

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 10th September 2014 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Dowden, Mrs S Ford, Mr D Cullen
C. Cllr Mrs. H. Windsor.
D. Cllrs. Mrs. D Vickers, Mr T Elias
Clerk: Mr R Brown
Assistant to Clerk: Mr S Hayes
TDC Chief Executive Officer: Ms L Round
Police: PCSO 11455 Vicky Seymour
3 Residents present

Action By

110/14 Apologies for Absence: Apologies received from
D.Cllr Mrs G Black, Councillor K Sandiford.
Cllr P Forbes on Leave of Absence. All were accepted

111/14 Declarations of Interest.
None

112/14 Public Forum – Residents requests

Resident queried the fact that the accounts on the website appeared out of date and that the news section needs updating. RB will chase this up with the web designers. **RB**
An enquiry was made on the submission of the request from the Village Hall directors regarding the grant to cover the cost of the new boiler for the Village Hall. This will be discussed later in the meeting by the Parish Council.
Resident reported that he had done some road maintenance around the village and removed overhanging branches on some roads. Council were very appreciative of his efforts.
Resident enquired about a lack of response to a letter he sent via email to the Parish Council on July 29th and asked about the presence of an automatic response to letters. RB said there was one now in operation but his letter came at the time of the NPC computer crash. The letter concerned the appeal to the aerodrome runway and wanted to know if NPC had written to the MP as many people had done so. A second point was the apparent lack of communication by the Parish Council and queried the use of the website to distribute information. The chairman said this will be addressed. A final point was the lack of representation of NPC on the aerodrome appeal. The chair commented that in his absence on leave of absence it has been difficult to find someone to replace Cllr P Forbes.

TDC Chief Executive Ms Louise Round then addressed the meeting. She has gone to all parish councils in Tandridge and was impressed by all that she has seen. She highlighted 27 November 2014 for the "All Parish Assembly" at TDC conference chamber in Oxted.
Planning and core strategy was discussed. There is tension between appropriate development and preserving green belt and she now understands people's concerns. Development of local businesses was discussed and what council can do to help was emphasised and there is a lot of money available if people know how to go about getting it. There are a large number of elderly in Tandridge and a lot of facilities have been provided to help prevent problems with the health and well being forum. Tandridge has the highest number of alcohol dependency and this brings about problems. The budget is a problem and looks like a loss of £400,000 or thereabouts and she is trying to keep services efficient rather than lose services. She stressed the need to work with parish councils and the Marsh bye laws an example of what can be done when working together.
Community safety partnership is combined with Reigate and Banstead and Mole Valley.
PCSO Seymour asked about dog fouling fixed penalties. She will look at this when back in the office. RB asked for more bins for jubilee fields and the Inn on the Pond. The Police Commissioner is coming to Tandridge in November and could be asked about it then. DD asked about person to contact to help with access to money. Belinda Purcell is the person to contact. A resident asked about reshaping local councils but this is unlikely to happen. There are a lot of little areas where cooperation between councils takes place but no formal arrangements have been made eg building control. RB mentioned parking problem in the village and could part of rec be used? She will speak with Steve Hyder at TDC and see what he can come up with.

113/14 Report from County & District Councillors – for information

C.Cllr. Windsor reported on the state of the A25 as busy and poor state of repair. No progress on speed limits on Mid Street and she will chase them up. She has visited Kings Cross Lane and is in touch with Steve Cunnagh at SCC Highways. SH gave a time line of reports and will chase him up ASAP to get a timetable of what is happening. Discussion on grants for Memorial Hall playground

took place. SH asked about the Copse and she will check it and chase up highways. A light is needed between Kings Mead and the Copse. **SH**

D.Cllr. Elias reported that TDC are extending recycling to collect clothing, small electrical, batteries and printer cartridges.

D.Cllr. Vickers reported that there have been few volunteers for Speed Watch and she will now work with the previous members. She will be going to see Sam Gyimah MP in Westminster with P Forbes and P Hitchen to discuss the road problem. The bridge over Coopers Hill Road on the M23 will be repaired from this weekend with overnight closures of the road for 12 weeks to mend joints on the bridge.

- 114/14 Police – PCSO Vicky Seymour** reported that Paul Jackson is now covering this area and is one of four policemen for the area. She reported crime in the village including damage to cars on Mid Street and shoplifters from Holborn's arrested. V489 KKJ is the registration of red van found in Jubilee Fields and has no known registered owner.

Any items to bring to Councils attention - None

END OF PUBLIC FORUM

C.Cllr & D.Cllrs plus Residents then left the meeting.

- 115/14 Approval of the Minutes of the Parish Council Meeting held on 2nd July 2014 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)**

The attendees at the meeting were corrected and then the Minutes were **AGREED** and signed by the Chairman as a true record.

- 116/14 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda**

A discussion took place on the updating of the website to include news and accounts. It was suggested that the link article could be posted on the web site.

117/14 COMBINED COMMITTEE

118/14 PLANNING & DEVELOPMENT

- 118/1/14 Planning Decisions** by Tandridge District Council since last Combined Committee Meeting:

None

- 118/2/14 Current planning Applications** the following applications to be considered and comments agreed for submission to Tandridge District Council:

None

- 118/3/14 Aviation Matters –**

RACC

DCh reported the reintroduction of helicopter night flying training. The appeal is for 7 October but RAVH asked for adjournment as barrister is not available. Acebell lease has been terminated at the end of year and would not give a reason as to why. Alistair White, the owner has resigned.

StaySafe organisation has applied to move their business to Salfords.

Bletchingley meeting held with Anne Bartaby and they seem happy with everything.

