

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 1st October 2014 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mrs S Ford, Mr. I Reeve and Mr K Sandiford
D. Cllrs.: Mrs. G Black
Clerk: Mr R Brown
Assistant to Clerk: Mr S Hayes
14 Residents attended

Action By

123/14 Apologies and reasons for absence

Apologies received from
C.Cllr. Mrs. H Windsor, D.Cllrs. Mrs D Vickers & Mr T Elias. Cllr Mr D Dowden. All were accepted

124/14 Declarations of Interest

None

125/14 Public Forum – Residents requests

Residents enquired about Rural Affordable Housing. Chairman, Clerk & Cllr Sandiford explained the process and advised them that Council could make no further comment until a Planning application had been submitted

A resident read out a letter concerning the proposed plan on Green Belt land and the letter will be appended with these minutes

D. Cllr Black explained Rural Affordable Housing Exception Sites, and reported on a similar site. Residents backed the idea of another public meeting ASAP. Clerk asked them to work with NPC and to keep everyone involved.

A resident stated he had written to SCC regarding quarrying on the Marsh to record he feels their proposals will not work. Also the lay-by on Coopers Hill Road appears to have been adopted by the owners of the adjoining property, and this property appears to have become a wedding venue.

A resident thanked NPC for their contribution towards the new boiler for the Village Hall. He was confused over the title of Village Hall for the new Memorial Hall. Clerk explained that the full charity title was Nutfield War Memorial Fund and Village Hall. Council will contact the Charity Commission to see if it could be amended to avoid any further confusion.

126/14 Report from County & District Councillors – for information

GB mentioned the recent GACC e-mail about noise from aircraft overhead the whole area and the response from Gatwick. They have admitted at last that flight paths have been altered by both LGW & LHR. GB said that a new runway at Gatwick could mean many of the factories on the prospective site may have to be relocated in the area.

127/14 Police – Report to be taken as read. Any items to bring to Councils attention

No report. RB received notice that WPC Moira Cocks had retired. She will work in an administrative role

END OF PUBLIC FORUM

District Councillor Black and residents left the meeting

128/14 Approval of the Minutes of the Parish Council Meeting held on 10th September 2014 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

Signed as a true record by Chairman

Discussion following the public meeting. SF asked if another survey to update the housing need of the village was necessary. Clerk said he will contact TDC to see if this was required

129/14 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

130/14 COMBINED COMMITTEES

131/14 PLANNING & DEVELOPMENT

131/1/14 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:

As listed on planning schedule

None

131/2/14 Current planning Applications the following applications to be considered and comments agreed

For submission to Tandridge District Council:

TA/2014/1410/TPO Sandwood, The Avenue, South Nutfield.. TPO 36 (GOD) Horse Chestnut (T3 of TPO): Reduce crown to leave residual height of 18m & radial branch length of 4m on all sides (2m from top & 1m all around)

Dated 09/09/14 – 21 days – NPC comment by 30/9/14

NPC Comment – No Objection – Neighbours

Please note these are draft minutes until approved and signed at the next meeting

TA/2014/1518 Barnfields, Nutfield Marsh Road, South Nutfield.. Erection of conservatory to rear elevation

Dated 23/09/14- 21 days – NPC comment by 14/10/14

NPC Comment – No Objection – Neighbours

TA/2014/1454 2 North Station Approach, South Nutfield..Demolition of rear lean to.Erection of single storey wrap-around extension to rear.

Dated16/09/14 – 21 days – NPC comment by 07/10/14

NPC Comment – No Objection – Neighbours

131/3/14 Aviation Matters –

RACC & Gatwick Airport Flight Path Consultation

Announcement via email about Gatwick flight path alterations was noted.

DCh reported that tenant at Redhill Aerodrome has had his lease revoked after 25 years in business and was very disappointed with the decision made.

TDC/R&BBC appeal decision should be heard on 9th October 2014

131/4/14 TDC Bye-laws for Nutfield Marsh

The Bye-laws are to be advertised in the Surrey Mirror. One month for any objections to be made and then enforcement will take place. DCu complemented TDC on their excellent work in obtaining them. SF asked what plans are in place for restoring the Marsh. DCu reported meetings had taken place between residents and the Police. The Marsh will be ditched and bunded then left for a year to allow it to fully recover.

Clerk to contact Amy Jenner at Biffa to see if they will assist in the work costs

