

**Nutfield Parish Council**  
**Minutes of the Parish Meeting**  
**Wednesday 11<sup>th</sup> September 2013 at 7:30pm**  
**The Village Hall, Mid Street, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes, Mrs S Ford, Mr I. Reeve, Mr K Sandiford  
County Councillor: Mrs Helena Windsor  
District Councillors: Mrs D Vickers  
Clerk: Mr R Brown  
Police: PCSO Lorraine Wells  
13 Residents present

**Action By**

**121/13 Apologies for Absence.**

District Councillors T Elias & Mrs G Black

**122/13 Declarations of Interest.**

None

**123/13 Police report & issues –**

PCSO Wells read the Police Crime Report. The Police will leaflet drop The Avenue, Morris Road, The Copse and Kings Cross Road concerning the number of crimes in that area and make residents aware of the problems and recommended options for them to take.  
Nutfield Marsh – all horses/ponies now chipped and passports issued.

**124/13 Public Forum – Residents requests.**

Parishioner spoke on the Tandridge Housing Strategy and urged Council to object to this. a firm of consultants had been appointed by TDC Planning to seek out new demand for housing and they had recommended 9000 extra houses in Tandridge area. This would put the Green Belt at risk and was ignoring the Core Strategy previously agreed. Committee Meeting on Thursday 12<sup>th</sup> September. Council said they were aware of this and would write to TDC expressing their concern, had noted the report and for them not to agree to this large number of dwellings.  
Parishioner was concerned that nothing was forthcoming from the Treasury Solicitors re the Marsh purchase. The Byelaws were due to be agreed next week and was aware that Council were working hard on this but seemingly to no avail. She was told that we are chasing this up constantly and will question Crown Estates why there is this delay.  
Parishioner asked about grit bins in Kings Mead and pathway problems, Clerk informed him these had been passed to John Lawlor at SCC

**125/13 Katie Brennan – SCC BT Superfast Broadband**

Katie explained in detail about the £20m EU funding SCC had achieved from the E.U. and in conjunction with BT is a £35m project to fit superfast broadband to all users in Surrey. It should be completed by the end of 2014. There are now 2 green boxes fitted on the pavements. The nearer you are to them the stronger the signal. She read through a list of Nutfield postcodes showing availability and these can be found on the Council Website. The range will be from 15mgb to 80mgb. If anyone has any problems with connection, contact their ISP. Katie was thanked warmly for her interesting talk and further questions were answered in the Parish Office

**126/13 Report from County & District Council – For information.**

C.Cllr Helena Windsor said SCC have £5000 in budget for local projects like litter boxes, grass cutting etc. Council will contact her with project ideas. There has been great concern over weekend cyclists using the London to Brighton route for unlicensed charity bike rides. The Police are aware of this as accidents have occurred, especially on Coopers Hill Road. A Code of Conduct is being drafted by SCC to attempt to control this  
D.Cllr Debbie Vickers has arranged a litter bin in the Recreation Ground and also in the Memorial Field to control rubbish dropped there

**127/13 Agenda item 10.1.3 brought forward**

Paul Murray and Steve Hanks of KRAG

Paul and Steve spoke on KRAGs latest work re RAL Appeal. He was happy to assist NPC in writing their report to go to the Inspector. He said that NPC role would be to keep the public aware of what is happening and to show to the Inspector the level of public objection to the proposal. Timescale is short, we should present our case with a joint effort involving Conservations Socy, KRAG and NPC. Krag have applied to the Inspector for a Rule 6 status, allowing them to present their opposition to the RAL case at the Enquiry. He suggested Council do the same, whether or not they work with Salfords & Sidlow PC. However joint effort means just one set of legal costs. Must register a letter of

Please note these are draft minutes until approved and signed at the next meeting

Intent for Rule by Oct 1<sup>st</sup> and Council agreed to discuss this later in the meeting. Also to send a letter immediately expressing Councils objection to the Appeal. Clerk to do this immediately **RB**  
If Rule 6 Application is successful Council have 4 weeks to prepare their case from the date of acceptance. Joint meeting to be held with KRAG, NPC and S&SPC shortly to discuss legal representation. He suggested Clerk contact Bletchingley and Godstone PC's to find out if they wish to join in. Paul and Steve were thanked for their work so far.

