

**Nutfield Parish Council**  
**Minutes of the Parish Meeting**  
**Wednesday 6<sup>th</sup> March 2013 at 7:30pm**  
**The Village Hall, Mid Street, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr P Forbes, Mr I Reeve, Mr K Sandiford.  
District Councillors: Mrs D Vickers  
Clerk: Mr R Brown  
Assistant to the Clerk: Alec Howard  
Police: Inspector Angie Austin, PC Alice Bennett and PCSO Lorraine Wells  
1 Resident present

**Action By**

**39/13 Apologies for Absence.**

Councillors Cullen, Dowden and Williams had given their apologies.  
District Councillors Black and Elias had given their apologies.

**40/13 Declarations of Interest.**

None

**41/13 Public Forum – Residents requests.**

One resident present, reported on the fields adjacent to Nutfield Cemetery and Young Farmers possible use for their rallies.

12 residents attended the Police Panel held in the Parish Office prior to the Parish meeting, as a consequence of the last article in The Nutfield Link and prior low attendance. The meeting lasted nearly one hour with many items discussed

**42/13 Report from County & District Council – For information.**

D.Cllr. Debbie Vickers said she was surprised at the emails received from SCC Highways re the Parish Gateway project and potential delays. She had spoken to C.Cllr. Elias for his comments and he too was disappointed – an understatement! To be followed up.

**43/13 Police report & issues –**

PCSO Wells read the latest Crime Report from 9<sup>th</sup> January to 6<sup>th</sup> March, attached. Cllr Chapman asked if lamping was still being carried out on the Marsh. Insp. Austin explained it is extremely difficult to catch the perpetrators and even harder to take them to prosecution.

PC Alice Bennett then handed out an extremely comprehensive briefing she has compiled over the past few weeks on Nutfield Marsh, which is attached. It starts with an Overview of Geographic's reporting past and present use; Crime Statistics and Surrey Police Statistics; Reports on Gypsies and Travellers horses; the Visual Outlook of the Marsh caused by tethered horses and vehicle damage; Problem solving Plan and action taken so far following contact with Marsh residents and a list of actions following residents reports including 2 police surgeries; Land Ownership past and present and how Council could speedily acquire the land working in conjunction with Tandridge D.C. Legal Dept. plus Byelaws that could be put in place; Horse Passports issues; the Great Crested Newts and assistance from Natural England; Root Cause of the Problem and what can be achieved quickly. Agreed Clerk to contact TDC Legal Dept. immediately to arrange a meeting to discuss purchase of land

**RB**

Council and the Clerk thanked Alice for her tremendous work in creating this report and assisting everyone concerned in trying to resolve the current issues on the Marsh ASAP

**END OF PUBLIC FORUM**

The resident, Police and District Councillor then left the meeting.

**44/13 Approval of the Minutes of the Parish Council Meeting held on 6<sup>th</sup> February 2012 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)**

The Minutes were **AGREED** and signed by the Chairman as a true record.

**45/13 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda**

None

**46/13 COMBINED COMMITTEE**

**47/13 PLANNING & DEVELOPMENT**

**47/1/13 Planning Decisions** by Tandridge District Council since last Combined Committee Meeting

**TA/2012/1527 land opposite Hawkesbury, Coopers Hill Road, Nutfield...** Erection of 3 loose boxes and tack room together with formation of vehicular access  
(Application to extend time limit for implementation of planning permission 2009/1263)  
Dated 03/12/12 – 21 days – NPC comment by 24/12/12

**NPC Comment – No Comment** **TDC DECISION - APPROVED**

**TA/2012/1573 Coighach, Holmesdale Road, South Nutfield...** Erection of detached garage.  
Dated 12/12/12 – 21 Days – NPC comment by 02/01/13

**NPC Comment – No Objection – Neighbours** **TDC DECISION - APPROVED**

**47/2/13 Current Planning Applications** – the following applications to be considered and comments agreed for submission to Tandridge District Council:

**SCC/2013/0007/SM Patteson Court Landfill site, Cormongers Lane, Nutfield, Redhill..**  
Continuation of a waste disposal facility with provision for the extraction of landfill gas & phased restoration of the whole site, and alteration to the boundary of the site without compliance with Condition 1 of planning permission ref: RE11/0187 dated 20/05/11 to allow the replacement of the restoration & filling plans  
Dated 20/02/13 – 28 Days – NPC comment by 20/03/13  
**NPC Comment – No Comment**

**47/3/13 RACC-** No update

**48/13 FINANCE & GENERAL PURPOSES**

**48/1/13 Finance**

**Agree Current bank balances on all accounts**

The latest copy of the Bank balances were distributed to Councillors as bank statements were received today in post

