



Nutfield Parish Council

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Members of Nutfield Parish Council are summonsed to attend the meeting to be held on Wednesday 3 May 2017 at 7:30pm at the Memorial Hall, High Street, Nutfield, Surrey, RH1 4HE

PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1.	To elect Chairman of the Council (and Chairman to complete Declaration of Office as appropriate)	
2.	To elect Vice-Chairman of the Council (and Vice-Chairman to complete Declaration of Office as appropriate)	
3.	Councillor apologies for absence.	
4.	Code of Members' Conduct <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>	
5.	Public Session (<i>a maximum of 20 minutes</i>)	
6.	Report from County & District Councillors (<i>a maximum of 10 minutes</i>)	
7.	Acceptance of last minutes <i>To approve and sign the minutes of the meeting held on 5 April 2017. Cllrs to discuss the format of minutes.</i>	
8.	Review of delegation arrangements for committees, sub-committees, employees and other local authorities (to include Working Groups and their respective Terms of Reference, memberships and the establishment of new Working Groups <i>To review current arrangements</i>	
9.	Review of arrangements with other local authorities (including any charters and expenditure) <i>To review current arrangements</i>	
10.	Review work with outside bodies (including Council appointees) <i>To review and note current arrangements</i>	
11.	Asset List (to include Land, buildings and office equipment) <i>To review.</i>	
12.	Insurance <i>To review and approve the insurance cover with effect from 1 June 2017</i>	
13.	Memberships of other bodies <i>To review a list of current memberships and subscriptions</i>	
14.	Reports from the Assistant Clerk and Clerk including highways and employment matters.	

	<p><i>Cllrs to review communication and engagement with local residents and Cllr Sandiford to raise the subject of the adoption of a Social Media Policy.</i></p> <p><i>To complete arrangements for planning assessment training by Tandridge DC.</i></p> <p><i>Cllrs to discuss information about the M23 ('smart' motorway proposals) and agree next steps.</i></p>	
15.	<p>Crime Reduction</p> <p><i>Cllrs to discuss and agree a course of action.</i></p>	
16.	<p>Local Transport</p> <p><i>Councillors to discuss issues (including any consultations/ events/ meetings) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p>	
17.	<p>Action List & Working Groups</p> <p><i>Councillors to review the current list and prioritise the tasks and projects therein.</i></p> <p><i>Any changes to Working Groups to be noted.</i></p>	
18.	<p>Finance</p> <p><i>Clerk to provide details of the Council's bank balances.</i></p> <p><i>Councillors to volunteer to help with monitoring specific items on the Council's Risk Register and approve an updated version.</i></p>	
19.	<p>Councillor vacancies</p> <p><i>The Clerk to provide an update and Councillors to agree the next course of action.</i></p>	
20.	<p>Current Planning Applications</p> <p><i>To review five new applications notified by Tandridge District Council (TDC) and one case carried over since the Parish Council's last meeting:</i></p> <ul style="list-style-type: none"> • <u>2015/1343/Cond3</u> 9 Thepps Close, South Nutfield, RH1 5NX <i>Details pursuant to condition 8</i> • <u>2017/579</u> 22 Braes Mead, South Nutfield, RH1 4JR <i>Alterations to fenestration in association with conversion of existing garage to habitable accommodation. (Certificate of Lawfulness for a Proposed Use or Development)</i> • <u>2016/1653</u> The Inn on the Pond, Nutfield Marsh Road, Nutfield, RH1 4EU <i>Display of 3 x externally illuminated hand-painted fascia signs (Advertisement Consent) (amended plans and illumination details)</i> • <u>2016/1596</u> The Inn on the Pond, Nutfield Marsh Road, Nutfield, RH1 4EU <i>Alteration of existing metal fire exit staircase, erection of timber garden pergola and log store (additional plans)</i> • <u>2016/1618</u> The Inn on the Pond, Nutfield Marsh Road, Nutfield, RH1 4EU <i>Alteration of existing metal fire exit staircase, replacement and addition to signs to front of property, addition of timber garden pergola and log store (Listed Building Consent) (additional plans)</i> • <u>2017/507</u> Former North Cockley Landfill Site, Chilmead Lane, RH1 4ER <i>Installation of a 257m long passive landfill gas barrier along the northern/north western boundary of former landfill; installation of 258 x 300mm x 10m deep boreholes drilled at 1m centres; excavation of 1m wide x 0.65m deep trench (gas duct collection); erection of 18 x 3m high gas vent stacks at 15m centres (as consultation by Surrey County Council – see below)</i> <p><i>To review one consultation by Surrey County Council:</i></p> <ul style="list-style-type: none"> • <u>2017/0035</u> (ref: RE17/00570/CON) Former North Cockley Landfill Site, Chilmead Lane, Redhill, Surrey, RH1 4ER <i>As 2017/507 above.</i> <p><i>Councillors Johnson and Murray to outline a Local Plan strategy and Cllrs to discuss and agree next steps. To include arrangements for meeting with Martin Fisher, the Leader of TDC.</i></p>	

	<p><i>Cllr Murray to provide an update in respect of Neighbourhood Planning and Cllrs to agree next steps.</i></p> <p><i>Councillors to agree the Council's Community Infrastructure Levy (CIL) return for 2016/17.</i></p>	
21.	<p>Groundworks, land and tree management (including cemeteries, allotments and 'village green')</p> <p><i>To review further clearance of the allotments and, if appropriate, approve expenditure.</i></p>	
22.	<p>Events (public) and meetings of Outside Bodies (other than transport groups)</p> <p><i>Councillors to discuss details and, if appropriate, approve attendees and any related expenditure.</i></p> <p><i>Councillors to review the Annual Parish Assembly held on 22 April 2017.</i></p>	
23.	<p>Training (and conferences).</p> <p><i>To consider and, if appropriate, agree participants and approve any related expenditure.</i></p>	
24.	<p>Grant Applications</p> <p><i>Councillors to consider and, if appropriate, approve.</i></p>	
25.	<p>Payment(s)</p> <p><i>Council to, if appropriate, approve the list of payments and expenditure in respect of a flipchart/whiteboard for office use.</i></p>	
26.	<p>Notification of business for inclusion on the next agenda</p> <p><i>Councillors to consider and nominate items for the agenda of the next meeting</i></p>	
27.	<p>Next meeting date(s)</p> <p><i>To confirm the next ordinary Council meeting on 7th June 2017 at the Village Hall, Mid Street, South Nutfield, Surrey, RH1 4JJ starting at 7.30pm.</i></p>	
28.	<p><u>Sub-section 2</u> - Public Bodies (Admissions to Meetings) Act 1960:</p> <p><i>To only include items (such as tenders) that need consideration and/or decision whilst excluding the public.</i></p>	