#### END OF PUBLIC FORUM

The residents and District Councillors then left the meeting.

#### 128/13 Approval of the Minutes of the Parish Council Meeting held on 3<sup>rd</sup> July 2013 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

The Minutes were **AGREED** and signed by the Chairman as a true record.

#### 129/13 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

#### 130/13 COMBINED COMMITTEE

#### 131/13 PLANNING & DEVELOPMENT

#### 131/1/13 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:

**TA/2013/528 Hurst House, Clay Lane, South Nutfield...** Repair and replacement of boundary wall  
Dated 04 July...21 days... NPC comment by 25<sup>th</sup> July 2013

**NPC Comment – No Objection – Neighbours** **TDC Decision - Approved**

**TA/2013/921 Priory Farm, Sandy Lane, South Nutfield...** Demolition of porch. Erection of extension to north elevation and erection of extension to east elevation

Dated 05 July...21 days... NPC comment by 26<sup>th</sup> July 2013

**NPC Comment – No Objection**

**TDC Decision - Approved**

#### 132/2/13 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

**SCC/2013/0105/SM Land at Patteson Court Landfill, Cormongers Lane, Redhill...** The siting and use of a single soil screener on land at Patteson Court Landfill for the purposes of screening imported soils and soils treated by way of the soil treatment facility for use in connection with the restoration of landfill until 31 December 2030 or on completion of the restoration whichever is sooner  
Dated 19/8/13...28 days... NPC comment by 16/09/13

**NPC Comment – No Objection – highlight continuing poor condition of Cormongers Lane**

**TA/2013/1113 Penbury, The Avenue, South Nutfield ...** Conversion of garage to habitable accommodation.

Dated 13/08/13 - 21 days - NPC comment by 03/09/13

**NPC Comment – No Objection – Neighbours.**

**APPEAL REF APP/M3645/A/13/2202134 TA/2012/1027 Redhill Aerodrome, Kings Mill Lane, South Nutfield...** Construction of a hard runway to replace existing grass runways (addl. info to an addendum to Environment Statement)

Dated 20/08/13 ...Appeals to Secretary of State by 01/10/13 latest

Council will discuss later under Aviation Matters

**TA/2013/1100 RNIB Redhill, Philanthropic Road, Redhill..** Conversion of & extension to Tudor House & Garden Cottage. Demolition of all other buildings. Erect 117 dwellings (32 dwellings for blind or partially sighted people and 85 open market dwellings) and Hub facility with B1,D1 and D2 purposes. Formation of landscaped open space, vehicle and cycle parking and associated access and ancillary development.

Dated 21/08/13 – 21 days – NPC comment by 11/09/13

**NPC Comment – No plans to make comment on.**

**TA/2013/1202 RNIB Redhill, Philanthropic Road, Redhill..** As above description...

Adjoining Authority LBC Consultation R&BBC

Dated 03/09/13 – 21 days – NPC comment by 24/09/13

**NPC Comment – No plans to make comment on.**

**TA/2013/1203 RNIB Redhill, Philanthropic Road, Redhill..** As above description...

Adjoining Authority Consultation R&BBC

Dated 03/09/13 – 21 days – NPC comment by 24/09/13

**NPC Comment – No plans to make comment on.**

**TA/2013/1206 1 Nutfield Court, Church Hill, Nutfield..** Erection of extension to existing conservatory & replacement of existing glass roof with tiled roof

Dated 28/08/13 – 21 days – NPC comment by 18/09/13

**NPC Comment – No Objection – Neighbours.**

**TA/2013/1231 Maryland, Kings Cross Lane, South Nutfield...** Demolition of dwelling. Erection of 2 detached dwellings with associated parking and access. (Application to extend time limit for implementation of planning permission TA/2009/741

**NPC Comment – No Objection**

**132/3/13 Aviation matters**

Discussion took place on RAL Hard Runway appeal and it was agreed after lengthy debate that Council representative should attend the joint meeting between Salfords & Sidlow PC, NPC and KRAG to seek the best method of jointly working together. Should this be agreeable, it was proposed to vote on Council writing to The Planning Inspectorate to formally participate in the Redhill Aerodrome Public Inquiry- Appeal Ref: APP/M3645/A/2202134 under the Rule 6 basis. AGREED

