Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 6th November 2019 at 7:30pm at the Nutfield Memorial Hall, High Street, Nutfield, Surrey, RH1 4HE.

PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. **The Chair to open the meeting.**

2. **Councillor Apologies For Absence.**

3. **Code Of Members' Conduct**
   - To receive disclosure of any changes to Councillor’s Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.

4. **Public Session** *(a maximum of 20 minutes)*

5. **Report from County & District Councillors** *(a maximum of 10 minutes)*

6. **Acceptance Of Last Minutes**
   - To approve and sign the minutes of the meeting held on 2nd October 2019

7. **Council Vacancy – Co-option**
   - Clerk to update council on the one council Vacancy.
   - Councilors to discuss and, as appropriate, approve co-option of one new Councillor if necessary.

8. **Planning Applications**
   - To discuss and review (including any expenditure) the planning application notified by Tandridge District Council (TDC) since the Parish Council’s last meeting:
     - 2019/1754. 1 Hunters Gate, Nutfield RH1 4HT. Single storey side extension
     - Confirm and update council on responses that were submitted for:
       - TA2019/1584 - Land Off Green Lane
       - APPEAL LETTER – TA/2018/840 (withdrawn)
       - 2019/1524 - 2 The Paddocks, Crab Hill Lane, South Nutfield RH1 5PG (withdrawn)
       - JJ Franks Planning application update

9. **Reports From The Clerk** including highways and employment matters.
   - To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:
     1. Update on the ‘Invitation to Discover Gatwick 2019/20’
     2. Memorial Hall Correspondence (if necessary)
     3. Memorial Hall Defibrillator update
     4. Internal half audit booked
     5. Equipment purchase update
6. 2020 Meeting dates – to be proposed and agreed.
7. Consultation on admission arrangements for Surrey’s community and voluntary controlled schools for 2021
8. Redhill Conservation Order – Update
9. Electoral Register request
10. Drains
11. Other correspondence

10. Local Transport
Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.
- Redhill Aerodrome Consultative Committee (RACC) – John Johnson
- Gatwick and Heathrow representative
- GTR Passenger Benefit Fund update
- Public Redhill Aerodrome meeting
- Transport for the South East consultation
- Gatwick Route 3 meeting – November 29th

11. Finance
1. Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation.
2. Present Cemetery income/expenditure to date
3. CIL Incoming
4. Budget draft 1 to be presented (with proposed timeframe)

12. Police Update
- Next meeting date (January 2019 @ 10am)
- Police Meeting overview
- CCTV discussion
- DPPO discussion

13. VE Celebrations
Update on VE Celebrations

14. Grant Applications
Councillors to consider any applications received and, if appropriate, approve donation(s).

15. Working Groups
Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions.

Update and discussion on format of Working Groups, to group memberships and/or responsibilities
- Communications
  ~ 365 Back up discussion and approval of spend if necessary
  ~ Website Accessibly update
  ~ Norton annual charge agreement
- Highways – Update on the Highways Working Group report, discuss findings and agree expenditure on proposals where necessary
- Finance – Lloyds Update – Monthly Fee proposal and agreement
- Cemetery - Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary.
  To also include:
  a. To review Compost Hedge quote and agree spend
  b. To review side Hedge quote and agree spend
  c. Domain name – agree spend
  d. Nutfield Link advertising – agree spend
  e. Cemetery Electrical supply update
|   | Groundworks, land and tree management (including cemeteries, allotments, jubilee fields and ‘village green’)
|   | To review and, if appropriate, approve expenditure.
|   | a. Jubilee Fields Tree discussion
|   | Events (public) And Meetings Of Outside Bodies (other than transport groups)
|   | Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.
|   | a. Plane Wrong AGM Thursday 17th October review
|   | Councillor Surgeries And Monthly News Article
|   | a. Link monthly news article topics to be discussed and decided upon.
|   | Training (and conferences).
|   | To consider and, if appropriate, agree participants and approve any related expenditure.
|   | Payment(s)
|   | Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).
|   | Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency
|   | Notification Of Business For Inclusion On The Next Agenda
|   | Councillors to consider and nominate items for the agenda of the next meeting.
|   | Next Meeting Date(s)
|   | To confirm the Councils next meeting on 4th December 2019. Nutfield Village Hall, Mid Street, Nutfield, Surrey, RH1 4JJ
|   | Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:
|   | To include items that need consideration and/or a decision whilst excluding the public.