

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 7th May 2014 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mrs S Ford, Mr I Reeve, Mr K Sandiford
County Councillor: Mrs Helena Windsor
District Councillor: Mrs D Vickers
Clerk: Mr R Brown
Police: none
4 Residents present

Action By

62/14 Apologies for Absence: D.Cllrs Mrs G Black & Mr T Elias, Cllr P Forbes on LofA

63/14 Declarations of Interest.

None

64/14 Public Forum – Residents requests.

Mr Paul Barton from TDC gave an update on the new Byelaws on Nutfield Marsh. HMG have stalled due to election Purdah. TDC have tried to push it along but nothing will happen until after 22 May He had held a meeting with residents of the Marsh and DCLG and TDC are happy that the byelaws will come into effect after the Election. He outlined 3 stages to return the Marsh to its original state.

Step 1. Remove horses off marsh and bailiffs will be used to get them off with various laws.

Step 2. Restoration stage to remove any fly tipping, bonfires and prevent car access, restore the ditches to their original state. If horses come back it is a level two offence and the magistrates' court will be used against offenders.

Step 3. Will be in the autumn when reseeded and proper restoration can begin.

It is hoped that this will get underway after the imminent elections. It will take a year to 18 months to get it back to what it was before the horses were put on the Marsh.

SR asked who pays for the work but he said friendly farmers could be used to help. All local farmers will be alerted when the bye laws come into effect. It was confirmed that the Marsh is the only place in Tandridge that these laws apply to.

A Marsh Resident offered funds to help in restoration. It is hoped to be in action at end of July when laws should be in action. It cannot be fenced off but can be ditched to prevent vehicular access It was noted that the Marsh resident's video was very helpful in persuading DCLG to act quickly.

A Marsh resident asked whether the grassed triangle by The Inn on the Pond could be cut by Council rather than residents doing it. Clerk advised that areas nearby are cut by Council and this would be added to the list

Chilmead Lane fly tipping was also brought to Council's attention.

Resident enquired about the Parish Council policy on buying fields in the village. SR replied saying it is a good investment and profit has been made on the Jubilee fields already. The purchase funds for them came from other income rather than precept.

65/14 Report from County & District Council – For information.

D Cllr Debbie Vickers reported that she attended the Appeal at TDC re Priory Events recently. At the end of the meeting the conditions were that both sides uphold Inspectors decision when posted in six weeks. The proposal is to reduce hours during the week.

CCllr Helena Windsor reported the land slip in Coopers Hill road is still there. DCu informed the meeting he has been emailing SCC regularly for 5 months and still nothing has been done. Debbie Vickers has been in regular contact with SCC. DD suggested complaining to the Standards Department at SCC.

The Drains on the A25 just west of Nutfield are now repaired but only after photos were sent to SCC to show the damage.

A Police Traffic survey carried out by Moira Cocks on the A25 High Street showed highest speed past the Memorial Hall was 93 mph!

66/14 Police report & issues – taken earlier on the Agenda

None

END OF PUBLIC FORUM

County & District Councillors and residents then left the meeting.

67/14 Approval of the Minutes of the Parish Council Meeting held on 2nd April 2014 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

One signature on payments was incorrect name, item 56/1/14 and this was amended

The Minutes were then **AGREED** and signed by the Chairman as a true record.

68/14 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

69/14 COMBINED COMMITTEE

70/14 PLANNING & DEVELOPMENT

70/1/14 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:

As listed on planning schedule

72/2/14 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

- **TA/2014/576 Charman Cottage, Nutfield Marsh Road, Nutfield..** Installation of 10 photovoltaic solar panels on detached garage. (Listed Building Consent)
Dated 11/04/14 - 21 days - NPC comment by 02/05/14
NPC Comment – No Objection – Neighbours
- **TA/2014/494 67 Mid Street, South Nutfield..** Demolition of garage and utility. Erection of two storey side extension, rear bay window and front porch
Dated 17/04/14 - 21 days - NPC comment by 08/05/14
NPC Comment – No Objection – Neighbours
- **TA/2014/465 Land to West of Adlington Cottages, Nutfield Road, Nutfield...** Demolition of two garages and garden shed. Erection of double garage
Dated 28/04/14 - 21 days - NPC comment by 19/05/14
NPC Comment – No Objection – Neighbours
- **TA/2014/612 8 Tower Terrace, High Street, Nutfield..** Erection of single storey porch to front elevation
Dated 29/04/14 - 21 days - NPC comment by 20/05/14
NPC Comment – No Objection – Neighbours

