NVHL meeting took place. Noted that Stephen Hall has stepped down as Chairman and Bill Damen has taken over as Chair.	
19.	Councillor surgeries and monthly news article Link Article – New Councillors, crime and CCTV, tree work, Jubilee fields, VE Celebrations, highways administrator, cemetery benches update, Green Park activity park.	SH
20.	Training (and conferences). None	
21.	Payment(s) Cllrs approved the list of payments that had been prepared and circulated by the Clerk prior to the meeting (see Appendix 2: Schedule of Payments) which totalled £8,742.55 (VAT inclusive). Clerk to dispense payments.	NC
22.	Any other business the chairperson is of the opinion should be considered at the meeting as a matter of urgency Nothing	
23.	Notification of business for inclusion on the next agenda	
24.	Next meeting date(s) Cllrs noted that the Council's next meeting would take place on 8 th January 2020 at Memorial Hall, High Street, Nutfield, Surrey at 7.30 pm.	ALL
25.	Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960: 1 item covered	

Appendix 1 – Working Groups

(Amended December 4th 2019)

<i>Working Group</i>	<i>Tasks and projects</i>	<i>Members</i> <i>(Heads <u>underlined</u>)</i>
Cemetery	Burial records and customer service	<u>Sue</u> , Stephen, Nicky and Sarah
Communications	Annual Parish Assembly, Website, The Link, Email management, Public Relations (strategy), Press Releases, Local Government Transparency, General Data Protection Regulations	<u>Amanda</u> , Ian, Stephen and Nicky
Community	Fly grazing (Council land), Crime Prevention measures, and support to vulnerable people.	<u>Jon</u> , Ian, and Dean
Environment	Environment, Green Parish Issues, Climate Change	<u>Ian</u> , Amanda and Aled
Finance	Budget, Insurance, Risk Assessment, Audit, Asset List.	<u>Rigel</u> , John, Jon and Nicky
Highways	Snow Angels, Air Quality, reporting condition of roads, pavements and over-grown vegetation on verges etc. to SCC, 20 mph speed limit projects, Street Lighting.	<u>Stephen</u> , Aled and Sarah
Land	(Play areas), Tree Work, Bus Shelter, Cemetery & WBA sites (Health & Safety), (War Memorial), Jubilee Fields, Village Entry Signs, the Triangle, Village Green, the Pound, Allotments, (Nutfield Marsh).	<u>Ian</u> , Dean, Aled, Sarah and Nicky
Planning	Monthly planning cases, Mineral extraction, Affordable Housing, Neighbourhood Planning, Protection of the Green Belt. Local Plan	<u>John</u> , Rigel and Jon
Staffing	Appraisals, contracts, pensions, well-being issues, HR policies.	<u>Stephen</u> , Jon and Nicky
Transport	All matters relating to airfields and airports including consultations, local railways.	??, Steve Hanks and Duncan Mallison
Charities/Trust/Grant	CMT, MHT, grant opportunities	<u>Rigel</u> and Amanda

