NOTICE OF CONCLUSION OF AUDIT

(LOCAL AUDIT AND ACCOUNTABILITY ACT 2014 ACCOUNTS AND AUDIT REGULATIONS 2015)

FOR

Nutfield Parish Council

NOTICE is hereby given that the audit for the year ended 31 March 2016 was completed on

20 September 2016

and the accounts are now available for inspection by local electors in accordance with Section 25 of the Local Audit and Accountability Act 2014. The requisite information as defined by Section 13(1) of the Accounts and Audit Regulations 2015 is/is not* displayed alongside this notice

(* Please delete as necessary)

If the requisite information is not displayed alongside this notice, it is available for inspection by appointment.

> To arrange a viewing please contact SIMON BOLD, CLERK 31 GLEBE ROAD WARLINGHAM 07939 403414

between the hours of 10 AM and 4 PM

Dated: 27 SEPTEMBER

2016

Signed: SBOLL.

(Responsible Financial Officer)

Section 1 – Annual governance statement 2015/16

We acknowledge as the members of:

Enter name of		
smaller authority	here:	

NUTFIELD PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

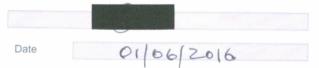
		Agreed		'Yes'	
		Yes	No*	means that this smaller authority:	
,	We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	/		prepared its accounting statements in accordance with the Accounts and Audit Regulations.	
2.	We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	/		made proper arrangements and accepted responsibility for safeguarding the public mone and resources in its charge.	
	We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	/		has only done what it has the legal power to do and has complied with proper practices in doing so.	
	We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	/		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.	
j.	We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	/		considered the financial and other risks it faces and has dealt with them properly.	
	We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	1		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.	
	We took appropriate action on all matters raised in reports from internal and external audit.	/		responded to matters brought to its attention by internal and external audit.	
	We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	/		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.	
	(For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No NA	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	
	is annual governance statement is approved by this saller authority and recorded as minute reference:		Signed by Chair		
	18(a)		dated	01/06/16	
da	ted 1/6/16		Signed by Clerk	<i>T.</i>	
			dated	1/60/16	

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 - Accounting statements 2015/16 for

Enter name of NUTFIELD PARISH COUNCIL smaller authority here: * RESTATED (BOXES 2, 3, 6 % 10)
Year ending | Notes and guidance Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying 1. Balances brought Total balances and reserves at the beginning of the year as recorded 49316 forward in the financial records. Value must agree to Box 7 of previous year. (+) Precept or Rates Total amount of precept or (for IDBs) rates and levies received 43248 and Levies or receivable in the year. Exclude any grants received. (+) Total Total income or receipts as recorded in the cashbook less the other receipts precept or rates/levies received (line 2). Include any grants received. 4. (-) Staff costs Total expenditure or payments made to and on behalf of all 25052 employees. Include salaries and wages, PAYE and NI (employees 21848 and employers), pension contributions and employment expenses. (-) Loan Total expenditure or payments of capital and interest made during interest/capital 7435 the year on the smaller authority's borrowings (if any). 12,340 repayments (-) All other Total expenditure or payments as recorded in the cashbook less staff 31,929 payments costs (line 4) and loan interest/capital repayments (line 5). (=) Balances carried Total balances and reserves at the end of the year. Must equal 49316 forward Total value of cash The sum of all current and deposit bank accounts, cash holdings and 50001 and short term 49,453 short term investments held as at 31 March - To agree with bank investments reconciliation. Total fixed assets The original Asset and Investment Register value of all fixed assets. plus long term plus other long term assets owned by the smaller authority as at 215010 investments 31 March and assets 10. Total The outstanding capital balance as at 31 March of all loans from third 157640 150920 borrowings parties (including PWLB). 11. (For Local Councils The Council acts as sole trustee for and is responsible for managing Only) Disclosure Trust funds or assets. note re Trust funds N.B. The figures in the accounting statements (including charitable) above do not include any Trust transactions I confirm that these accounting statements were approved I certify that for the year ended 31 March 2016 the by this smaller authority on this date: accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer



01/06/2016
and recorded as minute reference:
18(6)
Signed by Chair of the meeting approving these accounting statements.
Date 01/06/16

Section 3 – External auditor certificate and report 2015/16 Certificate

We certify that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2016 in respect of:

Enter name of smaller authority here:

NUTFIELD PARISH COUNCIL

Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- · summarises the accounting records for the year ended 31 March 2016; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

(Except for the matters reported below)* on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant

External auditor report

Together and Togulatory Toquilor	nents have not been met. (*de lete as appropria te).	
(continue on a separate sheet if r	equired)	
Other matters not affecting our op	inion which we draw to the attention of the smaller authority:	
	Please see enclosed report BDO LLP Southamptor United Kingdom	
(continue on a separate sheet if re		· ,
External auditor signature		- 4
External auditor name	BDO LLP Southamptor, United Kingdom	6
Note: The NAO issued guidance AGN is available from the NAO w	applicable to external auditors' work on 2015/16 accounts in Auditor Guidance Note Alebsite (www.nao.org.uk)	GN/02. The

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

ISSUES ARISING REPORT FOR Nutfield Parish Council Audit for the year ended 31 March 2016



Introduction

The following matters have been raised to draw items to the attention of Nutfield Parish Council. These matters came to the attention of BDO LLP during the audit of the annual return for the year ended 31 March 2016. This report must be presented to a full meeting of the smaller authority for review.

The audit of the annual return may not disclose all shortcomings of the systems as some matters may not have come to the attention of the auditor. For this reason, the matters raised may not be the only ones that exist.

The matters listed below are explained in further detail on the page(s) that follow;

Minor issues

The following issues have been raised as the comparatives have been changed.

Minor issues

What is the issue?

The following issue(s) has been raised as the comparatives have been changed:

The comparative figures disclosed in Section 2 of the Annual Return do not agree to the audited Annual Return for the year ended 31 March 2015. The comparative figures for the year ended 31 March 2015 were restated. We have reviewed the adjustments made and we are satisfied they are correct.

Why has this issue been raised?

This is raised to bring the matter to the attention of readers of the annual return.

What do we recommend you do?

No further action is required.

Further guidance on this matter can be obtained from the following source(s):

Governance and Accountability in Local Councils in England - A Practitioners' Guide, NALC/SLCC

No other matters came to our attention.

For and on behalf of BDO LLP

Date: 20 September 2016