



Nutfield Parish Council

Clerk to the Parish Council: Ms Nicky Chiswick
Telephone: 07494 366074

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Members of Nutfield Parish Council are summoned to attend the meeting to be held on Wednesday 6th February 2019 at 7:30pm at the at Village Hall, Mid Street, South Nutfield, Surrey, RH1 4JJ.

PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1.	The Chair To Open The Meeting.
2.	Councillor Apologies For Absence.
3.	<p>Code Of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i></p> <p><i>Councillors to review their 'Register of Interests'</i></p>
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	<p>Acceptance Of Last Minutes <i>To approve and sign the minutes of the meeting held on 9th January 2019.</i></p>
7.	<p>Planning Applications <i>To review 4 applications notified by Tandridge District Council (TDC) and 1 application from Surrey Country Council since the Parish Council's last meeting:</i></p> <p><u>2018/2471/TPO</u>- Day Nursery, Evelyns, Church Hill, Nutfield RH1 4JA. Horse Chestnut tree - Shorten the limbs that are on the East side of the tree to reduce the weight. Branches will be shortened by approximately 6m from the drooping tips, leaving the remaining branches being 2m long. The tree has a tight union at the base which is a potential failure point. This work it to improve the safety factor.</p> <p><u>2018/2516</u> - Henhaw Farm Cottage, Coopers Hill Road, South Nutfield RH1 5PD. Single storey rear extension, conversion of roofspace to habitable use to include 3 x side dormers and 4 x side rooflights and alterations to elevations</p> <p><u>2018/2569</u> - 5 Eastfield Road, Redhill RH1 4DY. Single-storey side extension (Application for a Certificate of Lawful Development for a Proposed Development)</p> <p><u>2018/2478</u>- Land at Kings Cross Lane, South Nutfield. Outline planning permission for Means of Access only for the construction of residential dwellings on the Land at Kings Cross Lane: Phase 2</p>

	<p>Surrey County Council (SCC)</p> <p><i>2018/0123 - Mercers Quarry, Bletchingley Road, Merstham, Redhill, Retention of a glass reinforced plastic (GRP) pump house of approximately 2.5m by 2.0m and 2.2m high within a 25m² compound and a GRP telemetry station (switch house) of approximately 2.5m by 2.0m and 2.2m high with an adjacent 6m pole mounted antenna within a 36m² compound, stoned maintenance access track with associated security fencing and landscaping all on a site of some 656m² (retrospective).</i></p> <ul style="list-style-type: none"> - Nutfield Green Activity Park – Discuss and agree NPC response. PWG propose asking Carole Forests Limited (Planning consultant) to review when a validated planning application is received.
8.	<p>Reports From The Clerk including highways and employment matters. <i>To include, where appropriate, discussions and agreement of the next steps and expenditure in respect of:</i></p> <ol style="list-style-type: none"> 1. <i>Village Hall NPC Office – Present, discuss and agree spend of proposal received by NVHL in regards to Village Hall Nutfield Parish Office Internet: ‘Internet sharing at 50/50 split between NVHL and NPC at £15 a month each, or agree for spend for separate internet connection within NPC office.</i> 2. <i>Village Gardener – update</i> 3. <i>Village Hall NPC office signs - ordered</i> 4. <i>Share External Audit confirmation – On noticeboard and website</i> 5. <i>Lloyds bank account update</i> 6. <i>Kings Cross Lane - Note – initial report from Carole Forest (Agreed £150 at January meeting. To agree actual fee of £180 for report)</i> 7. <i>Mid Street Recreation Ground lock/key</i> 8. <i>Other correspondence (see correspondence report)</i>
9.	<p>Local Transport <i>Councillors to discuss issues (including any consultations) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p> <ul style="list-style-type: none"> - <i>Sam Gyimah meeting update</i>
10.	<p>Finance</p> <ol style="list-style-type: none"> 1. <i>Clerk to provide details of the NPC bank balances including CIL summary and Bank Reconciliation.</i> 2. <i>Present Cemetery income/expenditure to date.</i> 3. <i>Propose for 365 monthly payments to go to Direct Debit.</i>
11.	<p>Poppy Appeal Wreaths Nutfield British Legion requests permission to use NPC logo as wreath centre.</p>
12.	<p>Parish Meeting date Confirm Saturday 13th April as Parish Meeting date. Discuss and agree next steps/expenditure if necessary. Village Hall is booked. August date – Propose 14th August to accommodate Clerks proposed vacation</p>
13.	<p>Grant Applications <i>Councillors to consider any applications received and, if appropriate, approve donation(s).</i></p>
14.	<p>Working Groups <i>Councillors to review and discuss the reports from each Working Group and, where appropriate, to agree actions. Also, changes, if required, to group memberships and/or responsibilities to be noted:</i></p> <ol style="list-style-type: none"> <u>1</u> <i>Highways – Update on Cemetery Layby – Snow Angels</i> <u>2</u> <i>Communications - Update on General Data Protection 365 and SharePoint. Agree any additional funding if required.</i> <u>3</u> <i>Cemetery - Update on the Cemetery Working Group report, discuss findings and agree expenditure on proposals where necessary</i>

15	<p>Groundworks, land and tree management (including cemeteries, allotments, jubilee fields and 'village green')</p> <p><i>To review and, if appropriate, approve expenditure.</i></p> <p>1. Allotment cut back confirmed and annual skip request.</p>
16	<p>Events (public) And Meetings Of Outside Bodies (other than transport groups)</p> <p><i>Councillors to approve, as appropriate, attendees and any related expenditure in respect of events.</i></p>
17	<p>Councillor Surgeries And Monthly News Article</p> <p>1. Confirm 16th February surgery dates and attendees</p> <p>2. Link monthly news article topics to be discussed, and decided upon.</p>
18	<p>Training (and conferences).</p> <p><i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p> <p>26/9/2019 – Legal and Finance Day - £120 Clerk</p> <p>10/9/2019 - Budget Planning - £70 Clerk</p>
19	<p>Payment(s)</p> <p><i>Council to, if appropriate, approve the list of payments (including any funded using Community Infrastructure Levy funds).</i></p>
20	<p>Any other business the chairman is of the opinion should be considered at the meeting as a matter of urgency</p>
21	<p>Notification Of Business For Inclusion On The Next Agenda</p> <p><i>Councillors to consider and nominate items for the agenda of the next meeting.</i></p>
22	<p>Next Meeting Date(s)</p> <p>- <i>To confirm the next ordinary Council meeting on 6th March 2019 at Nutfield Memorial Hall, High Street, Nutfield, Surrey, RH1 4HE</i></p>
23	<p>Sub-section 2 – Public Bodies (Admissions to Meetings) Act 1960:</p> <p><i>To include items that need consideration and/or a decision whilst excluding the public.</i></p>