



Nutfield Parish Council

Clerk to the Parish Council: Mr Simon Bold
31 Glebe Road, Warlingham, Surrey CR6 9NG

Telephone: 07494 366074

Email: parishclerk@nutfieldpc.com Website: www.nutfieldpc.com

Members of Nutfield Parish Council are summonsed to attend the meeting to be held on Wednesday 1 November 2017 at 7:30pm at the Memorial Hall, High Street, Nutfield, Surrey, RH1 4HE

PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1.	Chairman to open the meeting.
2.	Councillor apologies for absence.
3.	Code of Members' Conduct <ul style="list-style-type: none"> To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.
4.	Public Session (a maximum of 20 minutes)
5.	Report from County & District Councillors (a maximum of 10 minutes)
6.	Acceptance of last minutes <ul style="list-style-type: none"> To approve and sign the minutes of the meeting held on 4th October 2017.
7.	Reports from the Assistant Clerk and Clerk including highways and parking. <i>To include discussions and agreement to next steps in respect of:</i> <ul style="list-style-type: none"> A detailed proposal, if available, from Tandridge District Council (TDC) for a financial contribution towards the maintenance of highways verges for the next four years Rental from the Memorial Hall Trust.
8.	Finance <i>Clerk to provide details of the Council's bank balances and the Council's Financial Statement for Q2 2017/18, for approval, plus</i> <ul style="list-style-type: none"> the preliminary financial statement to the end of October and related variances summary. update on Community Infrastructure Levy (CIL) income and the Council's CIL reserves. <i>Councillors to discuss preparations and initial proposals for the 2018/19 budget.</i>
9.	Current Planning Applications <i>Councillors to review eight new applications notified by TDC since the Parish Council's last meeting:</i> <ul style="list-style-type: none"> <u>2017/1983</u> Little Hundith, Kings Cross Lane, South Nutfield, RH1 5NS <i>Use of buildings 1,2 & 5 for storage and office use, buildings 3 & 4 for storage use only, and building 6 as a cattery. (Certificate of Lawfulness for an Existing Use).</i> <u>2017/2014</u> 149 Mid Street, South Nutfield RH1 5RP <i>Erection of single storey extensions to east and south/west elevations. (Certificate of Lawfulness for a Proposed Use or Development)</i> <u>2017/2089</u> 15 Trindles Road, South Nutfield, RH1 4JL. <i>Erection of single storey infill extension to rear elevation and alterations to fenestration.</i> <u>2017/2095</u> Main Office Block and Hangar, Redhill Aerodrome, Kings Mill Lane, South Nutfield RH1 5JZ <i>Temporary change of use from B1 office to Sui Generis beauty salon</i> <u>2017/2112</u> Terminal Building, Redhill Aerodrome, Kings Mill Lane, South Nutfield, RH1 5YP

	<p><i>Infilling between two existing helicopter parking pads. (Certificate of Lawfulness for a Proposed use or development)</i></p> <ul style="list-style-type: none"> • <u>2017/168/Cond1</u> Dalma House, Kings Mill Lane, South Nutfield RH1 5NB <i>Details pursuant to condition 5 of planning application TA/2017/168.</i> • <u>2017/2172</u> Glebe Cottage, Bletchingley Road, Nutfield RH1 4HP <i>Erection of raised decking to property, gable roof extensions to east and west elevations and single storey extension to north elevation. Installation of Juliet balcony to first floor west elevation. Changes to fenestration including removal/installation of windows and doors. (Certificate of Lawfulness for a Proposed Use or Development)</i> • <u>2017/2156</u> Hurst House, Clay Lane, South Nutfield RH1 4EG <i>Erection of single storey extension incorporating roof terrace to west elevation and dormer window to east elevation. Formation of patio to west and south elevations. Alterations to fenestration.</i> <p><i>Councillors to discuss and agree a response to the Government's current consultation on a proposed new method of calculating housing need in England.</i></p>
10.	<p>Working Groups <i>Councillors to review and discuss the reports (written or verbal) from each Working Group and to note any changes, if required, to group memberships.</i></p>
11.	<p>Local Transport <i>Councillors to discuss issues (including any consultations/ events/ meetings) relating to local transport, including airports, and agree a course of action and, if appropriate, any related expenditure.</i></p>
12.	<p>Groundworks, land and tree management (including burial grounds and allotments) <i>To review and, if appropriate, approve expenditure in respect of works including hedging and tree work.</i></p>
13.	<p>Cemetery <i>Councillors to discuss and, if appropriate, agree the format and wording of the advert for the Nutfield Link and related expenditure.</i></p>
14.	<p>Review Work with Outside Bodies <i>To review and record Council appointees to Outside Bodies</i></p>
15.	<p>Events (public) and meetings of Outside Bodies (other than transport groups). <i>Councillors to approve, as appropriate, attendees and any related expenditure.</i></p>
16.	<p>Employment <i>To approve the appraisal of the Assistant Clerk.</i></p>
17.	<p>Training (and conferences). <i>To consider and, if appropriate, agree participants and approve any related expenditure. To include training relating to changes in Data Protection legislation.</i></p>
18.	<p>Grant Applications <i>Councillors to consider any grant applications received and, if appropriate, approve.</i></p>
19.	<p>Councillor surgeries and monthly news article</p> <ul style="list-style-type: none"> • <i>Councillors to discuss topics for the next Link article</i> • <i>Councillors to arrange attendees for the 4th and 18th November surgeries.</i>
20.	<p>Payment(s)</p> <ul style="list-style-type: none"> • <i>Council to, if appropriate, approve the list of payments (and any funding from Community Infrastructure Levy reserves to be noted).</i> • <i>Councillors to consider the approval of funds to make provision for extra salt/ grit in the event of severe winter weather.</i>
21.	<p>Next meeting date <i>To confirm the next ordinary Council meeting on 6 December 2017 at the Village Hall, Mid Street, South Nutfield, Surrey at 7.30pm.</i></p>
22.	<p>Sub-section 2 - Public Bodies (Admissions to Meetings) Act 1960: <i>Only include items that need consideration and/or a decision whilst excluding the public.</i></p>