

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 03rd December 2014 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr K Sandiford, Mrs S Ford
C. Cllr Mrs H Windsor
D. Cllrs. Mrs. G Black, Mrs D Vickers,
Clerk: Mr R Brown
Assistant to Clerk: Mr S Hayes
2 Residents present

Action By

151/14 Apologies and reasons for absence

Apologies received from Cllrs. D Cullen, D Dowden, I Reeve – all work

152/14 Declarations of Interest

Clerk had already declared a Personal Interest AT 3C Meeting on planning app TA/2014/1776 Hale Farm Barn as the applicant is personally known to him

153/14 Public Forum – Residents requests – 15 minutes

A resident was pleased to know that the Patteson Court foundation stone had been found at Stonemans in Redhill. The Clerk & Assistant will collect this and deliver it to the Memorial Hall site.

The Nutfield Marsh Bye-Laws are now at DCLG awaiting final release, TDC and council chasing this for a speedy decision. Police & TDC will advise owners of the horses to remove in a short period otherwise they will be removed & sold to offset costs.

A 40MPH sign has been knocked flat on the left side of Church Hill, post on footpath,

Clerk contact resident to locate & arrange removal/repair

RB

154/14 Report from County & District Councillors – for information

D. Cllr Vickers reported she and D.Cllr Gill Black had made a site visit to RNIB site, Philanthropic Road, to view the proposed development of 103 dwellings. Land is 1/3 TDC & 2/3 R&BBC. 55 dwellings will be occupied by Blind and learning difficulty patients. Meetings are taking place between respective CCs & DC's before the application goes to committee for approval. All vehicles enter/exit at Redstone Hollow. She reported the urgent desire to resurface the A25 through Nutfield and had been in touch with Sam Gyimah to see if he can influence the process thorough press releases.

D.Cllr. Black reported that TDC are attempting to keep the 2015/16 budget the same as current year. She reported that as she was at the District Assembly on 27/11/14 and NPC were unable to attend (due to RAH meeting) she would gladly take notes for the council in the future.

C.Cllr Windsor was informed by Clerk that SCC Countryside Access Officer had written stating no funds were available at present for kissing gates. This is delaying the secure fencing at the Jubilee Fields.

Helena has grant funds available. Clerk to send estimate of cost and requirements for this work. **RB/HW**
She had been in conversation with Steve Cunnagh, SCC Highways about all overdue work on Nutfield area maintenance list and they will commence high priority work.

D.Cllr Vickers reported Give Way road signs missing at Junc. K X Lane and C Hill Road – report back

Clerk reported that the lease for land next to Jubilee fields has now reverted back to BRI and they may be in a position to help council secure it in the near future.

Clerk raised the question of 20mph signs outside the school but this appears to be on the wish list.

Chairman unhappy with this response as Nutfield always seems to be at the back of the queue.

155/14 Police – Report to be taken as read. Any items to bring to Councils attention - None

END OF PUBLIC FORUM – 8.00pm approx.

156/14 Approval of the Minutes of the Parish Council Meeting held on 12th November 2014 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

Approved and signed as true record of the meeting

157/14 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

- Action points list to be regularly produced from minutes; reminder Councillors/Clerk work required **SH**
- Councillors attended a conference at which the idea of a Neighbourhood Plan proposal was considered. Clerk to investigate further **RB**
- Website now has updated minutes and agendas. Minutes of the Parish Assembly are not there as it is not a parish council meeting but a public event chaired by Council's Chairman and Clerk.

158/14 COMBINED COMMITTEE

159/14 PLANNING & DEVELOPMENT

160/1/14 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:

As listed on planning schedule & TDC website

Please note these are draft minutes until approved and signed at the next meeting

160/2/14 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2014/1776 Hale Farm Barn, Kings Cross Lane, South Nutfield.. Conversion of barns to 1 dwelling, garage/workshop and office/studio. Erection of porch and single story extension.

Dated 06/11/14 – 21 days – NPC comment by 27/11/14

NPC Comment – site visit required by Councillors, Clerk request extension of time

TA/2014/1819 Little Cormongers Farm, Mid Street, South Nutfield.. Use of land for the storage of building materials, plant & Machinery. (C of L for Existing Use)

Dated 18/11/14 – 21 days – NPC comment by 09/12/14

NPC Comment – No Objection – Neighbours

160/3/14 Aviation Matters –

RAL update – None

SF reported that she is going to a meeting on Gatwick Airport flight P-RNAV4 on 12/14 with resident.

KS reported that the public meeting in Crawley on the Gatwick Airport runway extension and flight paths changes was fully attended with people vocally against both.

RACC – None

Gatwick Airport Flight Path Consultation

NPC letter sent. NCS requested copy to base their own comments on.

