

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 2nd July 2014 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Dowden, Mr K Sandiford
C. Cllr Mrs. H. Windsor. D. Cllr's Mrs G Black, Mrs D Vickers
Clerk: Mr R Brown
Assistant to Clerk: Mr S Hayes
Police: none
4 Residents present

Action By

- 94/14 Apologies for Absence:** Apologies received from
D.Cllr Mr T Elias,
Cllr P Forbes on Leave of Absence. All were accepted
- 95/14 Declarations of Interest.**
None
- 96/14 Public Forum – Residents requests**
Resident from the Marsh thanked Council for cutting back the verges and small green
Resident spoke about a letter to the local MP regarding the horses still occupying the marsh
Resident reported Kings Cross Lane road on south side subsiding. HW said she is now aware.
Resident reported verges need cutting east end of KX Lane and also stated there were unsatisfactory
planning issues concerning the new Nursing Home. Advised not NPC but contact TDC Planning
Resident reported Gatwick 2nd Runway meeting at St Wilfred's Church, Horley on 16-17 July
Resident reported the boundary stone outside the site of old Free Church needs re-siting. Clerk to
instruct work. Also Mid St dangerous bend opposite Braes Mead needs yellow lines for No Parking.
HW to call David Curl at SCC to see what can be done **HW**
- 97/14 Report from County & District Councillors – for information**
GB no report but she will look into the problems at Nursing Home site
DV asked if there had been a voluntary car scheme in Nutfield. A. Yes. Suggested contact Sylvia
Gammon for more info. There is a need for this to be re-started. **DV**
Also the reason for the lengthy delay on road work in KXL, advised they are Gas and unitary body
HW good news the works outside Village Hall will commence asap. No news on top of Mid Street
and A25 works. Spoken to John Lawlor and he has put the Cemetery lay-by back to next financial
year due to funding. Grit bins HW ordered are now all sited.
- 98/14 Police – No Report received.**
Any items to bring to Councils attention
None. It was agreed to draft a letter to Det. Insp. Anthony Archibald stating there has been little or no
evidence of any police presence in the Parish since the new regime started and Council are
concerned over lack of crime reports and police liaison over local issues.
END OF PUBLIC FORUM
C.Cllr & D.Cllrs plus Residents then left the meeting.
- 99/14 Approval of the Minutes of the Parish Council Meeting held on 6th June 2014 to be agreed and
signed as a true record. (LGA 1972 Sch.12 s41)**
The Minutes were **AGREED** and signed by the Chairman as a true record.
- 100/14 Matters and action points arising from Minutes – for updating and noting only. Any items
requiring attention will be on the agenda**
None
- 101/14 COMBINED COMMITTEE**
- 102/14 PLANNING & DEVELOPMENT**
- 102/1/14 Planning Decisions** by Tandridge District Council since last Combined Committee Meeting:
As listed on planning schedule
- 102/2/14 Current Planning Applications – the following applications to be considered and comments
agreed for submission to Tandridge District Council:**
TA/2014/975 1a Mid Street, South Nutfield.. Erection of two storey side extension and single storey front
extension
Dated 26/06/14 – 21 days – NPC comment by 17/7/14
**NPC Comment – Objection – Council has concerns over difficult access to Mid Street
together with increased additional traffic movements**
- 103/3/14 Aviation Matters –**
RACC
No response from Inquiry appeal, check with contacts at Inquiry. SF/PF to investigate **SF/PF**
KS had a meeting re Gatwick flight path and reported the form to complex to efficiently fill out by a
lay person. SF has emailed GACC asking about the plans and awaiting response. **SF**

103/4/14 TDC Bye-laws on Nutfield Marsh

Still delayed, agreed to contact MP Sam Gyimah asap as parliamentary close down for summer recess imminent. Clerk contact Paul Barton to check latest position and advise Council. **RB**

