

**Nutfield Parish Council**  
**Minutes of the Parish Meeting**  
**Wednesday 2<sup>nd</sup> October 2013 at 7:30pm**  
**The Village Hall, Mid Street, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Dowden, Mr P Forbes, Mrs S Ford, Mr I. Reeve,  
County Councillor: Mrs Helena Windsor  
District Councillors: Mrs D Vickers, Mrs G Black & Mr T Elias  
Clerk: Mr R Brown  
Police: No Police present  
No Residents present

**Action By**

**140/13 Apologies for Absence.**

Councillors Mr D Cullen, Mr D Chapman, Mr K Sandiford

**141/13 Declarations of Interest.**

None

**142/13 Public Forum – Residents requests.**

No parishioner attended or sent a request

**143/13 Report from County & District Council – For information.**

C.Cllr Helena Windsor reported that due to previous complaints of excessive speeding through the Parish, PC Moira Cocks – Casualty Reduction Officer had completed a speed monitoring exercise in Nutfield High Street and had issued warnings and speed tickets to some motorists. The lorry speeds into the High Street were faster from Redhill than Bletchingley direction, due to new 40mph signs. She would like to monitor Mid Street hill and wondered if the residents who own the side road halfway down the hill would allow them to stand there to monitor speeds. Council ask residents there. It would assist in a 30mph feasibility study down and up the hill  
Cllr Windsor also mentioned the GACC CPRE seminar on 25 October. Also pleased that our Winter Snow Clearance Snow Angels scheme is up and running. The Rail Partnership is gaining momentum especially now the planning permission has been granted for the new Redhill Station.  
D.Cllr Debbie Vickers has chased the delivery of the litter bins to go into the Recreation Ground and also in the Memorial Field to control rubbish dropped there

**144/13 Police report & issues –**

No Report

**END OF PUBLIC FORUM**

The County & District Councillors then left the meeting.

**145/13 Approval of the Minutes of the Parish Council Meeting held on 11<sup>th</sup> September 2013 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)**

The Minutes were **AGREED** and signed by the Chairman as a true record.

**146/13 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda**

None

**147/13 COMBINED COMMITTEE**

**148/13 PLANNING & DEVELOPMENT**

**148/1/13 Planning Decisions** by Tandridge District Council since last Combined Committee Meeting:

None

**148/2/13 Current Planning Applications** – the following applications to be considered and comments agreed for submission to Tandridge District Council:

**TA/2013/1018 Brookside Cottage, Crab Hill Lane, South Nutfield ...** Demolition of existing outbuildings. Erection of a detached 3 bay timber garage with first floor habitable accommodation  
Dated 20/09/13 - 21 days - NPC comment by 11/10/13

**NPC Comment – No Objection - Neighbours**

**TA/2013/1365 Hall Lands Cottage, Nutfield Marsh Road, Merstham..** Erection of fence and formation of vehicular access

Dated 24/10/13 – 21 days – NPC comment by 15/10/13

**NPC Comment – No comment**

Please note these are draft minutes until approved and signed at the next meeting

**TA/2013/1074 Redwood, High Street, Nutfield...** Erection of single storey infill extension to south/east courtyard, erection of part first floor/part two storey extension to east elevation of dwelling. Alterations to roofs and fenestration of dwelling including insertion of roof light windows. Conversion of outbuilding in to habitable accommodation and conversion of garage into games room; and erection of single storey and roof extensions to both buildings. Excavation of swimming pool and erection of pool house building

Dated 26/10/13 – 21 days – NPC comment by 17/10/13

**NPC Comment – Building work No Objection – Neighbours. Comment: Council would like to draw attention to potential access problems for the contractors vehicles/lorries to the swimming pool area and that no suitable route has been shown for site traffic. Also poor sightlines onto busy A25 road and potential road traffic problems with parked vehicles**

**TA/2013/1075 Redwood, High Street, Nutfield...** Repairs and alterations to folley tower (Listed Building Consent)

**NPC Comment – Building work No Objection – Neighbours. Comment: as above**

#### 148/3/13 Aviation matters

Cllr. Forbes reported attending a meeting with S&SPC, KRAG and Colin Smith, Planning Consultant. He explained Mr Smith's costs and legal fees. He will advise on both planning and legal counts and will work to be successful in the Appeal. He proposed that NPC work jointly with S&SPC to save costs. Chairman asked what plans were proposed if we did not use Mr Smith. Cllr. Forbes explained that both NPC & S&SPC need to be advised by an expert on what issues need to be raised at the Inquiry and both groups were comfortable with Mr Smith's experience. He will advise on fee costs.