161/4/14 TDC Bye-laws for Nutfield Marsh

Byelaws with DCLG as public consultation completed with no objections, 2 weeks to complete

162/14 FINANCE & GENERAL PURPOSES

162/1/14 Finance

Agree Payment of November Invoices received

Signed on 3 December 2014

Chq No.	£	£
002822 Roger Brown – Clerks salary – as per contracted terms		
002823 Roger Brown - Clerks expenses		49.50
002824 Sean Hayes - Assistant to Clerk salary - as per contracted terms		
002825 Sean Hayes - Assistant to Clerk expenses		18.00
002826 H.M. Revenue & Customs - Income Tax + N.I. – as per contracted terms		
002827 Councillor Expenses Claim - S Renaut		
Memorial Hall equipment		
Keymex - LEC Fridge		159.00
002828 Councillor Expenses Claim - D Dowden		
Memorial Hall equipment		
Nisbets - Invoice 10467925		
Catering equipment		999.08
002829 Cancelled		
002830 Ken Hamilton – Invoice 384.42		
Maintenance work		
Nutfield Cemetery 01/11/14 - 30/11/14	405.00	
Ken Hamilton – Invoice 384.43		
Maintenance work		
Woodland Burial Ground 01/10/14 - 30-11.14	<u>150.00</u>	555.00
002831 Hire-A-Loo - Invoice 62414		
Nutfield Fireworks Event		
Chemical Toilets x 2		156.00 *
002832 S Huseyin - Invoice 190		
Book-keeping Sage entries + reports to Council 19/11/14		45.00
002833 Mr C M Earley- Invoice 00256		
Ethos Electrical Solutions		
Memorial Hall - Lighting equipment		<u>1279.20</u>
<u>TOTAL PAYMENTS</u>		<u>5305.36</u>

* Payment for Fireworks toilets payment made under Section 137 LGA 1972

RESOLVED: Proposed Councillor Sandiford. Seconded Councillor Ford. **AGREED**

Discussion on NatWest banking services. Clerk received a letter plus further mandate forms from Mandates Team in Chatham, Kent. Charles Maw Trust on records, not NPC account, therefore a request to complete a new mandate. Following the previous minutes queries with the Compliance Manager at Crawley, Council has serious concerns over NatWest Banking Services. Clerk to contact the relevant departments and express these concerns to achieve a conclusion to this poor standard of service

Finance Sub Committee met to discuss budgets for 2015/16, recommendations made and a full proposal to go the next 3C meeting

November a/c's and Risk Assessment to be completed for Internal Audit 08/12/14

DD, KS, SF & RB

SR/RB

162/2/14 New Jubilee Field

Update on progress of work

Hedges cut on access road Scout Lane and Contractors new equipment made hard cut back to the hedges, letter to go to tenants who have complained agreeing the cut back was hard but necessary for machinery access, growth will return in the Spring and it will be lightly trimmed in future and more regularly to avoid any further damage.

CCTV and lights to be progressed with Scouts

Clerk contacting Scouts and obtaining quotes for this work, RIPPER to be applied for once agreed RB

Haylage to be agreed with invoices and payments.

Clerk will speak to contractor to arrange procedure RB

162/3/14 Cemetery/Woodland Burial Area Parking

Update

Clerk to contact tenant farmer to ask if he would sub-let the parking area to Council

Clerk contacted Agents and total land not sold, in negotiation. Current sub-let farmer happy to allow Council access for parking at Cemetery/WBA services, now need to check with tenant farmer RB/SR

162/4/14 Assistant to the Clerk

Report attached

Health and Safety inspection to be carried out ASAP

IR/SH

163/14 ENVIRONMENT & AMENITY

163/1/14 Highways, Traffic & Parking

Other than reported in Public Forum, 20mph speed limit outside school plus extra parking, Mid St road closure in the near future.

Clerk contacted Vicar re letter from School Governors re parking proposals by NPC and negative response. Clerk contacted Revd. Alison Way and requested further consideration of NPC plan or similar to assist in local area parking by the school. She said she had spoken to the Governors and they will be contacting the Clerk with ideas for assisting this daily problem

Grasscrete in Recreation ground also discussed

163/2/14 Ash die-back - Report

Ken Hamilton reported that it is too late for work this year and should now be done in the spring.

RB & SF contacted to Steve Hanks to thank NCS for their kind offer on creating a tree survey to spot ash dieback. Any assistance Councillors can offer would be made available.

IR has noted that invasion of Japanese knotweed on the North side of the village. This will be added to the Health and Safety check.

The owners of TDC brown bin in Mid Street to be asked to remove it from the pavement after collection

164/14 Clerks Report –

Nutfield Link – January copy items. War Memorial, Jubilee Fields, RBL poppies, any other items

The note about Dog Fouling on the Memorial Fields and other areas to be re-submitted in the Link.

165/14 Matters for reporting or inclusion on future agenda

Insert article on Memorial Playground. NPC to send a door to door survey form to find just how many residents there have children who would use this facility & to register use levels/ cost

The coping bricks on the War Memorial walls needing repair are being sourced. Work will be done in the Spring.

166/14 Other matters- for information only

None

167/14 Dates of next meetings:

Council Meeting 9th January 2015 Committee Room, Village Hall at 7.30pm

Combined Committee Meeting – P&D, F&GP and E&A –17th December 2014

Section 2: Any Tenders that need consideration or decision must be read in this section

Signed Chairman, 9th January 2015

**Cc: County Councillor Windsor
District Councillor Vickers
District Councillor Black
District Councillor Elias**