**Agree Payment of January Invoices received**

**PAYMENTS FOR FEBRUARY 2013**

**Signed on 6<sup>th</sup> March 2013**

<b>Chq No.</b>	<b>£</b>
002584 Clerks salary – as per contracted terms	
002585 Clerks expenses	52.35
002586 H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms	
002587 Ken Hamilton – Invoice 360.38	
Maintenance work	
Nutfield Cemetery 01/02/12 - 28/02/13 inclusive	315.00
002588 M.F. Lansley - Invoice	
Parish Office	
Remove carpet tiles, new door lock and decorate room	700.00
Parish Office	
Remove gas fire, new power sockets and wall heater + extras	<u>423.49</u>
002589 TG & PA Murray - Invoice 13/055	1,123.49
Parish Office	
Supply and fit carpet to office area	380.00
002590 Sutton & East Surrey Water - Bill No.40	
Water services to Cemetery 01/10/12 - 31/03/13	16.03
Sutton & East Surrey Water - Bill No.46	
Water services to Allotments 01/10/12 - 31/03/13	<u>112.55</u>
xxxxxx Tandridge District Council - a/c 70730095	128.58
Cemetery small business rates 01.04.2013 to 01.04.2014	
Gross Charge (NCA)	88.24
Small Business Relief (RV191)	<u>- 88.24</u>
Total Liability for Period	<u>0.00</u>
<b><u>Total Payments</u></b>	<b><u>£3,513.03</u></b>

**RESOLVED: Proposed, Councillor Sandiford. Seconded, Councillor Reeve. AGREED**

**48/2/13 Assistant to the Clerk - Report**

Update on Assistant to the Clerk  
Discussion on salary structure. Visited asset sites. Work in Parish Office.

**48/3/13 Insurance 2013-14**

Clerk obtaining quotations on the Council Insurance and will report at Combined Committee

**RB**

**49/13 ENVIRONMENT & AMENITY**

**49/1/13 Village Halls**

**Memorial Hall Field**

Litter reported to Club managers

**Memorial Hall**

New Building – Ascot options;

Discussion on plan and amendments needed

Ascot Comprehensive Planning Service – discuss quotation and planning service fee;

Proposal: to agree to pay Ascot £975.00+ vat for Design & Planning Service, to be credited should order be placed.

**Proposed** Cllr. Sandiford, Seconded Cllr Forbes – all **Agreed**

Foundation base + services;

Clerk to contact local builders for quotations once full specification known

Public meeting & AGM 27 April 2013 - Agree format

Proposal to be presented at the Memorial Hall AGM with full graphics and costs

Chase Tim Bellars at NFC for new pitch locations

Potential to have full time cleaner/manager paid by contributions towards costs from NFC and NPC

**South Nutfield Village Hall – update**

Maintenance update – Structural Survey plus other works

Survey delayed by non access under stage and CCTV survey on drains, Mike Redmond booked for 13 March to complete this work and send survey asap

**Parish Office** - refurbishment works to the Office and store

Now completed. Some new furniture to be ordered.

**49/2/13 Nutfield Marsh**

Update on Police and Hedleys

See Police report

**49/3/13 Jubilee Fields, South Nutfield**

Entrance – any outstanding items;

Awaiting one further quotation for the work proposed

Fields condition – horses, grass seeding update, Right of Way area, Lane, accumulated rubbish;

Rights of Way issues due to corner field damage by gypsy horses. Clerk to contact SCC Officer **RB**

Litter still to be cleared

Future use and projects:

Further discussion needed by full Council at the Parish Assembly

**49/4/13 Traffic & Parking**

**TAG-A25**

Report;

Notice that SCC Local Committee meeting to be held on 21<sup>st</sup> March, Cllr Forbes to report back **PF**

**Village Gateway project**

Lay-by adoption/business plan/update;

Lay by damage photos sent to SCC and copied to District Councillors and MP. Tree trunks along the edge of the verge may assist in stopping this damage?

**49/5/13 Cemetery/Woodland Burial Area**

**Update on Cemetery/Woodland Burial Area**

Ground still very wet there, WBA sales to non-parishioners increasing steadily.

**49/6/13 Tonbridge to Reigate Community Rail Partnership**

Cllr Reeves was missed off the list for the second meeting, a full report sent in by email. Change of Station names discussed and it is thought the name change may be South Nutfield.

Next partnership meeting 18<sup>th</sup> May

**50/13 Correspondence received – List for information only**

**51/13 Clerks Report –**

Clerk will circulate current Standing Orders to be checked by Councillors prior to AGM in May

Also Terms of Reference need to be changed to be in line with the Combined Committee structure

Link April copy items – Memorial Hall AGM, Council Annual Meeting, Parish Assembly, Trains article

**52/13 Matters for reporting or inclusion on future agenda**

ESPLG meeting to be arranged. Clerk to contact SCAPTC officers to arrange their content items **RB**

**53/13 Other matters- for information only**

Please note these are draft minutes until approved and signed at the next meeting

**54/13 Dates of next meetings:**

**Combined Committee Meeting** – P&D, F&GP and E&A – 20<sup>th</sup> March 2013 8.00pm venue tba  
**Council Meeting** – Next meeting 3<sup>rd</sup> April 2013 - Committee Room, Village Hall - 7.30pm  
**Annual Meeting** - 1<sup>st</sup> May 2013

**Section 2:** Any Tenders that need consideration or decision must be read in this section

**MEETING CLOSED 22.30pm**

-----  
**Signed, Chairman, 03 April 2013**

**Cc: County Councillor Elias  
District Councillor Black  
District Councillor Vickers**