**133/13 FINANCE & GENERAL PURPOSES**

**133/1/13 Finance**

**Bank reports**

**Update on bank funds, income and expenditure.**

Bank accounts balances were sent to Council prior to the meeting and these were agreed

**Ratify payments made at Combined Committee meeting held on 14/08/13**

**PAYMENTS FOR JULY 2013**

	£
002635 Clerks salary – as per contracted terms	
002636 Clerks expenses	21.22
002637 H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms	
002638 Allianz Engineering Insurance – Invoice no. 14131900/38	
Re-issue of lost payment cheque 002596	
Memorial Playground maintenance inspection	278.36
002639 Payment cancelled for re-issue	
002640 Redhill Farm Services – Invoice 6290	
Jubilee Fields chemical spray herbicide	<u>246.00</u>
<b><u>TOTAL PAYMENTS</u></b>	<b><u>£ 2103.47</u></b>

**Agree Payment of August Invoices received**

**PAYMENTS FOR AUGUST 2013**

**Signed on 11<sup>th</sup> September 2013**

**Chq No.**

	£
002641 Clerks salary – as per contracted terms	
002642 Clerks expenses	17.05
002643 Cancelled Cheque	
002644 H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms	
002645 Alec Howard – Assistant to Clerk salary	45.00
002646 Mrs Sharon Huseyin – Bookkeeper Invoice 145	
Bookkeeping services July	90.00
002647 Broad Oak Tree Consultants Invoice J22.75	
3 – Year Tree Survey & Report	1188.00
002648 BDO LLP – Invoice 1203433	
Auditing Annual Return for year ending 31 March 2013	516.00
002649 Ken Hamilton – Invoice 367/94	
Maintenance work	
Nutfield Cemetery 01/07/13 - 31/08/13 inclusive	£ 725.00
Ken Hamilton – Invoice 367/96	
Clearing Allotment plots 5, 25, 24a, 23, 21b, 47	£150.00
Nutfield Cemetery 01/07/13 - 31/08/13 inclusive	
Ken Hamilton – Invoice 367/97	
Maintenance work	
Nutfield Woodland Burial 01/07/13 - 31/08/13 inclusive	<u>£ 80.00</u>
002650 Redhill Farm Services - Invoice 6306	
Cut back vegetation both sides Mid Street bridge	
Jubilee Fields Chemical Top Spray	204.00
002651 Sutton & East Surrey Water - Bill No.41	
Water services to Cemetery 01/04/13 - 30/09/13	£ 13.64
Sutton & East Surrey Water - Bill No.47	
Water services to Allotments 01/04/13 - 30/09/13	<u>£237.55</u>
002652 Surrey County Council - Invoice 9500058972	
Standard HER search 188/13 – Positive	
Tandridge LVR – New Main Hall Nutfield P/O Dave Gill	<u>72.00</u>
<b><u>TOTAL PAYMENTS</u></b>	<b><u>£ 4892.93</u></b>

**RESOLVED: Proposed, Councillor Cullen. Seconded, Councillor Sandiford. AGREED**

**133/2/13 Audit**

Report on correspondence with BDO LLP  
Clerk read correspondence received from BDO LLP and Council noted the comments made and Issues Arising Report.

**133/3/13 Nutfield Marsh**

**Proposal: To AGREE to allocate £1500 towards TDC Legal Dept. costs relating to legal fees and disbursements incurred in the creation of placing Bye-Laws on Nutfield Marsh**  
Discussed to allocate this budget of £1500 and **AGREED**

**133/4/13 Assistant to the Clerk - Report**

Clerk reported he had discussed this with Mr Sean Hayes who will attend the Combined Committee meeting to discuss possible appointment.

**133/5/13 Police - discuss Crime Rate and Incidents list**

No report given to Council

**134/13 ENVIRONMENT & AMENITY**

**134/1/13 Village Halls**

**Memorial Hall**

New Building – Ascot design and Planning submission, Planning Service – TDC update.

Foundation base + extras + services - update from sub committee

Clerk had contacted Tim Laddiman Tree Consultants to complete a Tree Survey and report to go to TDC Planning, due imminently.

