

**Nutfield Parish Council**  
**Minutes of the Combined Committee Meeting**  
**Wednesday 16<sup>th</sup> April 2014 at 8:00pm**  
**I Morris Road, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman Mr D Cullen, Mr D Dowden, Mr P Forbes,  
Mrs S. Ford, Mr I Reeve, Mr K Sandiford  
Clerk: R. Brown  
Asst. to Clerk: S Hayes

**Action By**

1. **APOLOGIES and reasons for absence:**  
None
2. **Declarations of Interest**  
Councillors declared an interest in Planning App TA/2014/368 Nutfield Memorial Hall as Trustees of the Charity
3. **MINUTES**  
**Approval of the Minutes of the Combined Committee meeting held on 19<sup>th</sup> March 2014**  
**AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:  
None
5. **Assistant to the Clerk**  
**Report on allotments, roads/potholes/verges, cemetery/woodland burial, other parish matters**  
Report attached
6. **PLANNING & DEVELOPMENT**
  - 6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**  
As listed on planning schedule
  - 6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
    - **TA/2014/368 Former Nutfield Memorial Hall, High Street, Nutfield..** Variation of condition 2 of planning permission TA/2013/791 to increase the length of the new hall/clubhouse by 2 metres  
Dated 31/03/14...21 days... NPC comment by 21/04/14  
**NPC Comment – No Comment**
    - **SCC 2014/0051/EP Land at Patteson Court Landfill, Cormongers Lane, Nutfield..** Details of planting and management processes for the screen bund, submitted pursuant to Conditions 8 & 9 of planning permission ref: RE/P/13/1477/CON dated 16 December 2013  
Dated 03/04/14...21 days... NPC comment by 01/05/14  
**NPC Comment – No Comment**
    - **TA/2014/465 Land to West of Adlington Cottages, Nutfield Road, Nutfield..** Demolition of two garages and garden shed. Erection of double garage.  
Dated 04/04/14...21 days... NPC comment by 25/04/14  
**NPC Comment – No Objection - Neighbours**
    - **TA/2014/524 9 Trindles Road, South Nutfield..** Conversion of loft into habitable accommodation and erection of dormer window to rear roof slope. (C of L for prop.Devl)  
Dated 07/04/14...21 days... NPC comment by 28/04/14  
**NPC Comment – No Objection – Neighbours**
  - 6.3 **Aviation Matters**  
**RACC**  
Appeal for Judicial Review  
Still in due process.  
Ann Bartaby open letter and NPC meeting  
The Open Letter handed out at the RACC meeting from Chairman of RAL Anne Bartaby was read and discussed. After much deliberation on the response, it was agreed that Cllr Dowden's offer to draft an initial response be accepted. To be circulated to Council, agreed & sent **RB/DD**
  - 6.4 **TDC Bye-laws for Nutfield Marsh**  
Cllr Cullen had just attended a Marsh Residents meeting at which Paul Barton from TDC advised that he had received an email from the Crown Solicitor stating that the Bye-laws were agreed in principle and it will now take 4-6 weeks of due process for these to be enacted. A meeting had taken place between TDC and the Police to agree on the method of enforcement with horse bailiffs and clearance of the land. It is a criminal act to contravene the Bye-laws and these will be enforced.

**Please note these are draft minutes until approved and signed at the next meeting**

Discussion on pre-preparation of the land by increasing ditching and bunds. Clerk to check with TDC solicitor Mr Komosa on what can be done prior to Bye-laws announcement.

**7. FINANCE & GENERAL PURPOSES**

**7.1 Accounts – updated accounts**

No accounts update

**7.2 Annual Meeting - Standing Orders**

New NALC Financial Regulations just announced and Clerk had modified these for a draft copy for Councillors to analyse and consider the major changes and amounts of expenditure amended/increased. Agreed the Finance sub-committee meet and produce a proposed new Financial Regulations to be agreed at the MAY Annual Meeting

**7.3 Land - New field purchase & update PWLB loan + commencement of legal work**

Clerk reported the funds from the PWLB of £38,000 had been transferred to NPC bank a/c This had been reported to Hedleys and they are awaiting the result of Searches made on the land, prior to exchange of contracts. Clerk had insisted that Hedleys contact the vendor to ensure the fences and gateways were replaced and were in good order prior to completion, and that they hold back 5% funds as a contingency for any outstanding work.

**7.4 Cemetery/Woodland Burial Area Parking- Evonik UK Holdings Ltd – update field for parking**

No further information received on land sale

**7.5 Parish Assembly - Clerk update**

Advert in Notice Boards and in next Link. Member of RBL advised all members to attend re Hospital Group, who have confirmed they will attend for the presentation on Dementia and Foundation Trust Simon Elson from SCC will attend if possible with updates on the Marsh and other local issues Reduced budget agreed for buffet at £100

**CLOSE MEETING**

**8.0 MEMORIAL HALL TRUST – Re-build**

**New Building -**

Accounts update, Clerk report on start date, Conditions submitted to TDC, M&E Interior fit-out.

Clerk reported that the planning should be agreed by the end of the month. Foundations build will start immediately. M&E plans being drawn up by Design Appeal. Fit out quotations being prepared by Richard Coffey. Grants investigations to be checked by Cllr Dowden.

**DD**

**OPEN MEETING**

**9.0 ENVIRONMENT & AMENITY**

**9.1 Jubilee Fields- Fields, Hedges, Right of Way area, Report on Campden BRI and land issues**

Clerk awaiting purchase completion of new field to then arrange fencing and gates to be renewed and advise SCC to fit kissing gates

**RB**

**9.2 Ardingly Show 5<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> June – team and display**

Clerk discussed arrangements on the 3 days and layout of Surrey Marquee. Theme will be Woodland Burial/Cemetery plus New Land. Teams for 3 days selected, set up on 4<sup>th</sup> June pm., Exhibition display panels to be created for stand, tabletop display, re-order new quantity of WBA brochures, ticket allocations/purchase tba

**10. Clerks Report – Nutfield Link – May & June 2014 Copy items, Trees and Highway issues**

Parish Assembly, New Councillor vacancy in notice boards, other copy if needed.

**Any other items**

Following on from the discussion at the April main meeting, the proposal of considering a Village e-mail contact list compilation was discussed, how to set this up, the possible workload in obtaining email addresses door to door, security of list and comments by District Councillors and Parishioner. After a lengthy discussion of both positive and negative points, the Clerk proposed that a vote be taken so that a decision could finally be obtained:

**Proposal -That Council agree to take this forward and create a Parish email contact list.**

**Vote taken: 2 For; 4 against; 2 abstentions and therefore the motion was lost.**

**11. Matters for reporting or inclusion on future agenda**

None

**12. Other General Matters for discussion- For information only**

**13. NEXT COMBINED COMMITTEE MEETING DATE: 21 May 2013 – Venue tba**

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**Signed, Chairman.**

**Date.....**