



Nutfield Parish Council

Clerk to the Parish Council: Mr Simon Bold
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Minutes of the extraordinary meeting held on 14 June 2016 at the
Parish Office, Village Hall, Mid Street, South Nutfield, Surrey, RH1 4JJ

Councillors (Cllrs) present:

Cllr Sue Renaut (Chair), Cllr David Dowden (part)
Cllr John Johnson, Cllr Paul Murray
and Cllr Kent Sandiford.

Attending:

none

Meeting opened at 7:30pm and closed at 8:49pm.

In attendance: Simon Bold, Clerk

1.	Chairman (or Councillor presiding) to open the meeting Cllr Renaut opened the meeting.	
2.	Councillor apologies for absence Cllrs David Cullen, Sue Ford and Ian Reeve had provided apologies to the Clerk prior to the meeting.	
3.	Code of Members' Conduct No changes to Cllrs' Notification of Disclosable Pecuniary & Other Interests Forms had been made since the last meeting. In accordance with the Council's Code of Conduct, Cllr Johnson notified the meeting of his Disclosable Pecuniary Interest in respect of planning application 2016/965 under agenda item 4 and Cllr Murray notified the meeting of his 'Other Interest' in respect of planning application 2016/764 also under item 4. No other Cllr declared any Disclosable Pecuniary Interests and/or 'Other Interests' in respect of any item on the agenda.	
4.	Current Planning Applications	
	<i>At this point, Cllr Johnson temporarily left the meeting.</i>	
	In respect of new application notified by Tandridge District Council (TDC) since the Parish Council's last meeting: <ul style="list-style-type: none"> • <u>2016/965</u> 12 Ridge Green, South Nutfield RH1 5RN Cllrs resolved not to object or comment. 	
	<i>Cllr Johnson re-joined the meeting at this point.</i>	
	In respect of one application carried over from the last meeting: <ul style="list-style-type: none"> • <u>2016/764</u> Redhill Aerodrome, Kings Mill Lane, South Nutfield RH1 5JY The Planning Working Group had circulated a report to all Cllrs prior to the meeting. After a brief discussion, Cllrs resolved to object to this application on the basis that the applicant had carried out unauthorised work beforehand, reasons for previous planning refusals remained relevant, damage to the green belt including a significant increase in the impermeable area, potential nuisance and lack of special circumstances. <p>The Clerk to notify TDC in respect of the Council's comments in respect of both the above cases. In respect of 2016/764, the Clerk to also send the Council's comments to Reigate & Banstead Borough Council with additional copies to Salford & Sidlow Parish Council, Bletchingley Parish Council, local District Cllrs, Nutfield Conservation Society and local resident Steve Hanks.</p>	SB

5.	<p>Groundworks, land and tree management (to include the Cemetery and Woodland Burial Area)</p> <p>The Clerk had circulated the quotations he had obtained from three contractors following the last Council meeting. Cllrs felt that all three should be invited back to the cemetery to discuss in a little more detail their intentions and to answer any remaining queries from the Council. In addition, Cllrs expressed a wish to enter into a six-month contract only from the outset with a break clause after three months if the work proved to be unsatisfactory. Cllrs remarked that they would wish to consider these contractors, if proven suitable, for other similar jobs that may occur across the Parish. The Clerk, with the help of Cllr Ford, to arrange and attend these meetings and report back to the Council prior to the next meeting when a decision to select a contractor will be on the agenda.</p> <p>The Clerk raised the requirement for funds to remove a fallen mature Ash tree from land owned by the Council. The new Assistant Clerk had obtained a quotation (with more to follow) but given the potential urgency Cllrs discussed and agreed a maximum amount of £500 for this work. It was acknowledged that access was potentially difficult and that all timber needed to be removed completely.</p> <p>The Clerk also raised the need for land registry information to support project work and ensure the accuracy of the Council's land holdings as shown in the Asset Register. The Clerk detailed the cost of basic reports (direct from the Land Registry's on-line service) and provided example copies of reports. Cllrs approved a total expenditure of £150 and the Clerk to obtain reports as required.</p>	SB, SF SB SB
6.	<p>Employment</p> <p>The Clerk provided details of a mobile phone handset and service contract (SIM and paper billing) that he felt would be appropriate to enable the Assistant Clerk to carry out their duties. This arrangement would replicate the arrangements in place for the Clerk. Cllrs approved the cost as follows: handset (including a camera) up to a maximum value of £75 and a monthly phone service contract of £9.50 (to include paper billing if necessary). Maxine Gray (MG), the new Assistant Clerk, to order new phone and advise new work contact telephone number.</p>	MG
7.	<p>Local aviation</p> <p>Cllr Johnson had prepared a response to the Civil Aviation Authority (CAA) consultation regarding proposed amendments to the way in which it manages future airspace proposals. Cllrs briefly discussed this response and with only minor changes, Cllrs agreed that the Clerk should submit the response on behalf of the Council.</p> <p>In respect of the overflying (of Nutfield) from Gatwick, the Aviation Working Group would draft a letter to send to the local MP for the consideration of Cllrs at the next meeting.</p>	SB DC
8.	<p>Notification of business for inclusion on the next agenda (6th July 2016)</p> <p>Besides those items already raised by Cllrs, the subjects of helicopters at Redhill Aerodrome and the local rail service were raised for inclusion on the agenda of the next scheduled meeting in July.</p>	
	<p><u>Sub-section 2 - Public Bodies (Admissions to Meetings) Act 1960:</u> None</p>	