**Memorial Hall Finance – Bank accounts**

Clerk reported that the transfer of funds from Barclays to Lloyds Bank had been completed

**New Charity Bank accounts**

Update on progress on UTB and Virgin accounts companies, £80,000 per account

Cllr Ford has the bank forms completed, meeting with Clerk to finalise and send to the 2 Banks

**South Nutfield Village Hall** – update from committee

**Maintenance update –**

Cllr Forbes has completed the latest Minutes and noted that all scheduled tasks are now completed.

**Discuss possible annual grant for maintenance**

Cllr Forbes said that a shortfall may occur each year within the accounts due to maintenance costs and he felt a donation to the Village Hall Company would be a good idea. It was discussed and agreed to donate a sum of £2000 as a goodwill gesture to the funds

**Proposal that Nutfield Parish Council donate £2000 to Nutfield Village Hall Ltd as a goodwill gesture**

**Proposed. Councillor Renaut Seconded. Councillor Reeve. AGREED**

**Further action**

Clerk had been given an estimate for Yellow lining and signage to be sprayed on the forecourt by Hall contractor. Council agreed to pay for this as these items could be used elsewhere, incl. the Memorial Hall. Agreed Clerk to order equipment from suppliers

**RB**

**134/2/13 Jubilee Fields, South Nutfield**

**Right of Way entrance area & footpaths, Fields condition – weed spraying & horses update**

Clerk to contact SCC Footpaths officer Sarah Jenman following up site visit and footpath locations

Top grass surface sprayed once more by RFS

**Corner Field and Campden BRI - update**

No further updates

**Future use and projects**

Sub-committee to meet ASAP and bring forward proposals on use at Combined Committee

**134/3/13 Highways, Traffic & Parking**

**Roads, Pavements & Verges**

**Report on roads, verges & potholes**

Cllr Cullen advised pot hole and road repair survey to follow shortly

**RTA reports**

None

**Further action**

Road report to be forwarded to C.Cllr Helena Windsor

**Recreation Ground**

**Grasscrete parking and new gate**

No further information from Steve Hyder at TDC Clerk follow up

**RB**

**Village Gateway project**

**Lay-by adoption/business plan – update on access**

Funding for shrubs on verge to be considered. Clerk ask Ken Hamilton for advice re. species

**RB**

**TDC Winter Servicing Pavement scheme**

Clerk reported all equipment is on order and Salt Bags will be delivered at the end of the month

**Village Green**

Signboards still on Green, Clerk remind them once more  
New project – Clerk and Cllr Reeve working on costs and PR

**RB**  
**IR/RB**

**134/4/13 Nutfield Marsh**

Crown Estates, TDC – Bye Laws, Police and other agencies, Hedleys & Marsh Group updates

Nothing received from Crown Estates on land acquisition, Clerk chasing regularly

Further Action Plan – Press release

Press Release sent to Surrey Mirror

Marsh Resident researching past ownership of the Marsh and has found some information. Agreed after 30 years vacant title the land then goes to the Crown. Inform Burgess Salmon

**134/5/13 Cemetery/Woodland Burial Area**

Report on Cemetery/Woodland Burial Area

Grounds have been mown and some tree work done

**134/6/13 Tonbridge to Reigate Community Rail Partnership**

No Report

**134/7/13 Tree Packs – discuss**

Grant scheme finished

**135/13 Correspondence received – List for information only**

**136/13 Clerks Report –**

Nutfield Link October copy items

Biffa Liaison Committee meeting - Cllr Ford agreed to attend

Tree Survey Report – Urgent 7 x trees need to be felled or coppiced within 6 months. RB contact contractor to effect this work.

**137/13 Matters for reporting or inclusion on future agenda**

None

**138/13 Other matters- for information only**

**139/13 Dates of next meetings:**

**Combined Committee Meeting – P&D, F&GP and E&A – 25<sup>th</sup> September 2013 venue TBA**

**Council Meeting – 02<sup>nd</sup> October 2013 - Committee Room, Village Hall - 7.30pm**

**Section 2:** Any Tenders that need consideration or decision must be read in this section

**MEETING CLOSED 22.45pm**

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**Signed, Chairman, 02 October 2013**

**Cc: County Councillor Windsor  
District Councillor Vickers  
District Councillor Black  
District Councillor Elias**