Letter from Steve Hanks read and RB to reply acknowledging letter and saying there is nothing we can do until the re-appeal is heard. **RB**

Gatwick Airport Flight Path Consultation

No report

- 118/4/14 TDC Bye-laws on Nutfield Marsh**

Progress awaited from DCLG

119/14 FINANCE & GENERAL PURPOSES

- 119/1/14 Finance**

Ratify payment of July Invoices signed in August

Agreed

Agree Payment of August Invoices received

PAYMENTS FOR August 2014

Signed on 10 September 2014

Chq No.		£	£
2780	Broker Network Ltd - Invoice15600203		
	Memorial Hall Insurance cover 07/08/14 - 31/05/15		284.63
2781	Roger Brown – Clerks salary		1192.40
2782	Roger Brown - Clerks Expenses		58.55
2783	Sean Hayes - Assistant to Clerk salary		100.00
2784	Sean Hayes - Assistant to Clerk expenses		11.25
2785	H.M. Revenue & Customs - Income Tax + N.I.		437.38
2786	Ken Hamilton – Invoice 381.16		
	Maintenance work		
	Nutfield Cemetery 01/08/14 - 31/08/14	265.00	
	Ken Hamilton – Invoice 381.17		
	Maintenance work		
	Nutfield Woodland Burial site 01/08/14 - 31/08/14	<u>85.00</u>	350.00
2787	S Huseyin - Invoice 180		
	Book-Keeping services Sage entries April - June 2014		90.00
2788	Redhill Farm Services - Invoice 6567		
	Mow grass at Nutfield Marsh 20/06/14		
	Adjust padlock hasp on Allotment gate		65.60
2789	Sutton & East Surrey Water - Bill No.43		
	Water services to Cemetery 11/02/14 - 11--01/08/14	14.94	
	Sutton & East Surrey Water - Bill No.49		
	Water services to Allotments 13/02/14 - 07/08/14	<u>189.58</u>	204.52
2790	Sweethaven Computers - Invoice 153711		
	Repair to NPC laptop computer		<u>156.00</u>
			<u>2950.33</u>

RESOLVED: Proposed, Councillor Fairclough, Seconded, Councillor Chapman **AGREED**

Councillor's Annual Allowance

Discuss at next 3C meeting

119/2/14 New Jubilee Field

Update on progress of work to be carried out

RB called Philip Stone who was unaware and angry that the ditching work had not been completed

RB to ring him tomorrow and if not done by next week issue County Court Judgement **RB**

119/3/14 Cemetery/Woodland Burial Area Parking

Update on auction bid

RB called the sales agent. Owners of land have taken the area council considered purchasing off the market as it did not sell due to gas omission control. RB replied NPC are still interested in buying and the agent will take advice and respond to our enquiry shortly

119/4/14 Assistant to the Clerk

Cemetery and Woodland Burial Area - see full report attached

Allotments Skip has been placed in allotments alongside plot one and has already been well used.

Roads Culvert on Kings Cross Lane has been reported to Surrey by the Gas Board who were repairing broken gas pipe. Surrey engineer has visited the site and promised to start repairs on Monday September 8th. Having checked the road, it has been painted with A and E over the damaged part and looks ready to be repaired.

Snow Angels have been contacted and he will check salt at Holborn's ready for the winter.

Repair of The Copse road surface urgent as the road is now very uneven.

Health and Safety IR and SH will do this ASAP

SH/IR

Close meeting

Memorial Hall

New Building

Construction process & Utilities - Update on progress

RC reported Ascot finished first fix. M&E first fix starting immediately. Ascot will then fix insulation panels. Floor screed will be poured over underfloor heating. Electricity on, Gas to building awaiting connection, Water connected to mains. Cara will clear tree root in drain.

Finance – update

Please note these are draft minutes until approved and signed at the next meeting

Reductions in costs being achieved by keen purchasing. Full spec savings reported.
Grant applications - SCC Community Improvements Fund, London Marathon Trust, Biffa.
Grant applications made but check with Biffa for retrospective grants allowed? RB checked with SALC and PWLB loan is permitted via Council to Trust - RB investigate further and report.
Insurance – update
Cover agreed with Came & co
Website – progress
KS & RB working on this
Nutfield Link - copy October issue
RB to create new article
Dates given when DC is away:
Access broadband connection for BT
Monitor progression of fit out works and ensure they do not over commit.
Drawing for dimensions of parking places which can go to TDC for approval needs to be drawn up and shown to contractor.
Inspection to be done with Ascot reps.
NPC work with Roy Gardner from Ascot and Craig Haines principle of C. G. Haines

120/14 ENVIRONMENT & AMENITY

120/1/14 Highways, Traffic & Parking

Other than reported in Public Forum + 20mph speed limit outside school
Referred to in Public Forum

120/2/14 Clerks Report –

Nutfield Link – October copy items. War Memorial, Jubilee Fields, RBL poppies, 20mph school, any other items
Grant to Village Hall discussed after their business plan was shown to be rather limited. DD to draw up a letter agreeing to help but with conditions applied to the grant. **DD**
Phase three proposal put forward and agreed unanimously.

120/3/14 Matters for reporting or inclusion on future agenda

Response to Jon Sowton's letter re Marsh. DCu said he will put together a letter for the Parish Council to Sam Gyimah and Mr. McAllister from DCLG. **DCu**

121/14 Other matters- for information only

122/14 Dates of next meetings:

Next Council Meeting – 01 October 2014 - Committee Room, Village Hall - 7.30pm
Combined Committee Meeting – P&D, F&GP and E&A – 15 October 2014

Section 2: Any Tenders that need consideration or decision must be read in this section

Signed Chairman, 1 October 2014

Cc: County Councillor Windsor
District Councillor Vickers
District Councillor Black
District Councillor Elias