

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 6th May 2015 at 7:30pm
The Memorial Hall, High Street, Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Cullen, Mr D Dowden, Mrs S Ford,
Mr I Reeve Mr K Sandiford
C.Cllr Mrs H Windsor
Clerk: Mr R Brown
Asst. Clerk: Mr S Hayes
4 Residents present

Action By

63/15 Chairman opened the meeting

64/15 Apologies and reasons for absence

Apologies received from D Cllrs Elias, Black and Vickers, and accepted

65/15 Declarations of Interest

None

66/15 Public Forum – Residents requests – 15 minutes

The following points were raised by residents:

- Resident discussed leaflet distributed by existing Parish Councillors. SR explained it was to promote who the council members are and their work on council
- Resident enquired as to why the forum is not to be minuted. SR replied that she was acting on advice from SALC that it is not part of the Council business and therefore is not minuted.
- Resident asked about responses to consultations with Gatwick on noise and runway extension. Steve Hanks, Council's aircraft matters representative, indicated he would provide a summary of the situation as he saw it to Council.

67/15 Report from County & District Councillors – for information

C.Cllr Windsor reported that Mid Street is due to be resurfaced from May 12th, having been postponed to avoid congestion and restricted access on polling day. It was pointed out that the gullies do need cleaning before the work takes place. The problem of water running off the field next to Mid Street was raised and a repeat letter to Philip Stone will be sent out. DC raised the problem of cleaning the signs on the A25 as they are impossible to read. HW confirmed that SCC needs to be contacted regularly to chase outstanding work and get things done.

68/15 Police – Report to be taken as read. Any items to bring to Councils attention

No report. It was agreed that they need to be contacted to ask them to come along to the meetings.

END OF PUBLIC FORUM

69/15 Approval of the Minutes of the Parish Council Meeting held on 01st April 2015 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

Approved and signed as a true record of the meeting.

70/15 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

IR had received a letter from a resident threatening action against SR and DD unless he receives retraction of comments allegedly made regarding his daughter's dog walking business. It was decided that IR responds initially by acknowledging receipt of the email. Council to check legal position with SALC and RB to respond accordingly.

IR suggested the dog litter bins be removed when the signage is erected and KS prepare signage for a dog free walking zone to protect the football pitches.

71/15 COMBINED COMMITTEES

72/15 PLANNING & DEVELOPMENT

73/1/15 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:
As listed on planning schedule

73/2/15 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2015/734 1A Braes Mead, South Nutfield. Erection of single storey extension to front elevation
Dated 22/04/15 – 21 Days – NPC comment by 13/05/15
NPC Comment – the boundary line is very close to the building line and concern of overlap

TA/2015/775/TPO Beech House, The Avenue, South Nutfield. TPO 20, 2007 (T) Cherry: Remove low lateral branch as indicated on application photograph & crown lift by removing smaller branches below
Dated 27/04/15 – 21 days – NPC comment by 18/05/15
NPC Comment – No objection – Neighbours

SCC/DP/JP/3/1/30 Town & Country Planning Act – Public footpath No. 173 (Nutfield) Proposed Temporary Stopping Up and Creation – JJ Franks – Alternative route to be provided for duration of works.
Dated 16/04/15 Comments to Joanne Porter, SCC Countryside Access Officer - Tel 020 8541 9576
NPC Comment – the redirection of the public footpath may not be possible due to the constant flooding of the lake making it impassable. IR to confirm the situation after another inspection of the proposed pathway.

SCC/2015/0064 Mercers South, Nutfield, Redhill Surrey RH1 4EU – Detail of construction Transport Management Plan pursuant to Condition 9 of planning permission ref TA/2013/1799 dated 12 August 2014. Letter to request classification of preferred route (East to M25) – attached Transport Management for info
NPC Comment – Council have received information from P Forbes of the Conservation Society that the width of the A25 pinch-point on the plan is incorrect. DC pointed out that the hedge line is obstructing the sight line for large lorries to turn out on to the A25 as they need a huge turning circle. PF had asked NPC to write to SCC that the East route is NPC preferred route. DC to compose letter to Chief Planning Officer.

73/3/15 Rural Affordable Housing project–TVHA agree CF letter
The letter drafted by CF was agreed with small amendments by DM. To be sent to TVHA soonest. Council still await response to the emailed questions submitted to Geraldine Keeping.

73/5/15 Tandridge District Housing and Economic Land Availability Assessment –Discuss CF responses
CF provided a helpful response to Scott Brand's email and extension of deadline. DC expressed concern about the form and how it will be tabulated when complete. Council voted and agreed to ask CF to complete the form for NPC approval. A covering letter to go with this reply to avoid any confusion. Sarah Thompson at TDC is to be contacted to explain NPC views.

73/6/15 Aviation Matters – RACC & Gatwick Airport Flight Path Consultation– Update
DC had circulated minutes of the last meeting. There was concern about the straightening of the taxiway surface which is crumbling. Following the recent fire, Ann Bartaby has confirmed the buildings will be rebuilt in the style they were before the fire. KS reported on the meeting he and SH attended on Gatwick consultation, notes of which have been circulated.

