

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 07th January 2015 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mrs S Collecott, Mr D Cullen, Mr D Dowden, Mrs S Ford, Mr D Miller, Mr I Reeve Mr K Sandiford
C.Cllr Mrs H Windsor
D.Cllrs. Mrs. G Black, Mrs D Vickers, Mr. T Elias
Clerk: Mr R Brown
Assistant to Clerk: Mr S Hayes
Mrs C Forrest
3 Residents present

Action By

01/15 Apologies and reasons for absence

None Received

02/15 Public Forum – Residents requests – 15 minutes

A resident enquired about the Patterson Court foundation stone and was pleased to be assured it was being collected this week to be taken to the new Memorial Hall and be erected there. RB/SH

A resident reported a burglary had taken place at Orchard Cottage.

03/15 Report from County & District Councillors – for information

C Cllr Windsor reported the bent bollard at the top of Mid Street reported to SCC Highways, a pot hole in Braes Mead adopted part of the road. Mid Street is to be repaired but only between The Avenue and Kings Cross Lane. This needs to go further up to Station Approach. HW also has £2000 in her capital fund and offered to fund the Jubilee Fields fencing & kissing gates. Total funding left (c £5,000) needs to be shared with others. HW to send Clerk details to make an application for a grant of £2000.

Other pot-holes have been reported as well as the wall on Church Hill.

Tandridge are to extend the transport review to 2nd February.

D Cllr Vickers reported that The Avenue lamppost hit by a stolen car will be replaced within ten days.

D Cllr Elias reported that he met Paul Barton and Louise Round to discuss the current Marsh situation.

Wait until 18th January before taking any action. Now matching horses to owners and the local Inspector is prepared to act immediately. Horse bailiffs will remove unchipped animals. Discussions have been held to return the Marsh to its former glory once licences from Natural England have come through.

IR will chase this up. HW advised any problems with horse owners to report issues straight away. The proposal to consider a Neighbourhood Plan was discussed and District Councillors were asked if they could offer any further information on this scheme, as a submission has to be made by 24th January.

TE suggested contact Piers Mason, Head of Planning at TDC, to give advice on starting a scheme in Nutfield. RB/SC

04/15 Police – Report to be taken as read. Any items to bring to Councils attention – None

END OF PUBLIC FORUM

05/15 Approval of the Minutes of the Parish Council Meeting held on 3rd December 2014 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

Approved and signed as a true record of the meeting

06/15 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda - None

07/15 COMBINED COMMITTEE

08/15 PLANNING & DEVELOPMENT

08/1/15 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:

As listed on planning schedule & TDC website

08/2/15 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2014/2005/TPO – Land at The Copse, South Station Approach, South Nutfield..TPO208 (T) – Fell twin-stemmed Ash (*G1). Fell 1 Multi-stemmed Ash (*T2). Fell 1 Eucalyptus (*T3) (*Tree Nos. reference the application plan)

Dated 18/12/14 – 21 days – NPC comment by 08/01/15

NPC Comment – No comment

TA/2014/1957 – RNIB, Soundscape, Philanthropic Road, Redhill.. Full planning application and listed building consent for conversion, extension and refurbishment of Tudor House and Garden Cottage; demolition of all other buildings and redevelopment to form 102 new dwellings in total (25 dwellings for blind and partially sighted people and 77 open market houses; Hub facility (B1, D2 and D3 uses); new landscaped open space; surface vehicle and cycle parking; access and associated and ancillary development.

Dated 22/12/14 – 21 days – NPC comment by 13/01/15

NPC Comment – NPC Comment – Council is concerned that traffic will dramatically increase, both during the construction process and after completion, from both directions out of the development and will pass through Nutfield lanes and roads. Also Council is concerned about the increased impact on already full local Schools, Doctor's Surgeries and Hospitals.

TA/2014/1867/TPO – 1 Ridge Green Close, South Nutfield.. TPO37 (GOD) - *T1 Sycamore: Crown reduce to a residual height of 13-13.5m & lateral spread of 3.5-4m. *T2 & *T3 Horse Chestnut: Crown reduce to a residual height of 15.8-16.3m & lateral spread of 6.5-7m. (*Tree Nos. reference the submitted specification & plan
Dated 22/12/14 – 21 days – NPC comment by 13/01/15

NPC Comment – No comment

08/3/15 Rural Affordable Housing project - Update

Still awaiting information from TDC Planning that the plans will be accepted and issued and that a Housing Association has been instructed. KS explained to new members the planning process. Planning advisor Carol Forest said trickle down of ownership should be clarified with TDC. The reason for our planning adviser to be instructed was discussed, as it is important to ensure parishioners understand why CF is working with Council. Discussion on ownership and renting followed. DCu advised that plans by a local farmer to convert buildings on his farm into homes may take place.

08/4/15 Neighbourhood Plan - Discuss and agree to commence this project and take to members of the Parish
The proposal to begin research on producing a Neighbourhood Plan was discussed. 1997 Village Appraisal discussed. It is possible TDC will grant £6000 towards the cost of the project. NPC will lead the role and parishioners will work on the plan. The projected timescale is 2015 - 2035. It will be unique to the Parish and could stop any over development. Deadline for submission of interest is 24th January 2015. Copy of the Parish Boundary is required, Clerk to acquire. Village Appraisal - Clerk to find 10 copies to distribute to Councillors

RB

It was proposed to commence work on the Neighbourhood Plan by Cllr Ford and was seconded by Cllr Sandiford, Voted and unanimously AGREED

08/5/15 Aviation Matters – RAL update + RACC; Gatwick Airport Flight Path Consultation.