72/3/14 Aviation matters

RAL Appeal - update public meeting

None

73/14 FINANCE & GENERAL PURPOSES

73/1/14 Finance

Agree Payment of March Invoices received

PAYMENTS FOR APRIL 2014

Signed on 7th May 2014

002738 Clerks salary – as per contracted terms		
002739 Clerks expenses		18.96
002740 Assistant to Clerk salary – as per contracted terms		
002741 Assistant to Clerk's expenses		10.05
002742 H.M. Revenue & Customs		
Income Tax + N.I. - as per contracted terms		
002743 Ken Hamilton – Invoice 376.71		
Maintenance work		
Nutfield Cemetery 01/04/14 - 30/04/14	210.00	
Ken Hamilton – Invoice 376.72		
Maintenance work		
Nutfield Woodland Burial site 01/04/14 - 30/04/14	<u>45.00</u>	255.00
002744 Hire-a-Loo - Invoice 58839		
Cemetery/WBA		
Service 01/03/14-26/03/14 @ £20.00 per week		89.23
002745 S Huseyin - Invoice 173		
Book-keeping services		
Sage entries 4hrs @ £15.00ph		60.00
002746 Nutfield Village Hall Ltd - Invoice 14/113		
Committee Room hire 02/04;07/05;04/06/14	60.00	
Nutfield Village Hall Ltd - Invoice 14/114		
Parish Assembly Hall Hire 17/05/14	<u>51.00</u>	111.00
002747 Mole Valley Masonry - Invoice 12259		
Woodland Burial Area - 5 Granite tablets		630.00
002748 TA & PA Murray - Invoice 14.004		
Parish Office - Uplift carpet & re-fit		75.00
002749 Sparos Accounting - Invoice 242067		
Sage payroll licence 2014/15 - 5 employee		144.00
002750 Surrey ALC Ltd - Invoice 1777		
Surrey ALC 2014/15 subscription	571.89	
NALC 2014/14	<u>110.66</u>	<u>682.55</u>

TOTAL PAYMENTS

3981.19

RESOLVED: Proposed, Councillor Sandiford. Seconded, Councillor Cullen. **AGREED**

73/2/14 Council Audit

Councils Annual Return for year ended 31 March 2013
Meeting with Internal Auditor Mulberry & Co arranged for Friday 6th June 2014

73/3/14 On-line Banking

Latest progress
Discussion on Unity Trust Bank, Unions owned and Coop. Advantages are Post Office banking plus on line banking and multiple signatories + Clerk.
Vote to change to this bank was taken and agreed unanimously with a £25,000 balance to start up

73/4/14 GACC Grant

Request for funds towards GACC opposition to new 2nd runway at London Gatwick
Vote to be taken on funds request. Clerk has sent a mass email to all ESPLG councils and all were either not in favour of support or not affected. Decision agreed - No to Grant.

73/5/14 Standing Orders

Discuss amendments made. None

73/6/14 Parish Assembly

Meeting content and speakers all arranged and speakers confirmed. Reports received.
Agree buffet cost at £150.00 as per quotation from supplier

73/7/14 New Field

Update on acquisition progress. Searches still awaited from solicitor, fencing or gates required by vendor. If not agreed to withhold 5% of balance until work completed.
Footpath through BRI field still not safe as horses back in there. Advise BRI and tenant farmer.

73/8/14 Cemetery/Woodland Burial Area Parking

Awaiting a response to come back from the Agents. Discussion as to whether to put in a bid to purchase the 3 acre field on offer. DCh is to inspect the field or ask the agents if they have done a survey on quality of the state of field. RB to find out if this can be done.

73/9/14 Southern Counties Show

Marquee display unit, graphics, brochures, equipment reqd. All in hand
Suggested Council meet at 0930am Saturday morning to visit the site for information awareness
Attendance roster, ticket allocation, other requirements all in hand

73/10/14 Assistant to the Clerk

Report attached

Close meeting

Memorial Hall

New Building

Update of construction process & Utilities

Revised Plans now with TDC planning. Richard Coffey held a meeting with the planning officer regarding all the amendments and that was all agreed. However it must go through the Statutory Process but should be agreed by the last week on April and commencement work is booked for the first week of May

Finance – update, Grants

Finance sheet distributed and balances shown. We should have adequate funds for fit-out and landscaping

Re- Open meeting

Close meeting

Memorial Hall

New Building

Update of construction process & Utilities

Progressing with base start date and R Coffey working on fit-out specification

Finance – update, Grants

AGM on 14th May invite NFC

Open meeting

74/14 ENVIRONMENT & AMENITY

74/1/14 Nutfield Marsh

JJ Franks application still at TDC / SCC

74/2/14 Jubilee Fields, South Nutfield

Fields, Hedges, Ditches condition

4 horses back in corner BRI field

Kissing gates request gone to SCC. Hard standing quotations out for submission. Two grass cuts per year will be made by contractor. Cricket bat manufacturers contacted for growing willow in far field and hedging contractor for demonstrating hedge laying to reduce cost.

SCC kissing gates

Campden BRI awaiting more news

Sub-committee update - none

74/3/14 Parish Council Land

Update already given

74/4/14 Highways, Traffic & Parking

Roads & Highway incidents/Speeding

Speedwatch should be reformed discuss at Parish Assembly

Please note these are draft minutes until approved and signed at the next meeting

74/5/14 Allotments

Update in Assistant to Clerk report

75/14 Clerks Report –

Nutfield Link - June copy items – SundayTimes article, Hall update, Parish Assembly report

Any other items to be sent to Clerk

76/14 Matters for reporting or inclusion on future agenda

Cllr Forbes updated Council on woodworm treatment in Village Hall. Stage now need repair and closed for use, approx. cost £2000

77/14 Other matters- for information only

Cllr Reeve advised that solar panel inverters over 10 years old need checking annually as they are prone to catch fire

78/14 Dates of next meetings:

**Combined Committee Meeting – P&D, F&GP and E&A – 21 May 2014 venue tba
Council Meeting – 4th June 2014 - Committee Room, Village Hall - 7.30pm**

Section 2: Any Tenders that need consideration or decision must be read in this section

MEETING CLOSED 22.50pm

Signed, Chairman, 7th May 2014

**Cc: County Councillor Windsor
District Councillor Vickers
District Councillor Black
District Councillor Elias**