104/14 FINANCE & GENERAL PURPOSES

104/1/14 Finance

Agree Payment of June Invoices received

PAYMENTS FOR June 2014

Signed on 02 July 2014

Chq No.		£	£	
2762	Hedleys Solicitors			
	Purchase of land at Little Cormongers Farm incl. legal fees		66,662.51	PAID
2763	Roger Brown – Clerks salary - as per contracted terms			
2764	Roger Brown – Clerks expenses		52.35	
2765	Sean Hayes - Assistant to Clerk salary - as per contracted terms			
2766	Sean Hayes - Assistant to Clerk expenses		6.75	
2767	H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms			
2768	H.M. Revenue & Customs - Income Tax + N.I.			
	Payment of Class 1A NICs year 2013-14 - as per contracted terms			
D/D	BT - Invoice Q028X2			
	Internet Services broadband		111.26	
D/D	BT - Invoice Q071Q6			
	Telephone 01737 823191		176.59	
2769	Broker Network Ltd			
	Aviva Local Council Scheme - Parish Council - renewal		1109.10	
2770	Ken Hamilton – Invoice 378.84			
	Maintenance work			
	Nutfield Cemetery 01/06/14 - 30/6/14	325.00		
	Ken Hamilton – Invoice 378.82			
	Maintenance work			
	Woodland Burial 01/05/14 - 30/6/14	120.00		
	Ken Hamilton – Invoice 378.83			
	Allotments			
	Landscape Maintenance work - clear vacant plots			
	01/05/14 - 30/6/14	<u>40.00</u>	485.00	
2771	Nutfield Parochial Church Council - donation			
	Basic grounds maintenance for Closed Churchyard		<u>500.00</u> *	
	TOTAL PAYMENTS		<u>71233.70</u>	

* NOTE: Donation to St P&P Church under Section 137 LGA 1972

RESOLVED: Proposed, Councillor Dowden. Seconded, Councillor Cullen. **AGREED**

104/2/14 Council Audit

Councils Annual Return for year ended 31 March 2013 – complete Audit submission

Return completed for BDO LLP. Proposed Cllr Chapman, Seconded Cllr Sandiford that this be accepted, Voted and Agreed

104/3/14 On-line Banking

Latest progress

Chase up Nat West for confirmation that Finance Compensation Scheme is applicable. Propose Clerk starts BACS scheme for all online payments to all contractors, small payments ie allotments collate and bank in pay-in envelopes. Agreed. **RB**

104/4/14 New Jubilee Field

Update on acquisition progress and work to be carried out

Land Agent email re purchase discussed – sent in Clerks absence. Clerk arranged with A-BT at Hedleys to document the offer by vendor that ditches will be dug across the entire length of the field. 2 weeks maximum time allowed.

Clerk chase contractor to start hard standing area ASAP Kissing gates also to be looked at. **RB**

The representative at BRI has responded to an email and noted the contents and will come back ASAP

104/5/14 Cemetery/Woodland Burial Area Parking

Update on auction bid

Agreed to await contact by Land Agents for one month, if none, Clerk contact in September. **RB**

104/6/14 Assistant to the Clerk

Report

No report

Outstanding cheque for WBA has come in from HSBC as a result of probate.

Close meeting

Memorial Hall

New Building

Update of construction process & Utilities

Discussion on local contacts for fit out,

Finance – update, Grants, Insurance

Meeting with Trustees and Dick Coffey arranged for 10th July to discuss budgets and current position
Biffa & BRI to be contacted for grants, also letters to local resident/s who offered donations **DD**

Website

Clerk checked domain codes with server and website can now be amended/updated

Open meeting

105/14 ENVIRONMENT & AMENITY

105/1/14 Highways, Traffic & Parking

Other than reported in Public Forum + 20mph speed limit outside school

Request update on planned works at SCC.

Write to Police & SCC Highways re speeding and parking problems, double yellow lines and reduced
20mph speed limit outside school **DCu/RB**

Also contact the School re possible parking on top area of the school field below Kentwyns and
request a meeting to discuss this “ “

105/2/14 Community Improvements Fund

Cllr Dowden to report at next meeting

106/1. Clerks Report –

Nutfield Link - August copy items, RBL poppies, RAH open day, any other items

Items to be included- Progress of Memorial Hall + new management team; Donations still required;

107/14 Matters for reporting or inclusion on future agenda

Clerk to write to Chairman of Village Hall company to complain of the excessive noise made by the
Showtimers rehearsal, caused by the en masse singing on the stage, during the main part of the
Parish Meeting. Doors had been opened for ventilation making the level of noise greater. Suggest
better sound proofing? **RB**

108/14 Other matters- for information only

Clerk to contact Geraldine Keeping, Rural Affordable Housing Enabling Officer arranged for 7.30pm
prior to the 3C meeting on 16th July starting at 8.00pm **RB**

Proposed to move the Parish Meeting from 3rd September to 10th September, all agreed

109/14 Dates of next meetings:

Combined Committee Meeting – P&D, F&GP and E&A – 23rd July 2014 venue tba

Council Meeting – no meeting during August recess unless called for urgent business

Next Council Meeting - 10 September 2014 - Committee Room, Village Hall - 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section

Signed Chairman, 10 September 2014

**Cc: County Councillor Windsor
District Councillor Vickers
District Councillor Black
District Councillor Elias**