Cllr. Cullen going to next meeting and collecting past papers from David Chapman.

DCu

08/6/15 TDC Bye-laws for Nutfield Marsh

Byelaws with DCLG as public consultation completed with no objections, 2 weeks to complete. Discussed as above with D Cllr Elias

09/15 FINANCE & GENERAL PURPOSES

09/1/15 Finance

Agree Payment of December Invoices received

PAYMENTS FOR DECEMBER 2014

Signed on 7 January 2015

Chq No.		£	£
2834	Mrs D Vickers – Councillor expenses		
	Hire of Village Hall - Speedwatch training		24.00 PAID
2835	Mr R A Coffey - Memorial Hall expenditure		
	Hygiene Services - Baby Change Unit	190.28	
	Byretech Ltd - Shower Curtains	<u>140.33</u>	330.61 PAID
2836	Cancelled Cheque		
2837	PWLB Cancelled Cheque - evidence of bank account		
2838	Roger Brown – Clerks salary - as per contracted terms		
2839	Roger Brown - Clerks expenses		36.48
2840	Sean Hayes - Assistant to Clerk salary - as per contracted terms		
2841	Sean Hayes - Assistant to Clerk expenses		18.90
2842	H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms		
2843	Councillor Expenses Claim - S Ford		
	Travel - Train ticket to attend AEF Conference		11.30
D/D	BT - Invoice Q030 6W		
	Internet Services broadband		115.76 * PAID
D/D	BT - Invoice Q073 YO		
	Telephone 01737 823191		176.54 * PAID
2844	Furniture@Work Ltd - Invoice No. ORD0084512		
	Nutfield Memorial Hall		
	48 x Upholstered Chairs plus 2 x Trolleys for above		2085.60
2845	SSALC Ltd - Invoice 7981		
	Surrey Local Councils update		
	3 x Councillors attendance		36.00
2846	Surrey Playing Fields Association		
	Affiliation Fee 2014/15		10.00
2847	Tandridge District Council - Invoice 7110067		
	Nutfield Memorial Hall		
	Building Control - Scale D Fees		1260.00
2848	Strictly Tables and Chairs Ltd - Invoice 43450		
	Nutfield Memorial Hall		
	10 Tables, 6 Tables & 12 Chairs		<u>846.72</u>
	TOTAL PAYMENTS		<u>6741.49</u>

RESOLVED: Proposed Councillor Dowden. Seconded Councillor Reeve. **AGREED**

9/1/15contd. Agree 2015/16 budget proposals for end January submission to TDC

To be discussed and agreed at next 3C Meeting

9/2/15 New Councillor's

Agree Co-option of the two new Councillors and complete all necessary Standards documents. Council Chairman stood down and Clerk took the meeting. The two prospective councillors were proposed by the Clerk, a vote on co-opting them onto Council was taken and all Councillors voted in favour. Chairman then resumed as Chair of the meeting. The new councillors, David Miller and Sarah Collecott were welcomed as new members of Council and were requested to sign the NPC Code of Conduct documents, which were duly countersigned by the Clerk. Their copies of NPC's Register of Members Interest forms to be completed ASAP

DM/SC

9/3/15 New Jubilee Field

Update on progress of work

RB to check with BRI to get pathway re-instated in corner field near railway.

RB

DD suggest clerk contact C.Cllr Windsor to ask exactly how much money she can give towards the purchase of the kissing gates. RB to ring HW to check exact amount of grant funds available as a figure of £2000 was mentioned

RB

SR said we should have three kissing gates if at all possible. Agreed to proceed with that

RB

9/4/15 Assistant to the Clerk

Report attached

Health and Safety inspection to be carried out asap

IR/SH

10/15 ENVIRONMENT & AMENITY

10/1/15 Highways, Traffic& Parking

Other than reported in Public Forum, 20mph speed limit outside school plus extra parking, Mid St road closure in the near future.

No progress on 20mph speed limit outside School to date, still chasing SCC & Police

11/15 Clerks Report –

Nutfield Link – February copy items, any other items

Licence for Memorial Hall in progress with TDC. DD suggested separate meeting to discuss all aspects of the Memorial Hall - Wednesday 14 January 8.00 confirmed. DD to create an Agenda. Councillors meeting at the Hall Saturday 10 January to see state of progress. Building regulations nearly finalised and decorating almost finished.

DD

Press release for RAH.

Article for Neighbourhood Plan to be submitted which could be complimented by notices in the noticeboards and website

RB

IR to write an article on a Nutfield Volunteers Scheme similar to the one at Bolney

IR

Snow angels to be mentioned

RB

Memorial Playground expression of use required from Parishioners, Cllr Ford create article for Link

SF

Councillor's e-mails on website to be removed plus update contact list with new Councillors.

RB

Council agreed to proceed with a dog fouling control order via TDC. Clerk to contact TDC Legal Department to ensure this can be started and the correct wording/fine level to be provided

RB

12/15 Matters for reporting or inclusion on future agenda - None

13/15 Other matters- for information only- None

14/15 Dates of next meetings:

Council Meeting 4th February 2015 - Committee Room, Village Hall at 7.30pm

Combined Committee Meeting – P&D, F&GP and E&A – 18th February – venue tba

Section 2: Any Tenders that need consideration or decision must be read in this section

Signed Chairman, 4th February 2015

Cc: County Councillor Windsor
District Councillor Vickers
District Councillor Black
District Councillor Elias