RB

131/5/14 Rural Affordable Housing – Public meeting and future proposal

Nothing further to report

132/14 FINANCE & GENERAL PURPOSES

132/1/14

Agree Payment of September Invoices received

PAYMENTS FOR SEPTEMBER 2014

Signed on 1 October 2014

Chq. No.		£	£
2793	Roger Brown – Clerks salary - as per contracted terms		
2794	Cancelled		
2795	Sean Hayes - Assistant to Clerk salary - as per contracted terms		
2796	Sean Hayes - Assistant to Clerk expenses		11.25
2797	H.M. Revenue& Customs - Income Tax + N.I. - as per contracted terms		
2798	BDO LLP - Invoice 1317362		
	Audit of Annual Return year end 31 March 2014		360.00
D/D	BT - Invoice Q02901		
	Internet Services broadband		117.26
D/D	BT - Invoice Q072UA		
	Telephone 01737 823191		177.25
2799	R & S Etherington Ltd - Invoice 43161		
	Allotments		
	1 x 6yd Skip Hire in allotments Ticket no. 62973		228.00
2800	Ken Hamilton – Invoice 382.20		
	Maintenance work		
	Nutfield Cemetery 01/09/14 - 30/09/14	225.00	
	Ken Hamilton – Invoice 382.21		
	Maintenance work		
	Nutfield Woodland Burial site 01/09/14 - 30/09/14	<u>20.00</u>	245.00
2801	Nutfield Village Hall Ltd - Invoice 14/128		
	Hire of Village Hall Meeting Room 02 Jul 14	20.00	
	Hire of Village Hall Meeting Room 10 Sep 14	20.00	
	Hire of Village Hall Meeting Room 01 Oct 14	20.00	
	Hire of Village Hall Meeting Room 12 Nov 14	20.00	
	Hire of Village Hall Meeting Room 03 Dec 14	<u>20.00</u>	100.00
2802	Pineneedle - Invoice 19739		
	Woodland Burial Ground		
	Advertisement in SCC Bereavement Guide		99.00
2803	Sweethaven Computers - Invoice 155743		
	Repair to laptop		99.00
2804	Roger Brown - Clerks expenses		<u>21.82</u>

TOTAL PAYMENTS

3188.16

RESOLVED: Proposed Councillor Chapman. Seconded Councillor Sandiford. **AGREED**

132/1.2/14 Public Works Loan Board Finance – Memorial Hall Trust

Agree PWLB finance of £50,000 grant to Memorial Hall Trust to enable completion of the new Nutfield Memorial Hall, High Street, Nutfield.

Discussion took place on a Public Works Loan Board loan to be made to the Memorial Hall Trust to enable completion of the project. It was agreed that the Clerk apply for a loan of £50,000 over a period of £25 years. Also agreed that the funds should be drawn down when required and any residue be paid back early, thereby using the least funding required. No increase in Precept will be needed to finance this, as Council has sufficient revenue to cover it.

Proposal: That the Clerk applies for a Public Works Loan Board loan of £50,000 over a period of 25 years at EIP rate and that any unused funds be paid back early, no increase in Precept on this Proposed Cllr Cullen Seconded Cllr Sandiford, Voted and Agreed

Clerk to complete the documents immediately to be sent to SALC

132/2/14 New Jubilee Field

Update on progress of work to be carried out

The ditch dug by contractor cuts off the top field and has caused a problem with the footpath. The landowner has responsibility to keep this clear. It was pointed out that the footpath was to the east side of the hedge running down the hill and therefore the responsibility of BRI to maintain it. Clerk contact BRI to inform them of the problem.

Clerk to speak to Simon Elson at SCC Environment to repair fencing and stile damage on South East side of new field.

New Crop in Field 2. Ken Hamilton to come back with firm recommendations for hazel plantation. Check grants available for this work.

Field 3. To be ploughed and seeded for growth next year by contractor. Also cut back hedges in Scout Hut Lane.

132/3/14 Cemetery/Woodland Burial Area Parking

Update on auction bid - Nothing to report

132/4/14 Assistant to the Clerk

Report - See attached

SH

Action Points:

Clerk check with Funeral Directors on the length of time floral tributes usually remain in Cemeteries. RB

Ensure Allotments skip takes rubbish from ditches

SH

Clerk contact Scout Leader to request their fence to the field/behind the Scout Hut is repaired

RB

DCu chase Mid Street repairs

DCu

Close meeting

Nutfield War Memorial & Village Hall Trust

Open meeting

133/14 ENVIRONMENT & AMENITY

133/1/14 Highways, Traffic & Parking

Other than reported in Public Forum + 20mph speed limit outside school

C. Cllr Windsor is trying to get this approved. DD to discuss with new Head re. vehicle entrance to school from Kentwyns Rise.

DD

134/14 Clerks Report –

Nutfield Link– November copy items. War Memorial, Jubilee Fields, RBL poppies, 20mph school.

NVHL. RB write acceptance of quotation from Heating Engineers to instruct work on the phase 3 of the new heating in the Village Hall.

RB

Mem Hall. Fouling of fields by dogs to be highlighted by giving information in Link. Any dog walker on the playing fields to be written to and point out the dangers of disease to children and others from dog faeces. Use of notices is to be investigated so prosecution could be implemented.

RB

CWG are to be asked about cleaning of War Memorial and header bricks to be repaired.

SH

Residents have asked for more RBL poppies & can be purchased for £2.50 each. SH has supply.

SH

Resident called the Chairman to commend NPC for the good job that is being completed by Council and suggested Council needs to be more pro-active on good news in Link and website. Duly noted

RB

Cemetery bench needs repairing and the bench on Nutts Corner needs checking for repair.

Bench on village green also needs replacing.

RB/SH

IR pointed out the state of footpath on A25 to Redhill which is blocked from Parkwood Road to Cormongers Lane. Clerk will instruct contractor

RB

It is understood that Cllr Forbes wishes to stand down from Council and become a director of the Village Hall Ltd Co. RB to contact him asking for his formal resignation from council in writing

RB

135/14 Matters for reporting or inclusion on future agenda

As above

136/14 Other matters- for information only

137/14 Dates of next meetings:

Council Meeting 12th November 2014 Committee Room, Village Hall at 7.30pm

Combined Committee Meeting – P&D, F&GP and E&A –15th October 2014 venue tba

Section 2: Any Tenders that need consideration or decision must be read in this section

Signed Chairman, 12 November 2014

Cc: County Councillor Windsor; District Councillors Vickers, Black & Elias