Appendix 2 – Schedule of Payments

Schedule of Payments
4th December 2019

NUTFIELD PARISH COUNCIL

Chq No.	Ref	Payee	Date of Invoice	VAT Number	Net (£)	VAT (%)	Gross (£)	VAT Amount (£)	Comments	Paid
0006607	320	24	Nuffield Village Hall Limited	06/11/2019	N/A	£ 160.08	0%	£ 160.08	January 2020 to June 2020 NPC office Rent	
0006608	321	29	Nuffield Village Hall Limited	08/11/2019	N/A	£ 60.00	0%	£ 60.00	August, October and November meeting room hire	
0006609	322	5	Mullerby & Co	08/11/2019	569727928	£ 172.05	20%	£ 206.46	2019/2020 half yearly interest built	
0006610	323	5	The Groundworks Ltd	26/11/2019	267673449	£ 520.00	20%	£ 624.00	Grounds maintenance for Nuffield Community and Nuffield Woodland Burial (November 2019)	
0006611	324	5	The Groundworks Ltd	26/11/2019	267673449	£ 1,349.00	20%	£ 1,618.80	Cemetery Cemetery Hedge	
0006612	325	32	National All-terrain Society	06/11/2019	N/A	£ 95.00	20%	£ 114.00	Membership (Incorrect cheque on previous cheque)	
0006613	326	28	Nuffield Memorial Hall	25/11/2019	N/A	£ 36.00	0%	£ 36.00	November meeting room hire	
0006614	327	4	Pets Remembrance	08/11/2019	246122634	£ 249.00	20%	£ 298.80	449 802 2 tablets - Chasie	
0006615	328	4	Pets Remembrance	08/11/2019	246122634	£ 480.00	20%	£ 576.00	Pre purchase of 6 WOSA tablets	
0006616	329	4	Pets Remembrance	02/12/2019	246122634	£ 134.50	20%	£ 161.40	2 tablets - Garraff	
0006617	330	25	Mrs C A Crichton	26/11/2019	N/A	£ 95.00	0%	£ 95.00	Planning TA/2019/1324 work	
0006618	331		OL Movement	N/A	£ 2,636.62	0%	£ 2,636.62	£ 50.00 CL transfer	Link Annual fee replacement cheque (last cheque made to The Link not The Nuffield Link)	
0006619	332	8	The Nuffield Link	N/A	£ 95.00	0%	£ 95.00	£ 50.00	Link Annual fee replacement cheque (last cheque made to The Link not The Nuffield Link)	
0006620	333	28	Nicky Chiswick	N/A	£ 146.95	0%	£ 146.95	£ 60.00	Clery's salary (November 2019)	
0006621	334		Nicky Chiswick	N/A	£ 146.95	0%	£ 146.95	£ 60.00	Expenses claimed by the Clerk (November 2019)	
0006622	335	25	Sarah Ablett	N/A	£ 206.41	0%	£ 206.41	£ 80.00	Assistant Clerk Salary (November 2019)	
0006623	336		Sarah Ablett	N/A	£ 206.41	0%	£ 206.41	£ 80.00	Expenses claimed by the Assistant Clerk (November 2019)	
0006624	337	44	Sandra Pollock	N/A	£ 2.76	0%	£ 2.76	£ 0.00	WVH Clerk Salary (November 2019)	
0006625	338		Sandra Pollock	N/A	£ 2.76	0%	£ 2.76	£ 0.00	Expenses claimed by the WVH Clerk (November 2019)	
0006626	339	29	Jo Gaywood	N/A	£ 818.03	0%	£ 818.03	£ 0.00	Highways Safety (November 2019)	
0006627	340	30	HM Revenue and Customs	N/A	£ 818.03	0%	£ 818.03	£ 0.00	PAYE and Class 1A NICs (November 2019)	
0006628	341	31	National Employment Savings Trust (NEST)	N/A	£ 160.66	0%	£ 160.66	£ 0.00	Pension - Employer and employee contributions (November 2019)	
0006629	342	0	Lloyds	N/A	£ 7.50	0%	£ 7.50	£ 0.00	Service Charge	
0006630	343	23	Sweetshaven Company Limited	01/12/2019	263782087	£ 68.80	20%	£ 82.56	£ 12.76 345 November	
0006631	344	5	342 Business Water	N/A	£ 3.00	0%	£ 3.00	£ 0.00	Monthly water charges - cemetery	
0006632	345	3	342 Business Water	N/A	£ 13.00	0%	£ 13.00	£ 0.00	Monthly water charges - allotments	
0006633	346	23	NW	06/11/2019	913445312	£ 57.90	20%	£ 69.48	£ 27.58 Broadland	
0006634	347	25	EE	11/11/2019	246573948	£ 8.17	20%	£ 9.80	£ 10.43 Telephone Bill	
0006635	348	25	EE	11/11/2019	246573948	£ 8.00	20%	£ 9.60	£ 10.43 Telephone Bill	
Total							£ 8,742.55	£ 668.08	*** Use of 0/25 means	

Signed: Nicky Chiswick, Clerk to Nuffield Parish Council

Signed: Parish Councillor Parish Councillor 1

Signed: Parish Councillor Parish Councillor 2

Signed: Parish Councillor Parish Councillor 3

Date: 4th December 2019

*** Use of 0/25 means