#### 149/13 FINANCE & GENERAL PURPOSES

##### 149/1/13 Finance

##### Agree Payment of September Invoices received

##### PAYMENTS FOR SEPTEMBER 2013

Signed on 2<sup>nd</sup> October 2013

	£
002653 Saffron Building Socy - 12M Corporate New savings account Transfer of funds from Nat West current account	50,000.00
002654 Nutfield Village Hall Ltd Donation to funds - Section 137	2,000.00
002655 Clerks salary – as per contracted terms	
002656 Clerks expenses	50.34
002657 H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms	
002658 Broad Oak Tree Consultants - Invoice J22.75 Memorial Hall & Playground site Tree survey for TDC Planning	408.00
002659 Ken Hamilton – Invoice 368.7 Maintenance work Nutfield Cemetery 01/09/13 - 30/09/13 inclusive	160.00
002660 Nutfield Parochial Church Council Mowing St Peter & St Paul Churchyard	271.76
002661 Nutfield Village Hall Ltd - Invoice 13/121 Hire of Village Hall Committee Room 03 July 13 15.50 Hire of Village Hall Committee Room 11 Sept 13 15.50	31.00
002662 Stocksigns Ltd - Invoice 100840 Village Halls stencil kit + disabled symbol	185.29

##### **TOTAL PAYMENTS**

**£ 54,929.91**

**RESOLVED: Proposed, Councillor Forbes. Seconded, Councillor Dowden. AGREED**

Chairman and Clerk apologised for the error of amalgamating the bank transfer to Saffron Building Society into the payments.

Discussion on the St Peter & St Pauls payment, and the reasons for the costs included. Agreed to pay this invoice just this time, invite contractors to quote for 2014/15 maintaining of the Churchyard, and advise their Treasurer that no more payments will be made in 2013/14. Discussed previous minute reference and it allowed for this payment.

##### 149/2/13 Memorial Hall Insurance

To discuss renewing Insurance on Memorial Hall site prior to commencement of work Zurich  
Cllr Forbes had asked Aviva, Came & Co and Zurich for quotations on construction insurance.  
Clerk to check with Ascot Buildings for a copy of their Public Liability and Contract build Insurance.

**149/3/13 Assistant to the Clerk**

Mr Hayes will endeavour to create an e-mail contact list of residents in the Village so they can be advised of any news item or matter that could be of interest to them. Urgent information could be placed on Dean's Notice Board outside the Shop. He would like a separate email address in the Link for contact by parishioners. Council welcomed his ideas and he was asked to proceed with them.

**150/13 ENVIRONMENT & AMENITY**

**150/1/13 Memorial Hall**

New Building – Update

Discussion on Budget funding for first year of trading

Sub Committee meeting to be arranged asap

**New Charity Bank accounts**

Advise on progress of UTB and Virgin savings accounts

UTB bank account open, problem opening Virgin account, further funds to be transferred into Lloyds

**150/2/13 Jubilee Fields, South Nutfield**

Right of Way entrance area & footpaths, Fields condition – weed spraying & horses update

Contractor to start work soon on hedges and ditches

Corner Field - No update

Future use and projects. Discuss further field for sale by owner and its potential use.

Discussion on acquiring the field and costs need to be examined closely + PWLB fees, take to main meeting, contact land agent re price and include compensation for work not carried out after previous purchase by vendor / farmer. Discuss lower £ per acre on price.

**150/3/13 Highways, Traffic & Parking**

Village Green

Signboards - No report

New project – RB & IR to meet prior to Parish meeting

**150/4/13 Nutfield Marsh**

Further Action Plan – Press release and Media

Contact press once more re Hedleys and Burges Salmon letters - work stalled

If no further progress write to Eric Pickles MP and the Queen re Crown Estates issues

**150/5/13 Tonbridge to Reigate Community Rail Partnership**

No report – previous report sent to Link but not published

**151/13. Clerks Report –**

Nutfield Link November - Copy items

Chase up non published copy on Rail partnership as above

Woodland Burial site article to go in press re non parishioner availability. Place A5 advert in Link

Meeting with TDC Chief Executive Louise Round and other officers – Report

Clerk attended meeting with other local clerks, all main department heads discussed future policy plans and services localism will play a greater role in 2014-15

TDC Winter Servicing Pavement scheme – update

More volunteers added to list, all equipment delivered and stored, more grit bins ordered SCC &

TDC. Further article in Link

Village Gateway - Shrub planting

Still to action – KH to advise on species

Woodland Burial area

Any other items – none

Fireworks – agreed place advert and sponsor toilets as previous year

**152/13 Matters for reporting or inclusion on future agenda**

H&S reports – IR to do these in future, clerk to advise locations etc

**153/13 Other matters- for information only**

None

**154/13 Dates of next meetings:**

**Combined Committee Meeting – P&D, F&GP and E&A – 16<sup>th</sup> October 2013 venue Parish Office**

**Council Meeting – 6<sup>th</sup> November 2013 - Committee Room, Village Hall - 7.30pm**

**Section 2:** Any Tenders that need consideration or decision must be read in this section

**MEETING CLOSED 22.50pm**

Please note these are draft minutes until approved and signed at the next meeting

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**Signed, Chairman, 06 November 2013**

**Cc: County Councillor Windsor  
District Councillor Vickers  
District Councillor Black  
District Councillor Elias**