73/7/15 Blacklands Meadow – Footpaths to rear – resident's complaint/map
Resident would like footpath cleared but it was agreed to contact SCC Footpaths Officer to report it. RB

74/15 FINANCE & GENERAL PURPOSES

74/1/15 Finance
Agree Payment of April Invoices received

PAYMENTS FOR APRIL 2015

Signed on 06May 2015

| Chq. No. | £ | £ | |
|----------|--|---------------|------------------------|
| 2897 | R A Coffey - Payment Invoice 300461 | | |
| | Memorial Hall LABC Pressure Test | | 720.00 *PAID |
| 2898 | BT - Invoice | | |
| | Memorial Hall - | | |
| | Final balance of Broadband and telephone connection | | 701.56 *PAID |
| 2899 | Roger Brown – Clerks salary - as per contracted terms | | |
| 2900 | Roger Brown - Clerks expenses | | 61.95 |
| 2901 | Sean Hayes - Assistant to Clerk salary - as per contracted terms | | |
| 2902 | Sean Hayes - Assistant to Clerk expenses | | 16.20 |
| 2903 | H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms | | |
| 2904 | Councillor Expenses Claim - D Dowden | | |
| | Memorial Hall - Mobile Phone top up | | 20.00 |
| 2905 | Carole Forrest - Invoice 15/1601 | | |
| | Drafting Letter to TDC chief planning officer | 343.00 | |
| | Prepare Briefing Note for TDC Committee | 194.25 | |
| | Carole Forrest - Invoice 15/1602 | | |
| | Drafting Letter from NPC to TVHA | <u>26.25</u> | 563.50 |
| 2906 | Ken Hamilton – Invoice 389.88 | | |
| | Maintenance work | | |
| | Nutfield Cemetery 01/04/14 - 31/04/15 inclusive | 225.00 | |
| | Ken Hamilton – Invoice 389.89 | | |
| | Maintenance work | | |
| | Nutfield Woodland Burial 01/04/14 - 31/04/15 inclusive | 40.00 | |
| | Ken Hamilton – Invoice 389.90 | | |
| | Maintenance work | | |
| | Allotments Hedge Cutting 4/8/14, 21/4/15, 1/5/15 -(FOC) | <u>160.00</u> | 425.00 |
| 2907 | S Huseyin - Invoice 203 | | |
| | Book-keeping services - Sage entries, year-end reports | | <u>120.00</u> |
| | TOTAL PAYMENTS | | <u>4,983.01</u> |

Note: Items * PAID

RESOLVED: Proposed Councillor Reeve Seconded Councillor Cullen ALL AGREED

Bank Balances on account

At the end of March there was £50,000.44 in the account

74/2/15 Accounts NPC

When draft accounts are available they will be circulated. No accounts available due to ill health of SR

74/3/15 New Clerk – Job advert To Link. Agree job description/person spec.

Isabelle Moulard proposal discussed and council happy with guidelines set by SSALC. Salary considered and agreed it is in the correct range and budget.

74/4/15 New Jubilee Fields – Update on site work, unlock gate, remove fence, hard standing, fence ditch

Gate to be unlocked, fence to be removed on the pathway. Obtain a key for the Scout Hut gate. Two kissing gates have been removed as requested by SCC.

74/5/15 Assistant to the Clerk –Reports – H&S report,

Attached

75/15 ENVIRONMENT & AMENITY

Highways, Traffic & Parking - Other than reported in Public Forum.

Road repairs, Mid St & Cormongers flooding - ESWCo Standpipe overflows, SCC drains
See above

Beacon - reminder 8th May

To be lit on VE day

Scout Hut Lane – Lane repair options to potholes with suitable material

Speak to Highways to see if they can put their spoil down in the holes when Mid Street is repaired.

75/1/15 Clerks Report –

Nutfield Link – June copy. Any other items
Copy for June to be prepared

76/15 Matters for reporting or inclusion on future agenda

77/15 Other matters- for information only

Chairman's report will be prepared after the General Election.
RB reported that most other reports are in. Queens Head have arranged food and drink. They requested to have the food and band underwritten. The band will cost £200 and will need payment on the day. Agree to contact Priory Farm butchers to accept their very generous offer of burgers and sausages. There will be a raffle, proceeds to go towards the new playground fund. SF is contacting local businesses for prizes.
RB to speak to Charlotte Holborn to arrange a buffet with a budget of £300. Stall holder numbers are low at the moment but more people still being contacted to see if they are interested.
DC to check with Ray Winder on progress of poppy box.
Simon Court to be asked to move huts at Memorial field if M Fletcher cannot do this.

Close meeting

Memorial Hall Trust –agree Accounts

Agreed

Charles Maw Trust – agree Accounts

Agreed

Open meeting

78/15 Dates of next meetings:

- **Parish Meeting –03 June 2015–Memorial Hall, High St. Nutfield@7.30pm**
- **ANNUAL MEETING & Combined Committee Meeting – P&D, F&GP and E&A –20th May 2015**
Venue –Memorial Hall, High St. Nutfield @ 8.00pm
- **PARISH ASSEMBLY – 16 MAY 2015- Memorial Hall, High St. Nutfield @11.00am**
- **MEMORIAL HALL OFFICIAL OPENING 16 MAY 2015 following the Parish Assembly @ 12.30pm**

Section 2: Any Tenders that need consideration or decision must be read in this section

Signed Chairman, 3rd June 2015

Cc: County Councillor Windsor
District Councillor Vickers
District Councillor Black
District Councillor Elias